

## Decisions taken by the Procurement Board on Wednesday, 26 June 2019

Agenda Item No	Topic	Decision
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### Part A – Items considered in public

<p><b>A6</b></p>	<p>Request for Approval - Contract Extension - SEND Brokerage, Support, Training and Advice Service for Schools and Families in the Orthodox Jewish Communities in Salford</p>	<p style="text-align: center;"><i>Salford City Council - Record of Decision</i></p> <p>I, Councillor Hinds, Lead Member for Finance and Support Services and chairman of the Procurement Board, in exercise of the powers contained within the Council Constitution do hereby:</p> <p>Approve the extension of Contract for a Special Educational Needs and Disabilities Brokerage, Support, Training and Advice Service for schools and families in the Orthodox Jewish Communities in Salford as detailed in the table below:</p> <table border="1" data-bbox="842 922 2036 1412"> <thead> <tr> <th colspan="2" data-bbox="842 922 2036 979">Detail required</th> </tr> </thead> <tbody> <tr> <td data-bbox="842 979 1391 1034">Contract Reference</td> <td data-bbox="1391 979 2036 1034">TBC</td> </tr> <tr> <td data-bbox="842 1034 1391 1203">Title/Description of Contracted Service/Supply/Project</td> <td data-bbox="1391 1034 2036 1203">Contract for a Special Educational Needs and Disabilities Brokerage, Support, Training and Advice Service for schools and families in the Orthodox Jewish Communities in Salford</td> </tr> <tr> <td data-bbox="842 1203 1391 1273">Name of Contractor</td> <td data-bbox="1391 1203 2036 1273">The Centre for Specialist Educational Assistance Ltd (known as Binoh of Manchester)</td> </tr> <tr> <td data-bbox="842 1273 1391 1343">Type of organisation <i>(to be supplied by Corporate Procurement)</i></td> <td data-bbox="1391 1273 2036 1343">Private Limited Company</td> </tr> <tr> <td data-bbox="842 1343 1391 1412">Status of Organisation <i>(to be supplied by Corporate Procurement)</i></td> <td data-bbox="1391 1343 2036 1412">SME</td> </tr> </tbody> </table>	Detail required		Contract Reference	TBC	Title/Description of Contracted Service/Supply/Project	Contract for a Special Educational Needs and Disabilities Brokerage, Support, Training and Advice Service for schools and families in the Orthodox Jewish Communities in Salford	Name of Contractor	The Centre for Specialist Educational Assistance Ltd (known as Binoh of Manchester)	Type of organisation <i>(to be supplied by Corporate Procurement)</i>	Private Limited Company	Status of Organisation <i>(to be supplied by Corporate Procurement)</i>	SME
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		<table border="1"> <tr> <td data-bbox="842 376 1386 432"><b>Value of Contract Extension</b></td> <td data-bbox="1386 376 1682 432">£ 40,360</td> <td data-bbox="1682 376 2036 432">Per annum</td> </tr> <tr> <td data-bbox="842 432 1386 472"><b>Existing Contract Term</b></td> <td data-bbox="1386 432 1682 472">01/09/2016</td> <td data-bbox="1682 432 2036 472">to 31/08/2019</td> </tr> <tr> <td data-bbox="842 472 1386 512"><b>Extension Period Requested</b></td> <td data-bbox="1386 472 1682 512">01/09/2019</td> <td data-bbox="1682 472 2036 512">to 31/08/2020</td> </tr> <tr> <td data-bbox="842 512 1386 576"><b>Contact Officer (Name &amp; number)</b></td> <td colspan="2" data-bbox="1386 512 2036 576">Geoff Catterall (793 3312) Steve Titley (793 2435)</td> </tr> <tr> <td data-bbox="842 576 1386 647"><b>Lead Service Group</b></td> <td colspan="2" data-bbox="1386 576 2036 647">People Services</td> </tr> <tr> <td data-bbox="842 647 1386 719"><b>Funding Source</b></td> <td colspan="2" data-bbox="1386 647 2036 719">Grant</td> </tr> </table> <p><b>The Reasons are</b></p> <p>The provision is still necessary for the reasons outlined in the original request to PB to commission this service on 29th June 2016 i.e.</p> <ul style="list-style-type: none"> <li>• The local authority has statutory responsibilities to support all children with Special Educational Needs in Salford.</li> <li>• The Local Authority does not have the internal resources to provide the culturally appropriate SEND support offer that is needed in order to successfully work with pupils, schools and their families in the Orthodox Jewish Communities.</li> <li>• Approval to go out to tender for this service was given following a report presented to Procurement Board on 9<sup>th</sup> March 2016, including the option to extend the contract from 01.09.19 to 31.08.20 and the contract is performing well.</li> <li>• When agreeing the award of the original contract, PB requested further</li> </ul>	<b>Value of Contract Extension</b>	£ 40,360	Per annum	<b>Existing Contract Term</b>	01/09/2016	to 31/08/2019	<b>Extension Period Requested</b>	01/09/2019	to 31/08/2020	<b>Contact Officer (Name &amp; number)</b>	Geoff Catterall (793 3312) Steve Titley (793 2435)		<b>Lead Service Group</b>	People Services		<b>Funding Source</b>	Grant	
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		<p>information about the provision in relation to the possibility of a joint commission between Salford, Manchester and Bury L.A.s in the future and requested an update to PB at the time of first annual contract extension on 01.09.19. This option has now been considered again and the previous advice provided in 2016 (that a joint commission is not feasible) has not changed.</p> <ul style="list-style-type: none"> <li>• PB will be presented with a further extension report and update (subject to extension being sought on the basis of satisfactory performance) in time for the final extension of this contract from 01.09.20 to 31.08.21.</li> </ul> <hr/> <p><b>Options considered and rejected were</b> - not to extend this contract.</p> <p><b>Assessment of Risk</b> - if this contract is not awarded, there will be a break in SEN services for this community.</p> <p><b>The source of funding is</b> DSG funding.</p> <p><b>Legal Advice obtained</b> - Tony Hatton, Principal Solicitor</p> <p><b>Financial Advice obtained</b> - Chris Mee, Strategic Finance Manager</p> <p><b>Procurement Advice obtained</b> - Chris Conway, Category Manager, Corporate Procurement Team</p> <hr/> <p><b>The following documents have been used to assist the decision process</b></p> <p>Salford Council Accessibility Strategy 2014–17; Children’s Services Accessibility Strategy; SEN Support – The Graduated Approach- Descriptors of Special Education Provision Expectations Document Updated June 2014 – Primary and Secondary Phase Schools Accessibility Strategy; SEN Support – The Graduated Approach – Descriptors of Special Education Provision Expectations Document Update June 2014 – Primary and Secondary Phase Schools</p>

**Salford City Council – Decisions taken by the Procurement Board on Wednesday, 26 June 2019**

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		<hr/> <p>Contact Officers: Geoff Catterall (793 3312) Head Of Complex Needs SEN and Steve Tittley, Commissioning Manager, People Directorate (793 2435)</p> <hr/> <ul style="list-style-type: none"> <li>* This decision is not subject to consideration by another Lead Member</li> <li>* The appropriate scrutiny committee to call-in the decision is the Children’s Scrutiny Panel.</li> </ul> <p>Signed: <u>  COUNCILLOR BILL HINDS  </u>      Dated: <u>  26 June 2019  </u></p> <p align="center">Lead Member</p> <p>* This decision was published on <u>  26 June 2019  </u>.</p> <p>* This decision will come into force at 4.00 p.m. on <u>  3 July 2019  </u> unless it is called-in in accordance with the Decision Making Process Rules.</p> <hr/>
<b>A7</b>	Request for Approval - Contract Award - Works to Renew Roof Coverings and Upgrade Insulation at Brentnall Primary School.	<p align="center"><b><u>Salford City Council - Record of Decision</u></b></p> <p>I, Councillor Bill Hinds, in exercise of the powers conferred on me by the Scheme of Delegation</p>

**Salford City Council – Decisions taken by the Procurement Board on Wednesday, 26 June 2019**

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		<p>of the Council do hereby <b>approve:-</b></p> <p>(a) The award of the following contract for a project approved under the current Schools Capital Maintenance Programme:-</p> <p>(i) Acceptance of the tender from Truline Construction and Interior Services Limited in the sum of £263,353.85 to renew roof coverings and upgrade insulation at Brentnall Primary School.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #4F81BD; color: white;"> <th align="center">Detail required</th> <th colspan="2"></th> </tr> </thead> <tbody> <tr> <td align="center">Title/Description of Contracted Service/Supply/Project</td> <td colspan="2">Roofing works to Brentnall Primary School</td> </tr> <tr> <td align="center">Name of Successful Contractor</td> <td colspan="2">Truline Construction and Interior Services Limited</td> </tr> <tr> <td align="center">Supplier Registration Number <i>(to be supplied by Corporate Procurement)</i></td> <td colspan="2">05147564</td> </tr> <tr> <td align="center">Type of organisation <i>(to be supplied by Corporate Procurement)</i></td> <td colspan="2">Private Limited Company</td> </tr> <tr> <td align="center">Status of Organisation <i>(to be supplied by Corporate Procurement)</i></td> <td colspan="2">SME</td> </tr> <tr> <td align="center">Contract Award Price</td> <td align="center">£263,353.85</td> <td align="center">Full Project</td> </tr> <tr> <td align="center">Contract Value Including Fees and approved QRA <i>(if applicable )</i></td> <td align="center">£310,000.00</td> <td align="center">Full Project</td> </tr> <tr> <td align="center">Contract Duration</td> <td colspan="2">10 weeks</td> </tr> <tr> <td align="center">Contract Start Date</td> <td colspan="2">20/07/2019</td> </tr> </tbody> </table>	Detail required			Title/Description of Contracted Service/Supply/Project	Roofing works to Brentnall Primary School		Name of Successful Contractor	Truline Construction and Interior Services Limited		Supplier Registration Number <i>(to be supplied by Corporate Procurement)</i>	05147564		Type of organisation <i>(to be supplied by Corporate Procurement)</i>	Private Limited Company		Status of Organisation <i>(to be supplied by Corporate Procurement)</i>	SME		Contract Award Price	£263,353.85	Full Project	Contract Value Including Fees and approved QRA <i>(if applicable )</i>	£310,000.00	Full Project	Contract Duration	10 weeks		Contract Start Date	20/07/2019	
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		<p>The programme has been developed to achieve the delivery of the contracts to meet the necessary completion dates.</p> <p><b>The source of funding is:</b> The funding source available is from within the Schools Capital Maintenance Programme and is detailed in reports previously submitted to Cabinet for approval.</p> <p><b>Legal Implications:</b> Supplied by: Tony Hatton, Principal Solicitor, tel. 219 6323.</p> <p>When commissioning contracts for the procurement of goods, services, or the execution of works, the Council must comply with the Public Contracts Regulations 2015 (PCR) and its own Contractual Standing Orders (CSO's), failing which a contract may be subject to legal challenge from an aggrieved provider. The proposed award of the contract follows a tender exercise by mini competition in accordance with the Council's Minor Building Works Framework Lot 2 Agreement.</p> <p>The purpose of a framework agreement is to select through a procurement/ evaluation process a number of providers who can meet the service requirements of the Council, as and when those services are required. If they are required then the Council will undertake an exercise to call off the services from one or more of the providers who have been selected to be on the framework and this may be through any number of ways e.g. mini-competition, direct allocation etc. depending on the circumstances. A contract will then be formed between the Council and the chosen provider/s.</p> <p>The Council will need to have followed the procedure set out in the framework agreement for mini competition to ensure the procurement process is compliant. Four tenders were received from framework suppliers for this project, which have been evaluated on the most economically advantageous tender basis in line with procurement procedures resulting in the proposed award of the contract to Truline Construction and Interior Services Limited. The procurement</p>

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		<p>procedures therefore appear robust and compliant with the requirements of the Council's CSO's and public procurement legislation.</p> <p>Legal Services will assist with preparing any contractual documentation upon receipt of instructions to ensure the Council's position and interest are protected.</p> <hr/> <p><b>Financial Implications:</b> Supplied by Alex Archer, Finance Manager (Capital/PFI) Tel: 0161 778 0498.</p> <p>There is funding available under the Schools Capital Maintenance Programme to meet the total scheme costs of £310,000.00. (Tender cost £263,353.85 plus professional fees and associated costs of £46,646.15).</p> <hr/> <p><b>Procurement Implications:</b> Christine Flisk (Category Manager - Corporate Procurement Team) Tel 0161 686 6245</p> <p>The project has been competitively tendered under the Council's Constitution governing contract procurement in accordance with a mini competition under the Minor Building Works Framework Lot 2 Agreement. The winning tenderer has submitted the most economically advantageous offer which also supports the Council's objectives of delivering social value on this contract.</p> <p><b>Contact Officer:</b> Cathy Starbuck - Assistant Director Tel. 0161 778 0183</p>



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		<p>This decision is not subject to consideration by another Lead Member.</p> <p>The appropriate Scrutiny Committee to call-in the decision is the Growth and Prosperity and the Overview and Scrutiny Board.</p> <p>Signed: <u> COUNCILLOR BILL HINDS </u> Dated: <u> 26 June 2019 </u></p> <p align="center">Lead Member</p> <p>* This decision was published on <u> 26 June 2019 </u>.</p> <p>* This decision will come into force at 4.00 p.m. on <u> 3 July 2019 </u> unless it is called-in in accordance with the Decision Making Process Rules.</p>
<p><b>A8</b></p>	<p>Request for Approval - Exception to Contractual Standing Orders - Contract Award - Construction Services Job Costing System, Road Lineage, Tools &amp; Equipment and Instant Road Repair in relation to the Transition of UV services.</p>	<p align="center"><i>Salford City Council - Record of Decision</i></p> <p>I Councillor Hinds, Lead Member for Finance and Support Services and chairman of the Procurement Board, in exercise of the powers contained within the Council Constitution do hereby approve:</p> <p>(1) An exception to Contractual Standing Orders in accordance with Paragraph 3.1 as</p>

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		<p>follows:</p> <ul style="list-style-type: none"> <li>• Specialist services/supplies which are available only from one supplier. For example, specialist niche consultants or suppliers where there is a sole supplier of patented or proprietary articles, or materials or services exclusively provided by a statutory undertaker or other bodies.</li> <li>• For reasons of compatibility with existing services/products – for example, equipment that needs parts from its own manufacturer.             <ul style="list-style-type: none"> <li>• Where the council can demonstrate that an integrated or strategic approach to procurement is being implemented and there is a requirement to align services or contracts to co-terminus end dates.</li> <li>• There are value for money reasons justifying an exception.</li> </ul> </li> </ul> <p>(2) The award of the Contract for Construction Services Job Costing System, Road Lineage, Tools &amp; Equipment and Instant Road Repair as detailed in the table below:</p> <table border="1" data-bbox="842 1002 2065 1410"> <thead> <tr> <th colspan="2" data-bbox="842 1002 2065 1050">Detail required</th> </tr> </thead> <tbody> <tr> <td data-bbox="842 1050 1402 1134">Title/Description of Contracted Service/Supply/Project</td> <td data-bbox="1402 1050 2065 1134">Construction Services Job Costing System</td> </tr> <tr> <td data-bbox="842 1134 1402 1182">Name of Successful Contractor</td> <td data-bbox="1402 1134 2065 1182">Causeway Technologies Ltd</td> </tr> <tr> <td data-bbox="842 1182 1402 1273">Supplier Registration Number <i>(to be supplied by Corporate Procurement)</i></td> <td data-bbox="1402 1182 2065 1273">03921897</td> </tr> <tr> <td data-bbox="842 1273 1402 1364">Type of organisation <i>(to be supplied by Corporate Procurement)</i></td> <td data-bbox="1402 1273 2065 1364">Private Limited Company</td> </tr> <tr> <td data-bbox="842 1364 1402 1410">Status of Organisation</td> <td data-bbox="1402 1364 2065 1410">Non-SME</td> </tr> </tbody> </table>	Detail required		Title/Description of Contracted Service/Supply/Project	Construction Services Job Costing System	Name of Successful Contractor	Causeway Technologies Ltd	Supplier Registration Number <i>(to be supplied by Corporate Procurement)</i>	03921897	Type of organisation <i>(to be supplied by Corporate Procurement)</i>	Private Limited Company	Status of Organisation	Non-SME
Detail required														
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**Salford City Council – Decisions taken by the Procurement Board on Wednesday, 26 June 2019**

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Salford City Council – Decisions taken by the Procurement Board on Wednesday, 26 June 2019

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Salford City Council – Decisions taken by the Procurement Board on Wednesday, 26 June 2019

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		<table border="1"> <tr> <td data-bbox="842 376 1397 890" rowspan="6">  </td> <td data-bbox="1397 376 2069 408">manufacturer</td> </tr> <tr> <td data-bbox="1397 408 2069 491">Where any of the standing orders are inconsistent with any legislative requirements, in which instance the provisions of the appropriate legislation shall prevail <input type="checkbox"/></td> </tr> <tr> <td data-bbox="1397 491 2069 600">Where the Council can demonstrate that an integrated or strategic approach to procurement is being implemented and there is a requirement to align services or contracts to co-terminus end dates <input type="checkbox"/></td> </tr> <tr> <td data-bbox="1397 600 2069 663">There are value for money reasons justifying a CSO Exception <input type="checkbox"/></td> </tr> <tr> <td data-bbox="1397 663 2069 746">School Governors: in relation to the Local Management of Schools (LMS), where schools have adopted their own standing orders <input type="checkbox"/></td> </tr> <tr> <td data-bbox="1397 746 2069 810">The shared legal service, in respect of the appointment of counsel <input type="checkbox"/></td> </tr> <tr> <td data-bbox="1397 810 2069 890">Strategic Director of CHSC: contracts for the provision of personal care services or facilities pursuant to the National Health Service and Community Care Act 1990 <input type="checkbox"/></td> </tr> <tr> <td data-bbox="842 890 1397 938">Funding Source</td> <td data-bbox="1397 890 2069 938">Revenue Budget</td> </tr> </table> <p data-bbox="842 1007 2069 1070">The Reasons are to continue the provision of specific software, specialist materials and equipment and value for money to ensure continuity of service provision within Urban Vision.</p> <p data-bbox="842 1091 2069 1225">Options considered and rejected were exploring if there were existing routes to market but these are not available for the above appointments. Then after consideration of the risks of not having these items which are required to maintain the provision of the above goods and services have resulted in the request for an exception to Contractual Standing Orders.</p> <p data-bbox="842 1246 2069 1310">The source of funding is approved Highways Capital (£9.036m) and Revenue (£2.831m) Budgets 2019/20.</p> <p data-bbox="842 1331 2069 1362">Legal Advice obtained .</p> <p data-bbox="842 1383 2069 1415">Financial Advice obtained .</p>		manufacturer	Where any of the standing orders are inconsistent with any legislative requirements, in which instance the provisions of the appropriate legislation shall prevail <input type="checkbox"/>	Where the Council can demonstrate that an integrated or strategic approach to procurement is being implemented and there is a requirement to align services or contracts to co-terminus end dates <input type="checkbox"/>	There are value for money reasons justifying a CSO Exception <input type="checkbox"/>	School Governors: in relation to the Local Management of Schools (LMS), where schools have adopted their own standing orders <input type="checkbox"/>	The shared legal service, in respect of the appointment of counsel <input type="checkbox"/>	Strategic Director of CHSC: contracts for the provision of personal care services or facilities pursuant to the National Health Service and Community Care Act 1990 <input type="checkbox"/>	Funding Source	Revenue Budget
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**Salford City Council – Decisions taken by the Procurement Board on Wednesday, 26 June 2019**

Agenda Item No	Topic	Decision
		<p>I, Councillor Bill Hinds, Chairman of the Procurement Board, in exercise of the powers contained within the City Council constitution, do hereby approve:</p> <ul style="list-style-type: none"> <li>• The award of a contract to Phoenix Software Ltd for the provision of Citrix 'CVAD' Enterprise Licencing.</li> </ul> <p>The Reasons are that Phoenix Software Ltd bid with the lowest cost price for the Citrix Licences and that Phoenix have been a proven supplier with Salford ICT Services for many years in terms for responsiveness and value for money.</p> <p>Options considered and rejected were: The decision taken was made as a result of a mini-competition process held on the Crown Commercial Technology Products 2 Framework. Two bids were received and fully evaluated.</p> <p>Assessment of Risk: The risk assessment is low following the mini competition process that was held.</p> <p>The source of funding is Existing revenue budgets.</p> <p>Legal Advice obtained from Tony Hatton. Financial Advice obtained from Joanne Gavin</p> <p>Contact Officer: David Hunter <span style="float: right;">Tel No 793 3911</span></p>

**Salford City Council – Decisions taken by the Procurement Board on Wednesday, 26 June 2019**

<b>Agenda Item No</b>	<b>Topic</b>	<b>Decision</b>
		<p>* This decision is not subject to consideration by another Lead Member</p> <p>* The appropriate Scrutiny Select Committee to call-in the decision is the Overview and Scrutiny Board</p> <p>Signed: <u> COUNCILLOR BILL HINDS </u> Dated: <u> 26 June 2019 </u></p> <p align="center">Lead Member</p> <p>* This decision was published on <u> 26 June 2019 </u>.</p> <p>* This decision will come into force at 4.00 p.m. on <u> 3 July 2019 </u> unless it is called-in in accordance with the Decision Making Process Rules.</p> <hr/>
<b>A12</b>	Request for Approval - Award of Contract - Citrix ADC Licences and Hardware	<p align="center"><b><u>Salford City Council - Record of Decision</u></b></p> <p>I, Councillor Bill Hinds, Chairman of the Procurement Board, in exercise of the powers contained within the City Council constitution, do hereby approve:</p> <ul style="list-style-type: none"> <li>The award for the award of a contract to Phoenix Software Ltd for the provision of Citrix ADC Licences and Hardware.</li> </ul>

**Salford City Council – Decisions taken by the Procurement Board on Wednesday, 26 June 2019**

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**Salford City Council – Decisions taken by the Procurement Board on Wednesday, 26 June 2019**

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