

Decisions taken by the Procurement Board on Wednesday, 1 July 2020

Agenda Item No	Topic	Decision
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Part A – Items considered in public

<p>A6</p>	<p>Request for Approval - Appointment of Contractor - Stage 1 Process to Design and Build Housing Projects</p>	<p>SALFORD CITY COUNCIL - RECORD OF DECISION</p> <p>I Councillor Hinds, Lead Member for Finance and Support Services and Chairman of the Procurement Board, in exercise of the powers contained within the Council Constitution do hereby approve:</p> <p>(a) the award of the following Stage 1 contract for a project approved under the current Capital Programme in accordance with the following:-</p> <p>(i) _____ the outcome of the mini-competition (Stage 1) procurement process conducted through the Homes England Framework Northwest to award the contract to G & J Seddon Limited as constructor partner to design and build housing projects across a number of sites.</p> <p>(ii) that delegated officers acting on behalf of Salford City Council progressing with the constructor partner in selecting a design and finalising costs for the delivery of the projects in line with agreed budget as Stage 2 of the procurement process.</p> <p>(iii) that a pre-construction agreement be issued to cover the period between July 2020 up to when the formal contract is executed.</p> <p>(iv) that interim payments up to the value of £521,000 be made under the terms and conditions of the pre-construction agreement with G & J Seddon Limited for advance works costs accrued up to the agreement of a contract under the Stage 2 process.</p>
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		<p>Programme.</p> <p>Legal Advice obtained supplied by:- Tony Hatton (Principal Solicitor) Tel. 219 6323.</p> <p>When commissioning contracts for the procurement of goods, services or the execution of works, the Council must comply with the public procurement regulations and its own Contractual Standing Orders, failing which a contract may be subject to legal challenge from an aggrieved provider. The proposed award of the contract follows a tender exercise by mini competition in accordance with the Homes England Framework Northwest.</p> <p>The purpose of a framework agreement is to select through a procurement/evaluation process a number of providers who can meet the service requirements of the Council, as and when those services are required. If they are required then the Council will undertake an exercise to call off the services from one or more of the providers who have been selected to be on the Framework and this may be through any number of ways e.g. mini-competition, direct allocation etc depending on the circumstances. A contract will then be formed between the Council and the chosen provider/s.</p> <p>The Council will need to have followed the procedure set out in the framework agreement for mini competition to ensure the procurement process is compliant. Two tenders were received from framework suppliers for this project, which have been evaluated on the most economically advantageous tender basis in line with procurement procedures resulting in the proposed award of the contract to G & J Seddon Limited. The procurement procedures therefore appear robust and compliant with the requirements of the City Council's contractual standing orders and public procurement legislation.</p> <p>The award of the contract will commit the City Council to the formal arrangement and upon receipt of instructions Legal Services will assist in preparing the necessary contractual documentation to ensure the City Council's position and interests are protected.</p> <p>Financial Advice obtained:- Supplied by Alex Archer, Finance Manager 778 0498</p>

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		<p>The costs for the Stage 1 tender process of £765,000 (contract costs of £521,000 plus professional fees and associated costs of £244,000) will be funded from the Homes England HRA grant awarded to the City Council and the approved Place, Housing Strategy Capital Programme.</p> <p>Procurement Advice obtained Deborah Derbyshire (Category Manager – Corporate Procurement Team) Tel: 0161 686 6244</p> <p>The contract was procured in accordance with Contractual Standing Orders in accordance with Public Contract Regulations and tenders were invited by mini competition under the Homes England Framework Northwest.</p> <p>The winning tenderer has submitted the most economically advantageous offer which also supports the Council’s objectives of delivering social value on this contract.</p> <p>HR Advice obtained:- Not applicable</p> <p>Climate Change Implications obtained:- The project is being developed to meet or exceed current legislation and requirements relating to energy efficiency and carbon reduction. The operational and running costs of the new houses will be a significant factor in the overall requirements. The designs are required to support the objectives of Salford City Council becoming carbon neutral by 2028.</p> <p>Seddon’s have stated that they will apply environmental management activities to develop the schemes which will support the GMSF work and they are accredited under ISO 14001:2015.</p> <p>The final project design and construction will be in full compliance with current building regulations with aspects which exceed these where possible. The proposed modular timber frame build will utilise the advantages of off-site construction techniques and reduce the requirement for multiple trades frequently</p>

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A7	Request for Approval - Exception to Contractual Standing Orders - Contract Award - Allied Health Professionals	SALFORD CITY COUNCIL - RECORD OF DECISION																										
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		<p>Assessment of Risk</p> <p>Medium: Risk relates to the implications if the scheme does not continue or any risk if there is a potential delay in extending the contract.</p> <p>The source of funding is Children’s Services Revenue Budget</p> <p>Legal Advice obtained Tony Hatton, Principal Solicitor, tel. 219 6323 4th May 2020</p> <p>Financial Advice obtained Chris Mee - Strategic Finance Manager Ext 0434 1st May 2020</p> <p>Procurement Advice obtained Christopher Conway - Category Manager 0161 686 6248 1st May 2020</p> <p>HR Advice obtained N/A</p> <p>Climate Change Implications obtained Mike Hemmingway – Principal Officer, Climate Change 0161 793 3209 1st May 2020</p> <p>The following documents have been used to assist the decision process. n/a</p>

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	House & The Foyer a contract exemption plus provision expansion to support No Wrong Door model	<p>An exception to Contractual Standing Orders as permitted within the City Council Constitution for the reason(s) highlighted in the table below and the award of the Contract as detailed in the table below:</p> <table border="1"> <thead> <tr> <th data-bbox="683 475 1294 539">Detail required</th> <th colspan="2" data-bbox="1294 475 2000 539">Answers</th> </tr> </thead> <tbody> <tr> <td data-bbox="683 539 1294 646">Title/Description of Contracted Service/Supply/Project</td> <td colspan="2" data-bbox="1294 539 2000 646">Semi and Independent Living Services for 16 – 25 year olds plus the details to develop the provision at the Foyer to support Route 29.</td> </tr> <tr> <td data-bbox="683 646 1294 699">Name of Successful Contractor</td> <td colspan="2" data-bbox="1294 646 2000 699">Adullam; Foundations; Places for People +</td> </tr> <tr> <td data-bbox="683 699 1294 794">Supplier Registration Number <i>(to be supplied by Corporate Procurement)</i></td> <td colspan="2" data-bbox="1294 699 2000 794"></td> </tr> <tr> <td data-bbox="683 794 1294 882">Type of organisation <i>(to be supplied by Corporate Procurement)</i></td> <td colspan="2" data-bbox="1294 794 2000 882">Other</td> </tr> <tr> <td data-bbox="683 882 1294 978">Status of Organisation <i>(to be supplied by Corporate Procurement)</i></td> <td colspan="2" data-bbox="1294 882 2000 978">Choose an item.</td> </tr> <tr> <td data-bbox="683 978 1294 1417">Contract Value</td> <td data-bbox="1294 978 1518 1417"> Liberty - £126,259 Foyer - £109,318 Foundations Lane End & Claremont – £440,606,92 Pro rata from when building work is complete </td> <td data-bbox="1518 978 2000 1417">Per Annum (estimated average)</td> </tr> </tbody> </table>	Detail required	Answers		Title/Description of Contracted Service/Supply/Project	Semi and Independent Living Services for 16 – 25 year olds plus the details to develop the provision at the Foyer to support Route 29.		Name of Successful Contractor	Adullam; Foundations; Places for People +		Supplier Registration Number <i>(to be supplied by Corporate Procurement)</i>			Type of organisation <i>(to be supplied by Corporate Procurement)</i>	Other		Status of Organisation <i>(to be supplied by Corporate Procurement)</i>	Choose an item.		Contract Value	Liberty - £126,259 Foyer - £109,318 Foundations Lane End & Claremont – £440,606,92 Pro rata from when building work is complete	Per Annum (estimated average)
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	<p>Reason for CSO Exception <i>(select all that apply)</i></p>	<p>The goods / services / works are only obtainable from one provider and there is no other provider available to allow genuine competition <input type="checkbox"/></p> <p>The execution of works or the supply of goods <input type="checkbox"/></p>																					

Salford City Council – Decisions taken by the Procurement Board on Wednesday, 1 July 2020

Agenda Item No	Topic	Decision																
		<table border="1"> <tr> <td data-bbox="685 373 1294 1161" rowspan="6" style="background-color: #002060; color: white; text-align: center; vertical-align: middle;">Funding Source</td> <td data-bbox="1294 373 2002 416">or services is controlled by a statutory body</td> <td data-bbox="2002 373 2085 416"></td> </tr> <tr> <td data-bbox="1294 416 2002 496">Delivers Best Value to the Council</td> <td data-bbox="2002 416 2085 496" style="text-align: center;">X <input type="checkbox"/></td> </tr> <tr> <td data-bbox="1294 496 2002 639">Special education, health or social care contracts, if it is considered in the Council's best interests and to meet the Council's obligations under relevant legislation</td> <td data-bbox="2002 496 2085 639" style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td data-bbox="1294 639 2002 783">The execution of works or the supply of goods and services is required so urgently as not to permit compliance with the requirements of competition</td> <td data-bbox="2002 639 2085 783" style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td data-bbox="1294 783 2002 927">Security works where the publication of documents or details in the tendering process could prejudice the security of SCC and Salford residents</td> <td data-bbox="2002 783 2085 927" style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td data-bbox="1294 927 2002 1110">Procurements made through, or on behalf of, any consortium, local authority, statutory or similar body, provided that tenders or quotations are invited and contracts placed in accordance with national or EU legislation.</td> <td data-bbox="2002 927 2085 1110" style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td colspan="2" data-bbox="685 1110 2002 1161" style="text-align: center;">Choose an item.</td> <td data-bbox="2002 1110 2085 1161"></td> </tr> </table> <p data-bbox="685 1299 974 1337"><i>The reasons are</i></p> <p data-bbox="685 1362 2047 1401">Due to current Government restrictions due to Covid 19 we are unable to complete robust commissioning</p>	Funding Source	or services is controlled by a statutory body		Delivers Best Value to the Council	X <input type="checkbox"/>	Special education, health or social care contracts, if it is considered in the Council's best interests and to meet the Council's obligations under relevant legislation	<input type="checkbox"/>	The execution of works or the supply of goods and services is required so urgently as not to permit compliance with the requirements of competition	<input type="checkbox"/>	Security works where the publication of documents or details in the tendering process could prejudice the security of SCC and Salford residents	<input type="checkbox"/>	Procurements made through, or on behalf of, any consortium, local authority, statutory or similar body, provided that tenders or quotations are invited and contracts placed in accordance with national or EU legislation.	<input type="checkbox"/>	Choose an item.		
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Choose an item.																		

Salford City Council – Decisions taken by the Procurement Board on Wednesday, 1 July 2020

Agenda Item No	Topic	Decision
		<p>and procurement procedure in the current timelines.</p> <p><i>Options considered and rejected were</i></p> <p>All contracts to cease on 21.04.2021. This was rejected as this mean that there are no services commissioned in Salford for 16+ leaving care and homeless young people. This would mean making placements on a spot purchase basis at a higher cost and young people may end up put of the city or in higher risk provisions.</p> <p><i>Assessment of risk</i></p> <p>If the exemption to extend is not agreed we would be unable to go to the market due to the current restrictions due to Covid 19 and Salford would loose 69 beds for the most vulnerable 16 – 25 year olds in the city.</p> <p><i>The source of funding is</i></p> <p>Liberty House, Foundations and The Foyer existing projected budget (Extension) Section 17 (Block bed bookings) Route 29 (Additional staffing)</p> <p><i>Legal advice obtained</i></p>

Salford City Council – Decisions taken by the Procurement Board on Wednesday, 1 July 2020

Agenda Item No	Topic	Decision
		<p>Tony Hatton, Principal Solicitor, tel. 219 6323 4th May 2020</p> <p><i>Financial advice obtained</i></p> <p>Chris Mee - Strategic Finance Manager</p> <p>Ext 0434</p> <p>1st May 2020</p> <p><i>Procurement advice obtained</i></p> <p>Christopher Conway - Category Manager</p> <p>0161 686 6248</p> <p>1st May</p> <p><i>HR advice obtained</i></p>

Salford City Council – Decisions taken by the Procurement Board on Wednesday, 1 July 2020

Agenda Item No	Topic	Decision
		<p>N/A</p> <p><i>Climate change implications obtained</i> Mike Hemmingway – Principal Officer, Climate Change 0161 793 3209 1st May 2020</p> <p><i>Documents used</i></p> <p>The relevant documents contain exempt or confidential information and are not available for public inspection</p> <p><i>Contact details</i></p> <p>Contact Officer: Jennifer Walsh Telephone number: 0161 778 0533 (voicemail at current time but this can be picked up)</p> <ul style="list-style-type: none">• The Lead Member has been consulted and is supportive of the proposed contract.

Salford City Council – Decisions taken by the Procurement Board on Wednesday, 1 July 2020

Agenda Item No	Topic	Decision						
		<ul style="list-style-type: none"> The relevant Scrutiny Committee to call-in the decision is the Children’s Scrutiny Panel <p>Signed: <u> BILL HINDS </u> Dated: <u> 14 July 2020 </u> Lead Member</p> <p align="center">-</p> <hr/> <p>* This decision was published on 14 July 2020</p> <p>* This decision will come in force at 4.00 p.m. on 21 July unless it is called-in in accordance with the Decision Making Process Rules.</p>						
A10	Request for Approval - Contract Extension - Delivery of Children's Centre Services at the Hershel Weiss Children's Centre	<p>SALFORD CITY COUNCIL - RECORD OF DECISION</p> <p>I Councillor Hinds, Lead Member for Finance and Support Services and chairman of the Procurement Board, in exercise of the powers contained within the Council Constitution do hereby:</p> <p>(1) Approve the extension of Contract for Hershel Weiss Children’s Centre as detailed in the table below:</p> <table border="1" data-bbox="696 1219 2065 1426"> <thead> <tr> <th data-bbox="696 1219 1180 1283">Detail required</th> <th data-bbox="1180 1219 2065 1283">Answers</th> </tr> </thead> <tbody> <tr> <td data-bbox="696 1283 1180 1331">Contract Reference</td> <td data-bbox="1180 1283 2065 1331">TBC</td> </tr> <tr> <td data-bbox="696 1331 1180 1426">Title/Description of Contracted Service/Supply/Project</td> <td data-bbox="1180 1331 2065 1426">Hershel Weiss Children’s Centre</td> </tr> </tbody> </table>	Detail required	Answers	Contract Reference	TBC	Title/Description of Contracted Service/Supply/Project	Hershel Weiss Children’s Centre
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Salford City Council – Decisions taken by the Procurement Board on Wednesday, 1 July 2020

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Salford City Council – Decisions taken by the Procurement Board on Wednesday, 1 July 2020

Agenda Item No	Topic	Decision
		<p><i>The reasons are</i></p> <p>There is provision within the current contract to extend the agreement for a further period from 01/04/2020 to 31/03/2021 and then a further option to extend from 01.04.21 to 31.03.22.</p> <p>Commissioners are instead requesting to extend the contract for the full two years from 01.04.20 to 31.03.22 to ensure that we retain a strong service offer during this difficult period and as allowed under the Cabinet Office guidelines Regulation 72, whereby contracts may be modified without a new procurement procedure in light of the unforeseen circumstances created by the COVID-19 outbreak. During this extension period further commissioning options for the service will be considered.</p> <p><i>Options considered and rejected were</i></p> <p>To undertake a competitive process for the award of a new contract.</p> <p><i>Assessment of risk:</i></p> <p><i>There is a high risk of disruption to service users if this contract is not extended with the current provider.</i></p>

Salford City Council – Decisions taken by the Procurement Board on Wednesday, 1 July 2020

Agenda Item No	Topic	Decision
		<p><i>The source of funding is: Core Funding revenue budget.</i></p> <p><i>Legal advice obtained</i></p> <p><i>Tony Hatton, Principal Solicitor, tel. 219 6323</i></p> <p><i>Financial advice obtained:</i></p> <p>Chris Mee – Strategic Finance Manager Ext 0434</p> <p><i>Procurement advice obtained:</i></p> <p>Christopher Conway, Category Manager 0161 686 6248</p>

Salford City Council – Decisions taken by the Procurement Board on Wednesday, 1 July 2020

Agenda Item No	Topic	Decision
		<p><i>HR advice obtained - Not applicable</i></p> <p>Climate change implications obtained:</p> <p>Mike Hemmingway – Principal Officer, Climate Change, 0161 793 3209 1st May 2020</p> <p><i>Documents used</i></p> <p>The following documents have been used to assist the decision process. Building lease dated 25th July 2008 for 25 years between the Council of the City of Salford and Aguda North West. The land lease between the Council and OJC Trustees for the land on which the centre is situated for 40 years from 2008.</p> <p>Contact Officer: Debbie Fallon 07570810739</p> <p>This decision is not subject to consideration by another Lead Member.</p> <p>The appropriate Scrutiny Panel to call-in the decision is the Children’s Scrutiny Panel.</p>

Salford City Council – Decisions taken by the Procurement Board on Wednesday, 1 July 2020

Agenda Item No	Topic	Decision
		<p>Signed: <u> BILL HINDS </u> Dated: <u> 1 July 2020 </u> Lead Member</p> <p align="center">-</p> <hr/> <p>* This decision was published on 1 July 2020 * This decision will come in force at 4.00 p.m. on 8 July unless it is called-in in accordance with the Decision Making Process Rules.</p>
A13	Request for Approval - Exception to Contractual Standing Orders - Contract Award - Projects within the Skills and Work Programme	<p align="center"><u>Salford City Council - Record of Decision</u></p> <p>I, Bill Hinds, Lead Member for Finance and Support Services and Chair of the Procurement Board, in exercise of the powers contained within the Council Constitution do hereby approve:</p> <p>An exception to Contractual Standing Orders as permitted within the City Council Constitution:</p> <ul style="list-style-type: none"> • Delivers Best Value to The Council <p>Approve the award of selected contracts within the Skills and Work Commissioned programme for the period: 1st April 2021 to 31st March 2022, subject to the confirmation of final budgets for 2021/22.</p>

Salford City Council – Decisions taken by the Procurement Board on Wednesday, 1 July 2020

Agenda Item No	Topic	Decision
		<p>The individual contracts and budget values are detailed in the Skills and Work Programme report dated 1st July 2020.</p> <p>The Reasons are:</p> <p>In September 2016 Procurement Board gave approval to go out to competition for the delivery of services within this proposed programme. Following a competitive tendering process, contracts were awarded to successful providers and delivery commenced on 1st April 2017 on a two year, plus one, plus one basis. These contracts will become time – expired at the end of March 2021.</p> <p>For value for money reasons and in order to retain service stability in the wake of the COVID 19 pandemic, it is proposed that selected contracts are extended (for up to) a further 12 months, for the period 1st April 2021 to March 31st 2022. The options to extend within the contracts have been exercised and as such they therefore require an exception to contractual standing orders in order to continue into 2021/22.</p> <p>Options considered and rejected were:</p> <ul style="list-style-type: none"> - Develop new specifications and go out to tender - Decommission current services <p>Assessment of Risk:</p> <p>The current Skills and Work programme delivers a suite of targeted services to support local residents to progress into education, training or work. The programme is also strongly aligned to support the wider outcomes of Early Help and the Helping Families programme.</p> <p>There will be a gap in provision if these services are not continued.</p>

Salford City Council – Decisions taken by the Procurement Board on Wednesday, 1 July 2020

Agenda Item No	Topic	Decision
		<p>The source of funding is the City Council revenue budget (Skills and Work), Section 106 and Troubled Families grant.</p> <p>Legal Advice obtained from: Tony Hatton, Principal Solicitor, Tel. 0161 219 6323</p> <p>Financial Advice obtained from: Chris Mee, Strategic Finance Manager, Ext 0434</p> <p>Procurement Advice obtained from: Christopher Conway, Procurement Category Manager, Tel 0161 686 6248 CLIMATE CHANGE IMPLICATIONS CONSIDERED: ADVICE FROM MICHAEL HEMINGWAY, PRINCIPAL OFFICER – CLIMATE CHANGE, TEL: 0161 793 3209</p> <p>The following documents have been used to assist the decision process: The relevant documents contain exempt or confidential information and are not available for public inspection</p> <p>Contact Officer: Alison Burnett Tel No: 0161 793 2535</p> <ul style="list-style-type: none"> • This matter is also subject to consideration by the Lead Member for Children’s and Young People’s Services • The Lead Member has been consulted and is supportive of the proposed contracts. • The matter is not subject to consideration by another Lead Member

