

Decisions taken by the Procurement Board on Wednesday, 2 September 2020

Agenda Item No	Topic	Decision
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Part A – Items considered in public

<p>A6</p>	<p>Request for Approval - Contract Award - Salford Bolton Network Improvements (SBNI) - Delivery Package 6 (DP6) Madams Wood Road, Little Hulton</p>	<p>SALFORD CITY COUNCIL - RECORD OF DECISION</p> <p>I, Bill Hinds, as Lead Member for Finance and Support Services and chairman of the Procurement Board, in exercise of its powers contained within the Council constitution, do hereby:</p> <ol style="list-style-type: none"> 1. Approve the appointment of Bethell Ltd at a cost of £334,161.58 to undertake the SBNI DP6 Madams Wood Road works. 2. Approve the creation of a purchase order to the value of £334,161.58 to Bethell Ltd to enable payments to be made to the contractor. 3. Approve the allocation of £35,000 from Highways Investment Programme 20/21 and £100,000 from Highways Capital Programme 20/21 to cover the street lighting works. 4. Delegate authority to the Strategic Director Place in consultation with the S151 officer to amend the Deed of Variation for the existing Grant Funding Agreement (GFA) between Salford City Council, Transport for Greater Manchester (TfGM) and the Greater Manchester Combined Authority (GMCA) <p>The Reasons are:</p> <p>The proposed work on Madams Wood Road form one of the Delivery Packages for the SBNI programme the objectives of which are to improve the punctuality, regularity and reliability of bus services in the region and promote active, healthy lifestyles and make active sustainable travel safer and easier to use and an attractive alternative to the private car.</p> <p>Invitations to tender by conducting a mini competition were issued to contractors on the Bolton Highways</p>
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		<p>Framework. Four tenders were received for this work and based on the scoring criteria Bethell Ltd received the highest score and was the most economically advantageous tender based on the quality and pricing assessment.</p> <p>Options considered and rejected were: Not to award the contract</p> <p>Assessment of Risk: Low</p> <p>The source of funding is: Greater Manchester Combined Authority (GMCA). Highways Investment Programme 19/20 Highways Investment Programme 20/21 Highways Capital Programme 20/21</p> <p>Legal Advice obtained: Tony Hatton, Principal Solicitor, tel. 219 6323 Financial Advice obtained: Natalie Birchall Ext 2316 Procurement Advice obtained: Christopher Conway tel. 0161 686 6248 HR Advice obtained: N/A Climate Change Advice obtained: Opu Anwar / Mike Hemingway Ext.4880/3209</p>

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		<p>The following documents have been used to assist the decision process:</p> <p>Report to the City Mayor’s Regeneration Briefing – 13 July 2015 Urban Vision – Regeneration Panel Presentation – July 2016 Report to Lead Member for Planning & Sustainable Development – 9th May 2017 Report to Procurement Board 19th February 2020 Report to Procurement Board 2nd September 2020</p> <p>Contact Officers:</p> <p>Opu Anwar, SCC Project Sponsor, Infrastructure Team- Ext. 4880 Nicola Smithies, Principal Engineer, SCC – Ext 6007 Simon Cook, Project Director, Capita – 07927 563 462</p> <ul style="list-style-type: none"> • This decision is not subject to consideration by another Lead Member • The appropriate Scrutiny Committee to call-in the decision is the Growth and Prosperity Panel <p>Signed: _____ Dated: <u>2 September 2020</u> Lead Member</p> <p>-</p>

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		<p>This decision was published on 2 September 2020</p> <p>This decision will come in force at 4.00 p.m. on 9 September 2020 unless it is called-in in accordance with the Decision Making Process Rules.</p>
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A7	<p>Request for Approval - Exception to Contractual Standing Orders - Contract Variation - Gaddum Carers Service - Bereavement and Palliative Care Counselling for Children and Young People</p>	<p>SALFORD CITY COUNCIL - RECORD OF DECISION</p> <p>I Councillor Hinds, Lead Member for Finance and Support Services and chairman of the Procurement Board, in exercise of the powers contained within the Council Constitution do hereby approve:</p> <p>An exception to Contractual Standing Orders as permitted within the City Council Constitution for the reason(s) highlighted in the table below and approve a variation to the Contract for the Gaddum Carer’s Service as detailed in the table below:</p>
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Detail required	Answers
Title/Description of Contracted Service/Supply/Project	Variation of the Carer’s Service contract to include ‘Bereavement and Palliative Care Counselling
Name of Successful Contractor	The Gaddum Centre
Supplier Registration Number <i>(to be supplied by Corporate Procurement)</i>	Charity – 507162 Company – 1348975
Type of organisation <i>(to be supplied by Corporate Procurement)</i>	Registered Charity
Status of Organisation <i>(to be supplied by Corporate Procurement)</i>	SME
Contract Value	£80,486.73 (£59,636 of Per Annum (estimated average)

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		<table border="1"> <tr> <td data-bbox="719 373 1323 1437" rowspan="12"> <p align="center">Contract Duration</p> <p align="center">Contract Start Date</p> <p align="center">Contract End Date</p> <p align="center">Optional Extension Period 1</p> <p align="center">Optional Extension Period 2</p> <p align="center">Who will approve each Extension Period?</p> <p align="center">Contact Officer (Name & number)</p> <p align="center">Lead Service Group</p> <p align="center">Reason for CSO Exception <i>(select all that apply)</i></p> </td> <td data-bbox="1323 373 1547 472"> which additional non recurrent funding) </td> <td data-bbox="1547 373 2040 472"></td> </tr> <tr> <td colspan="2" data-bbox="1323 472 2040 552"> (For additional funding) 12 months from 01.07.20 to 30.06.21, plus option to extend for further 12 months </td> </tr> <tr> <td colspan="2" data-bbox="1323 552 2040 600"> 01/10/2020 </td> </tr> <tr> <td colspan="2" data-bbox="1323 600 2040 647"> 30/09/2021 </td> </tr> <tr> <td colspan="2" data-bbox="1323 647 2040 703"> 01/10/2021 – 30/09/2022 </td> </tr> <tr> <td colspan="2" data-bbox="1323 703 2040 759"></td> </tr> <tr> <td colspan="2" data-bbox="1323 759 2040 807"> Strategic Director (extension < £150k) </td> </tr> <tr> <td colspan="2" data-bbox="1323 807 2040 855"></td> </tr> <tr> <td colspan="2" data-bbox="1323 855 2040 911"> People Services </td> </tr> <tr> <td colspan="2" data-bbox="1323 911 2040 1062"> The goods / services / works are only obtainable from one provider and there is no other provider available to allow genuine competition <input checked="" type="checkbox"/> </td> </tr> <tr> <td colspan="2" data-bbox="1323 1062 2040 1142"> The execution of works or the supply of goods or services is controlled by a statutory body <input type="checkbox"/> </td> </tr> <tr> <td colspan="2" data-bbox="1323 1142 2040 1190"> Delivers Best Value to the Council <input checked="" type="checkbox"/> </td> </tr> <tr> <td colspan="2" data-bbox="1323 1190 2040 1334"> Special education, health or social care contracts, if it is considered in the Council's best interests and to meet the Council's obligations under relevant legislation <input checked="" type="checkbox"/> </td> </tr> <tr> <td colspan="2" data-bbox="1323 1334 2040 1437"> The execution of works or the supply of goods and services is required so urgently as not to permit compliance with the requirements of <input checked="" type="checkbox"/> </td> </tr> </table>	<p align="center">Contract Duration</p> <p align="center">Contract Start Date</p> <p align="center">Contract End Date</p> <p align="center">Optional Extension Period 1</p> <p align="center">Optional Extension Period 2</p> <p align="center">Who will approve each Extension Period?</p> <p align="center">Contact Officer (Name & number)</p> <p align="center">Lead Service Group</p> <p align="center">Reason for CSO Exception <i>(select all that apply)</i></p>	which additional non recurrent funding)		(For additional funding) 12 months from 01.07.20 to 30.06.21, plus option to extend for further 12 months		01/10/2020		30/09/2021		01/10/2021 – 30/09/2022				Strategic Director (extension < £150k)				People Services		The goods / services / works are only obtainable from one provider and there is no other provider available to allow genuine competition <input checked="" type="checkbox"/>		The execution of works or the supply of goods or services is controlled by a statutory body <input type="checkbox"/>		Delivers Best Value to the Council <input checked="" type="checkbox"/>		Special education, health or social care contracts, if it is considered in the Council's best interests and to meet the Council's obligations under relevant legislation <input checked="" type="checkbox"/>		The execution of works or the supply of goods and services is required so urgently as not to permit compliance with the requirements of <input checked="" type="checkbox"/>	
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		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="background-color: #003366; color: white; text-align: center; vertical-align: middle; width: 30%; padding: 10px;"> Funding Source Ethical Contractor </td> <td style="background-color: #ADD8E6; padding: 5px;"> competition </td> </tr> <tr> <td style="background-color: #ADD8E6; padding: 5px;"> Security works where the publication of documents or details in the tendering process could prejudice the security of SCC and Salford residents </td> <td style="text-align: right; vertical-align: top; padding: 5px;"> <input type="checkbox"/> </td> </tr> <tr> <td style="background-color: #ADD8E6; padding: 5px;"> Procurements made through, or on behalf of, any consortium, local authority, statutory or similar body, provided that tenders or quotations are invited and contracts placed in accordance with national or EU legislation. </td> <td style="text-align: right; vertical-align: top; padding: 5px;"> <input type="checkbox"/> </td> </tr> <tr> <td style="background-color: #ADD8E6; padding: 5px;"> External Funding Source (please identify below) </td> <td></td> </tr> <tr> <td style="background-color: #ADD8E6; padding: 5px;"> Mayor’s Employment Charter </td> <td style="text-align: right; vertical-align: top; padding: 5px;"> <input checked="" type="checkbox"/> </td> </tr> <tr> <td style="background-color: #ADD8E6; padding: 5px;"> Committed to sign up to the Charter </td> <td style="text-align: right; vertical-align: top; padding: 5px;"> <input checked="" type="checkbox"/> </td> </tr> <tr> <td style="background-color: #ADD8E6; padding: 5px;"> Accredited Living Wage Employer </td> <td style="text-align: right; vertical-align: top; padding: 5px;"> <input checked="" type="checkbox"/> </td> </tr> </table> <p style="margin-top: 20px;"><i>The reasons are:</i></p> <ul style="list-style-type: none"> Gaddum have delivered Children and Young People’s bereavement counselling and palliative care counselling services in Salford for 10+ years, funded by Salford CCG. Significant risks have been identified related to the service’s capacity to meet anticipated needs due to increased demand for bereavement support due to COVID -19 and the predicted surge in referrals to mental health services. In addition, the new pan-GM bereavement support service is now actively promoting locality based services and sign posting people to these, including the Salford Gaddum Bereavement Counselling Service. This is likely to place further strain on the limited capacity of this service. We know that COVID has disproportionately affected some people and communities more than others, including those from BAME background and from more deprived neighbourhoods. This additional investment in children and young people’s bereavement counselling will provide 	Funding Source Ethical Contractor	competition	Security works where the publication of documents or details in the tendering process could prejudice the security of SCC and Salford residents	<input type="checkbox"/>	Procurements made through, or on behalf of, any consortium, local authority, statutory or similar body, provided that tenders or quotations are invited and contracts placed in accordance with national or EU legislation.	<input type="checkbox"/>	External Funding Source (please identify below)		Mayor’s Employment Charter	<input checked="" type="checkbox"/>	Committed to sign up to the Charter	<input checked="" type="checkbox"/>	Accredited Living Wage Employer	<input checked="" type="checkbox"/>
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		<p><i>Assessment of risk</i></p> <p>There is significant risk to service capacity and demand anticipated due to COVID 19 and associated impacts for children and young people (and their families) not being able to access appropriate support when needed.</p> <p><i>The source of funding is: Salford CCG</i></p> <p><i>Legal advice obtained – provided by Tony Hatton</i></p> <p><i>Financial advice obtained – provided by Phil Kemp and Andrew Boulter (CCG) and Stephen Thynne (SCC)</i></p> <p><i>Procurement advice obtained – provided by Chris Conway</i></p> <p><i>HR advice obtained – n/a</i></p> <p><i>Climate change implications obtained – provided by Michael Hemingway</i></p> <p><i>Documents used</i></p> <p>The following documents have been used to assist the decision process.</p> <ul style="list-style-type: none"> • Report to Joint Leadership team, dated 20.05.20. <p><i>Please note that this report contains exempt or confidential information and is not available for public inspection.</i></p>

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		<p>Contact details</p> <p>CONTACT OFFICER: Emily Edwards – emily.edwards@salford.gov.uk TELEPHONE NUMER: 0161 793 2534</p> <ul style="list-style-type: none"> • This decision is not subject to consideration by another Lead Member. • The appropriate Scrutiny Committee to call-in the decision is the Children’s Scrutiny Panel <p>Signed: _____ Dated: <u>2 September 2020</u> Lead Member</p> <hr/> <p>This decision was published on 2 September 2020 This decision will come in force at 4.00 p.m. on 9 September 2020 unless it is called-in in accordance with the Decision Making Process Rules.</p>