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**Salford Civic Centre
SWINTON**

MEETING OF COUNCIL

Dear City Mayor and Councillors,

You are invited to attend the Meeting of Council to be held as follows for the transaction of the business indicated: -

DATE: Wednesday, 20 January 2021

TIME: 2.00 pm

PLACE: Microsoft Teams Meeting

Councillors are requested to ensure that their electronic equipment is on silent during Council meetings. Approval is given to officers and councillors to use social media during the business of council, subject to the protocol and social media policy.

AGENDA

- 1 Apologies for absence
- 2 Installation of Ceremonial Mayor of the City of Salford 2021 (as per the Ceremonial Mayor Installation Programme)
- 3 Declarations of Acceptance of Office
- 4 Vote of Thanks to Retiring Ceremonial Mayor

5 Installation of the Deputy Ceremonial Mayor of the City of Salford for the Municipal Year 2021

Notes for Elected Members and Members of the Public

(a) Addressing the Ceremonial Mayor during Council Meetings

During Council meetings the City Mayor, Elected Members, Officers and members of the public shall address the Ceremonial Mayor as “Chair” when speaking at the Council meeting.

(b) Points of Order and Personal Explanations

a) If a Member or Officer stands on a point of order or to give a personal explanation:

- the Member shall be heard immediately, and
- any Member or Officer speaking shall sit down.

b) A point of order shall relate only to an alleged irregularity in the constitution or conduct of the meeting, and the Member or Officer shall immediately give details of the allegation (if possible, identifying any Standing Order or statute considered to have been broken).

c) A personal explanation shall only be to clear a misunderstanding of something said by the Member or Officer.

d) The ruling of the Chair on a point of order or a personal explanation shall be at his or her discretion.

In accordance with ‘The Openness of Local Government Bodies Regulations 2014’, the press and public have the right to film, video, photograph or record this meeting.

Sian Roxborough
Monitoring Officer

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