

Decisions taken by the Procurement Board on Wednesday, 7 July 2021

Agenda Item No	Topic	Decision
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Part A – Items considered in public

A6	Request for Approval - Contract Award - Commissioned Statutory Homeless Supported Temporary Accommodation Projects	<p>SALFORD CITY COUNCIL - RECORD OF DECISION</p> <p>I Bill Hinds, Lead Member for Finance and Support Services and Chair of the Procurement Board, do hereby approve the award of the Commissioned Contract for the Statutory Homeless Supported Temporary Accommodation Projects for LOT 1 to The Riverside Group and LOT 2 to Salvation Army Housing Association as outlined in the tables below.</p> <table border="1" data-bbox="689 805 1648 1423"> <thead> <tr> <th data-bbox="689 805 1133 868">Detail required</th> <th data-bbox="1133 805 1648 868">Answers</th> </tr> </thead> <tbody> <tr> <td data-bbox="689 868 1133 986">Title/Description of Contracted Service/Supply/Project</td> <td data-bbox="1133 868 1648 986">LOT 1 – Statutory Homeless Supported Temporary Accommodation</td> </tr> <tr> <td data-bbox="689 986 1133 1062">Name of Successful Contractor</td> <td data-bbox="1133 986 1648 1062">The Riverside Group</td> </tr> <tr> <td data-bbox="689 1062 1133 1181">Supplier Registration Number <i>(to be supplied by Corporate Procurement)</i></td> <td data-bbox="1133 1062 1648 1181">30938R</td> </tr> <tr> <td data-bbox="689 1181 1133 1299">Type of organisation <i>(to be supplied by Corporate Procurement)</i></td> <td data-bbox="1133 1181 1648 1299">Other</td> </tr> <tr> <td data-bbox="689 1299 1133 1423">Status of Organisation <i>(to be supplied by Corporate Procurement)</i></td> <td data-bbox="1133 1299 1648 1423">Non-SME</td> </tr> </tbody> </table>	Detail required	Answers	Title/Description of Contracted Service/Supply/Project	LOT 1 – Statutory Homeless Supported Temporary Accommodation	Name of Successful Contractor	The Riverside Group	Supplier Registration Number <i>(to be supplied by Corporate Procurement)</i>	30938R	Type of organisation <i>(to be supplied by Corporate Procurement)</i>	Other	Status of Organisation <i>(to be supplied by Corporate Procurement)</i>	Non-SME
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		<p>The Reasons are: Without establishing new contracts for these services there will a significant gap in the availability of statutory (Part VII, Housing Act) homeless temporary accommodation, impacting on the councils ability to fulfil its statutory duty and/or at a significantly increased cost</p> <p>Options considered and rejected were Option 1 – Do nothing Option 2 – Extend the existing contracts with Abbott Lodge and SASH Assessment of Risk - Medium</p> <p>The source of funding is Revenue Funding The current source of funding is legacy supporting people funding for Abbott Lodge and spend to save for SASH.</p> <p>Legal Advice obtained – Tony Hatton, Principal Solicitor</p> <p>When commissioning contracts for the procurement of goods, services or the execution of works, the Council must comply with the provisions of the Public Contracts Regulations 2015 as well as its own Contractual Standing Orders (CSO's), Financial Regulations and the duties of Best and Social Value. In addition, the PCR require that contracting authorities treat candidates equally and in a non-discriminatory way and act in a transparent manner, failing which the award of a contract may be subject to legal challenge.</p> <p>The procurement procedure undertaken in this matter appears robust and compliant with the requirements of CSO's and PCR, and in awarding the contracts for the different lots for delivery of the Supported</p>

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		<p>Tenancy Services, expressions of interest were sought as part of an open tender process which has been advertised widely, thus ensuring that the process has been fair and transparent.</p> <p>The process is outlined in the body of the report, with bidders being evaluated on the most economically advantageous tender, resulting in the proposed award of the contracts to the Riverside Group and the Salvation Army Housing Association for lots 1 and 2.</p> <p>Having undertaken the open tender exercise process set out in the report, the Council may take comfort that value for money has been obtained and periodically tested, with open competition maintained.</p> <p>Financial Advice obtained – Stephen Thynne, Strategic Finance Manager</p> <p>This report requests approval to award contracts for LOT 1 and 2 of the Statutory Homeless Supported Temporary Accommodation service to The Riverside Group (LOT 1) and Salvation Army Housing Association (LOT 2). These contracts are on a 5 year + 2 basis from 1st December 21.</p> <p>Original budgets are from the People Adults revenue budget and include a budget provided for on an invest to save basis for SASH. Total budget prior to the re-procurement of contracts was £225K per annum. Average annual values of the contracts are £75K per annum (LOT 1) and £97K per annum (LOT 2). This represents a reduction in cost of just over £50K. As noted in the report it was the intention to procure further temporary accommodation within this City as part of LOT 3. As things stand this has not been delivered as part of this procurement exercise but it is the intention to set aside this budget to allow future delivery of suitable accommodation to meet the identified strategic need within the west of the City.</p> <p>Procurement Advice obtained – Christopher Conway, Procurement Category Manager</p> <p>A full compliant tender process has been followed in accordance with Council standing orders, Procurement are happy to approve a 5 year contract with an option to extend for up to an additional 2 years</p>

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		<p>to The Riverside Group (Lot 1) and Salvation Army Housing Association (Lot 2).</p> <p>HR Advice obtained – N/A</p> <p>Climate Change Implications obtained – N/A</p> <p>Contact Officer: Jane Barlow Telephone number: 0161 793 2372</p> <ul style="list-style-type: none"> • This matter is also subject to consider by the Statutory Deputy City Mayor and Lead Member for Housing, Property and Regeneration. The Statutory Deputy City Mayor / Lead Member has been consulted and is supportive of the proposed contract. • The appropriate Scrutiny Committee to call-in the decision is the Growth and Prosperity Scrutiny Panel. <p>Signed: <u>Bill Hinds</u> Dated: <u>7th July 2021</u> Lead Member</p> <hr/> <p>* This decision was published on 7th July 2021</p> <p>* This decision will come in force at 4.00 p.m. on 14th July 2021 unless it is called-in in accordance</p>

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		with the Decision Making Process Rules.																					
A7	Request for Approval - Contract Award - Internal alterations project at Springwood Primary School	<p>SALFORD CITY COUNCIL - RECORD OF DECISION</p> <p>I Councillor Hinds, Lead Member for Finance and Support Services and chairman of the Procurement Board, in exercise of the powers contained within the Council Constitution do hereby approve the award of the following contract for a project approved under the Schools Capital Maintenance Programme as detailed below:-</p> <table border="1" data-bbox="689 719 2016 1393"> <thead> <tr> <th data-bbox="689 719 1131 783">Detail required</th> <th colspan="2" data-bbox="1131 719 2016 783">Answers</th> </tr> </thead> <tbody> <tr> <td data-bbox="689 783 1131 900">Title/Description of Contracted Service/Supply/Project</td> <td colspan="2" data-bbox="1131 783 2016 900">Internal alterations at Springwood Primary School, Craig Hall site.</td> </tr> <tr> <td data-bbox="689 900 1131 978">Name of Successful Contractor</td> <td colspan="2" data-bbox="1131 900 2016 978">Schofield and Sons Limited</td> </tr> <tr> <td data-bbox="689 978 1131 1098">Supplier Registration Number <i>(to be supplied by Corporate Procurement)</i></td> <td colspan="2" data-bbox="1131 978 2016 1098">025459259</td> </tr> <tr> <td data-bbox="689 1098 1131 1217">Type of organisation <i>(to be supplied by Corporate Procurement)</i></td> <td colspan="2" data-bbox="1131 1098 2016 1217">Private Limited Company</td> </tr> <tr> <td data-bbox="689 1217 1131 1342">Status of Organisation <i>(to be supplied by Corporate Procurement)</i></td> <td colspan="2" data-bbox="1131 1217 2016 1342">SME</td> </tr> <tr> <td data-bbox="689 1342 1131 1393">Contract Value</td> <td data-bbox="1131 1342 1653 1393">£171,921.00</td> <td data-bbox="1653 1342 2016 1393">Full Project £200,000.00</td> </tr> </tbody> </table>	Detail required	Answers		Title/Description of Contracted Service/Supply/Project	Internal alterations at Springwood Primary School, Craig Hall site.		Name of Successful Contractor	Schofield and Sons Limited		Supplier Registration Number <i>(to be supplied by Corporate Procurement)</i>	025459259		Type of organisation <i>(to be supplied by Corporate Procurement)</i>	Private Limited Company		Status of Organisation <i>(to be supplied by Corporate Procurement)</i>	SME		Contract Value	£171,921.00	Full Project £200,000.00
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Framework Details (where applicable) <i>(procurement body, framework reference & title, start/ end date)</i>	Minor Building Works Framework Lot 1 Agreement																																											
Funding Source	Capital Programme																																											
Ethical Contractor	Mayor's Employment Charter	<input checked="" type="checkbox"/>																																										
	Committed to sign up to the Charter	<input type="checkbox"/>																																										
	Accredited Living Wage Employer	<input type="checkbox"/>																																										

Salford City Council – Decisions taken by the Procurement Board on Wednesday, 7 July 2021

Agenda Item No	Topic	Decision
		<hr/> <p>The Reasons are: To undertake internal alterations to provide sufficient kitchen, group rooms and storage areas for the school.</p> <p>Options considered and rejected were: None. All procedures are in accordance with normal Contractual Standing Orders</p> <p>Assessment of Risk: Medium</p> <p>The current kitchen and laundry are no longer suitable for the schools needs and the space can be reconfigured to provide sufficient space for catering needs and additional group rooms and storage space.</p> <p>The source of funding is:</p> <p>The sources of funding are those to support the schools capital maintenance programmes and are detailed in reports previously submitted for approval</p> <p>Legal Advice obtained. Supplied by: The Shared Legal Service - Contact officer and telephone number: Tony Hatton - Principal Solicitor tel. 0161 219 6323.</p> <p>When commissioning contracts for the procurement of goods, services, or the execution of works, the Council must comply with the Public Contracts Regulations 2015 (PCR) and its own Contractual Standing Orders (CSO's), failing which a contract may be subject to legal challenge from an aggrieved provider. The</p>

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		<p>proposed award of the contract follows a tender exercise by mini competition in accordance with the Minor Building Works Framework Agreement Lot 1.</p> <p>The purpose of a framework agreement is to select through a procurement/ evaluation process a number of providers who can meet the service requirements of the Council, as and when those services are required. If they are required then the Council will undertake an exercise to call off the services from one or more of the providers who have been selected to be on the framework and this may be through any number of ways e.g. mini-competition, direct allocation etc. depending on the circumstances. A contract will then be formed between the Council and the chosen provider/s.</p> <p>The Council will need to have followed the procedure set out in the framework agreement for mini competition to ensure the procurement process is compliant. Two tenders were received from framework suppliers for this project, which have been evaluated on the most economically advantageous tender basis in line with procurement procedures resulting in the proposed award of the contract to Schofield and Sons Limited. The procurement procedures therefore appear robust and compliant with the requirements of the Council's CSO's and PCR.</p> <p>Legal Services will assist with preparing any contractual documentation upon receipt of instructions to ensure the Council's position and interest are protected.</p> <p>Financial Advice obtained. Submitted by: The Finance Team - Contact officer and telephone number: Alex Archer (Finance Manager) tel. 0161 778 0498.</p> <p>There is funding of £200,000 available under the 2021/22 People Directorate Schools Capital Maintenance Programme to cover the costs of the project. (Tender costs £171,921.00 plus professional fees and associated costs of £28,079.00).</p> <p>Procurement Advice obtained: Supplied by: The Corporate Procurement Team Contact officer and telephone number: Deborah Derbyshire (Category Manager – Corporate Procurement Team) tel 0161 686</p>

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		<p>6244</p> <p>The project has been competitively tendered by means of a mini competition under the Council’s own Minor Building Works Framework Lot 1 which complies with the Councils Contractual Standing Orders and the Procurement Contract Regulations.</p> <p>The winning tenderer has submitted the most economically advantageous offer in line with the rules of the framework and the award also supports the Council’s objectives of working towards delivering social value on this contract</p> <p>HR Advice obtained; N/A</p> <p>Climate Change Implications:</p> <p>All projects are developed to meet or exceed current legislation and requirements relating to energy efficiency and carbon reduction targets. Projects are required to support the Council’s objectives of becoming carbon neutral by 2028.</p> <p>The works will be programmed to minimise the traffic impact in the area. Any waste materials will be removed and taken to a transfer station for systematic sorting and recycling to ensure minimal landfill waste.</p> <p>Sustainability plans would be targeted to also be align with opportunities to continue to deliver social value outcomes</p> <p>The following documents have been used to assist the decision process.</p>

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		<p>Report to Procurement Board dated 7th July 2021.</p> <p>Contact Officer: Cathy Starbuck – Assistant Director Telephone number: 0161 778 0183</p> <p>This matter is not subject to consideration by another Lead Member. The appropriate Scrutiny Committee to call-in the decision is the Growth and Prosperity and the Overview and Scrutiny Board</p> <p>Signed: <u>Bill Hinds</u> Dated: <u>7th July 2021</u> Lead Member</p> <hr/> <p>* This decision was published on 7th July 2021 * This decision will come in force at 4.00 p.m. on 14th July 2021 unless it is called-in in accordance with the Decision Making Process Rules.</p>
A1		
A2		