

## Decisions taken by the Lead Member for Finance and Support Services Briefing on Thursday, 24 November 2022

Agenda Item No	Topic	Decision
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### Part A – Items considered in public

A4	Write-Off of Irrecoverable Debt - Council Tax and Housing Benefit Overpayments.	<p style="text-align: center;"><b><u>Salford City Council - Record of Decision</u></b></p> <p>I, Councillor Youd, Lead Member for Finance and Support Services, in exercise of the powers contained within the Council Constitution, do hereby approve the proposed write-off of irrecoverable debts as outlined below: -</p> <table style="margin-left: auto; margin-right: auto;"> <tr> <td style="padding-right: 20px;">Council Tax</td> <td style="text-align: right;">£732,561.51</td> </tr> <tr> <td>Housing Benefit Overpayments</td> <td style="text-align: right;">£123,453.86</td> </tr> </table> <p><b>The Reasons are:</b> The liabilities mentioned in the report for write-off are irrecoverable.</p> <p><b>Options considered and rejected were:</b> To leave outstanding amounts on the accounts for a further period.</p> <p><b>Assessment of Risk:</b> The write-off of irrecoverable amounts is an essential part of account administration. The total write-off value, as a percentage of the net collectable debt for financial year 2022/23, equates to 0.5%.</p> <p><b>The source of funding is:</b> The bad debt provision.</p> <p><b>Legal Advice obtained:</b> N/A</p> <p><b>Financial Advice obtained:</b></p>	Council Tax	£732,561.51	Housing Benefit Overpayments	£123,453.86
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		<p>The bad debt provision has been confirmed.</p> <p><b>The following documents have been used to assist the decision process:</b> Some of the relevant documents contain exempt or confidential information and are not available for public inspection. Other documents which are in the public domain are the relevant write-off strategies</p> <p><b>Contact Officer:</b> Penny Mitchell – Service Manager – Council Tax Tel: 0161 793 3640 <a href="mailto:penny.mitchell@salford.gov.uk">penny.mitchell@salford.gov.uk</a></p> <p>This decision is not subject to consideration by another Lead Member.</p> <p>The appropriate scrutiny panel to call-in the decision is the Overview and Scrutiny Board.</p> <p>Signed: <u>Councillor Youd</u> Date: <u>24<sup>th</sup> November 2022</u> Lead Member for Finance and Support Services</p> <hr/> <p>FOR COMMITTEE SERVICES USE ONLY</p> <p>This decision was published on 30<sup>th</sup> November 2022.</p> <p>This decision will come into force at 4.00pm on 7<sup>th</sup> December 2022, unless it is called-in in accordance with the decision-making process rules.</p>
A5	Write-Off of Irrecoverable Debt - Business Rates.	<b><u>SALFORD CITY COUNCIL - RECORD OF DECISION</u></b>

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		<p>I, Councillor Youd, Lead Member for Finance and Support Services, in exercise of the powers contained within the Council Constitution, do hereby:</p> <ul style="list-style-type: none"> <li>▪ Approve the write-off of irrecoverable debts for Business Rates to the value of £752,564.10, and</li> <li>▪ Note the write-on value of £5,333.94</li> </ul> <p><b>THE REASONS ARE:</b> The liabilities mentioned in the report for write-off are irrecoverable.</p> <p><b>OPTIONS CONSIDERED AND REJECTED WERE:</b> To leave outstanding amounts on the accounts for a further period.</p> <p><b>ASSESSMENT OF RISK:</b> The write-off of irrecoverable amounts is an essential part of account administration. The total write-off value, as a percentage of the net collectable debt for financial year 2022/23, equates to 0.81%.</p> <p><b>THE SOURCE OF FUNDING IS:</b> The bad debt provision.</p> <p><b>LEGAL ADVICE OBTAINED:</b> N/A</p> <p><b>Financial Advice obtained:</b> The bad debt provision has been confirmed.</p>

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		<p><b>THE FOLLOWING DOCUMENTS HAVE BEEN USED TO ASSIST THE DECISION-MAKING PROCESS:</b>                      Detailed list of accounts to be written-off (not available to the public)</p> <p>Case files have been prepared for high value debts where current recovery methods have been unsuccessful and where appropriate evidence of working with legal specialist for complex business rates recovery service (not available to the public)</p> <p>Some of the relevant documents contain exempt or confidential information and are not available for public inspection. Other documents which are in the public domain are the relevant write-off strategies</p> <p><b>Contact Officer:</b> Jane Betts, Service Manager – Business Rates <span style="float: right;">Tel: 0161 793 2710</span>  <a href="mailto:jane.betts@salford.gov.uk">jane.betts@salford.gov.uk</a></p> <p>This decision is not subject to consideration by another Lead Member.</p> <p>The appropriate scrutiny panel to call-in the decision is the Overview &amp; Scrutiny Board.</p> <p>Signed: <u>Councillor Youd</u> <span style="float: right;">Date: <u>24<sup>th</sup> November 2022</u></span>                      Lead Member for Finance and Support Services <span style="float: right;">_____</span></p> <hr/> <p>FOR COMMITTEE SERVICES USE ONLY</p>

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A1		
A2		