

**Minutes of the Adult Commissioning Committee (ACC)
held on 8 May 2018 in the Salford Room, St James' House**

Present:

Dr Peter Brambleby (PB)	Interim Director of Public Health
Mr Steve Dixon (SD)	Chief Finance Officer - CCG
Mr David Flinn (DF)	Neighbourhood Lead - CCG
Cllr Jane Hamilton (JH)	Executive Support for Social Care & Mental Health - SCC
Mrs Joanne Hardman (JH)	Chief finance Officer - SCC
Cllr Bill Hinds (BH)	Lead Member for Finance & Support Services - SCC
Cllr Tracy Kelly (TK)	Lead Member for Housing & Neighbourhoods
Ms Kate Jones (KJ)	Neighbourhood Lead - CCG
Dr David McKelvey (DM)	Neighbourhood Lead - CCG
Mrs Karen Proctor (KP)	Director of Commissioning - CCG
Mrs Charlotte Ramsden (CR)	Strategic Director People - SCC
Dr Tom Regan (TR)	Clinical Director for Transformation
Cllr Gina Reynolds (GR)	Lead Member for Adult Services, Health & Wellbeing - SCC in the chair
Dr Jeremy Tankel (JT)	Medical Director - CCG – co-chair
Mr Judd Skelton (JS)	Assistant Director - Integrated Commissioning - CCG/SCC
Mrs Francine Thorpe (FT)	Director of Quality and Innovation - CCG

In attendance:

Ms. Emma Reid (ER)	Joint Head of Planning & Performance - CCG/SCC
Mr Mike Relph (MR)	Senior Democratic Services Adviser - SCC

1. Apologies for Absence

1.1 There were no apologies for absence.

2. Declarations of Interest

2.1 There were no declarations of interest in relation to any of the items on the agenda.

3. Terms of Reference

3.1 KP presented the recently drafted terms of reference for the Committee.

3.2 The ACC sought clarification on the stated quorum for meetings of the Committee being one-third of the voting membership in attendance, with at least three members present from each of SCCG and SCC. It was suggested that, if this were to be the case, it would be impractical in operation as only a small number of absences/apologies would result in an increased likelihood of meetings being rendered inquorate.

4. Business Planning Update 2018/19

4.1 ER presented the report which detailed the Salford Health and Care Commissioning 'plan on a page' as part of Salford CCG's wider Annual Plan for 2019-20, and which outlined high level aims for each of the following key delivery workstreams from 1 April 2019 until 31 March 2020 to ensure the CCG and City Council played a leading role in delivering the Salford Locality Plan for local people:-

- Quality, safety, innovation and research
- Primary Care
- Integrated community care services for adults
- Children's and maternity services

4.2 It was indicated that there was an intention to refresh the Salford Locality Plan before the end of 2019 and this had to be managed accordingly as part of the committee's current workload. It was suggested that consideration be given to a number of work groups, sitting beneath the main committee, being created to undertake this task and report back accordingly.

4.3 The ACC noted Salford Clinical Commissioning Group's (CCG) Annual Plan 2019-20 and, in particular, the high level aims outlined in the 'Integrated Community Care Services for Adults' workstream, which had been jointly developed with colleagues from Salford City Council leadership teams and service groups. It was intended that this would be translated into team and individual objectives over the coming weeks, with work prioritised accordingly.

5 Finance Report April 2019 - Opening Budgets

5.1 SD presented the report which provided an overview of (a) the scope of services within the Integrated Fund for 2019/20, (b) the main financial risks for 2019/20 and (c) the work underway in the locality to mitigate these financial risks.

5.2 The importance of preventative initiatives in terms of effective budget management was emphasised, though the arising benefits were often only realised in the long term.

5.3 It was commented that "best value" related equally to quality and performance and was not solely a monetary consideration.

5.4 The ACC noted the update on the opening 2019/20 Integrated Fund, in particular acknowledging the main financial risks and the work being undertaken to mitigate them, as highlighted in Sections 4 and 5.

6 Salford Integrated Care Programme for Adults Service and Financial Plan (2016/17 - 2020/21) Implementation - Update

6.1 KP presented the report which provided an update on the delivery and implementation of the Salford Integrated Care Programme for Adults Service and Financial Plan (SAFP) 2016/17 to 2020/21. The SAFP related to the adults pooled budget up to 31 March 2019 and would, in due course, be superseded by a new business plan and report relating to the Adults' Integrated Fund. The report also focused on a selection of SAFP workstreams, to provide assurance of progress with implementation, together with more detail on the progress with the Urgent Care

Treatment Centre, Wellbeing Matters, a Diagnostic Unit proposal, Living Well Salford and a transformation project update.

6.2 A specific update was provided with regard to the current innovation project to pilot an Integrated Care Diagnostic Unit (ICDU) in the Ordsall and Claremont neighbourhood of Salford. The proposal had been developed by GPs within the neighbourhood and there was a need to fully evaluate the pilot once it concluded on 30 September 2019.

6.3 The ACC noted the update on the Salford Integrated Care Programme for Adults Service and Financial Plan (SAFP) 2016/17 to 2020/21 and agreed the existing reporting format be maintained.

7.1 Future Meetings

7.2 The following dates for future meetings of the Committee were noted:-

- 3.00 pm Wednesday 12 June 2019 - Salford Civic Centre, Committee Room 3
- 3:00pm Wednesday 10 July 2019 - St James' House, Salford Room