

PROCUREMENT BOARD

24 July 2019

Meeting commenced: 10:00 a.m.

Meeting ended: 10:32 a.m.

PRESENT: Councillors Boshell and Hinds (in the chair)

IN ATTENDANCE:	Sheila Arnott	Alternative Education Provision Consultant
	Chris Conway	Procurement Category Manager
	Karen Hamer	Service Manager – Services to Young People
	Dave Lyon	Senior Building Surveyor
	Stephen Thynne	Strategic Finance Manager
	Paul Walsh	Head of Integrated Commissioning
	Carol Eddleston	Senior Democratic Services Advisor

1. APOLOGIES FOR ABSENCE

Apologies for absence were submitted on behalf of Paul Dennett, City Mayor and Councillor Merry.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. MINUTES OF PROCEEDINGS

The minutes of the meeting held on 10 July 2019 were approved as a correct record.

4. MATTERS ARISING

There were no matters arising.

5. REQUEST FOR APPROVAL – EXCEPTION TO CONTRACTUAL STANDING ORDERS - CONTRACT EXTENSION – SALFORD CARERS SERVICE

Consideration was given to a report of the Strategic Director People seeking approval for an exception to Contractual Standing Orders to allow the existing Carers Service contract to be extended for six months.

It was confirmed that the Carers Strategy was currently being revised and that the final strategy would inform future specifications. The service currently being provided by the Gaddum Centre was excellent and commissioners had an excellent working relationship with them.

The service supported the identification of carers, acted as a focal point for carers, provided advice and information to carers about their rights and responsibilities, provided informal and formal advocacy for carers and worked across the hospital footprint to assist carers when the person they cared for was admitted and discharged.

RESOLVED, THAT:

- (1) An exception to Contractual Standing Orders be approved in accordance with Paragraph 3.1 as follows: the council can demonstrate that an integrated or strategic approach to procurement is being implemented and that there is a requirement to align services or contracts to co-terminus end dates, and
- (2) the existing contract with the Gaddum Centre for the provision of the Salford Carers Service be extended for six months, with a value of £188,954.

6. REQUEST FOR APPROVAL – EXCEPTION TO CONTRACTUAL STANDING ORDERS – CONTRACT AWARD – REPLACEMENT OF LIFE BUOYS WITH THROWLINES AT SALFORD QUAYS

Consideration was given to a report of the Strategic Director Place seeking an exception to Contractual Standing Orders to allow the direct award of a contract for throwlines as a replacement for life buoys at Salford Quays.

It was explained that Facilities Management staff spent up to four hours each day in summer, and up to two hours each day during the rest of the year, retrieving and re-positioning life buoys which had been recklessly removed and thrown into the water.

The proposal was to replace them with equipment encompassing a lockable unit with a throw line and instruction board, with the line only being accessed with a code from dialling 999. The code was bespoke to each unit and emergency services would therefore attend the exact location to assist.

The board acknowledged that this system could not be accessed without access to a telephone to call the emergency services but noted that it was being promoted and recommended by Greater Manchester's Fire & Rescue.

RESOLVED, THAT:

- (1) an exception to Contractual Standing Orders be approved in accordance with Paragraph 3.1 as follows: specialist supplies which are only available from one supplier, and
- (2) a two months' contract be awarded to Reach and Rescue for the supply and installation of a throwline rescue system to replace life buoys at Salford Quays, at a cost of £33,877.00.

7. REQUEST FOR APPROVAL – CONTRACT AWARD – APPROVED FLEXIBLE PROCUREMENT SYSTEM TO SUPPLY ALTERNATIVE PROVISION TO SALFORD PUPILS

Consideration was given to a report of the Strategic Director People seeking approval to award contracts to various providers which schools could use to source and commission suitable alternative provision for their pupils in KS3 and KS4.

It was explained that as this was a framework for schools to use, new entrants could be added at a future point, and prices may change. All providers had to be recognised education providers offering recognised qualifications. Consequently, for

example, Salford Community Leisure could not bid to enter the framework to provide sports coaching.

In 2018/19 420 pupils had accessed alternative provision and it was confirmed that all stayed on the school roll throughout. OFSTED looked very closely at how school managed and supported their pupils who accessed alternative provision.

RESOLVED, THAT: the City Mayor be recommended to approve the award of contracts for alternative provision to Salford Pupils as outlined in the report under the following lots:

- Lot 1 - Full-time Alternative Provision – Min of 25 hours per week
- Lot 2 - Part-time Alternative Provision – Sports Science / Health & Wellbeing
- Lot 3 - Part-time Alternative Provision – Sports Coaching / Life Skills
- Lot 4 - Part-time Alternative Provision – Hair and Beauty
- Lot 5 - Part-time Alternative Provision – Construction
- Lot 6 - One-to-One Tutoring
- Lot 7 - Complementary – Animal Care
- Lot 8 - Complementary – Innovation