

Part 1 –Open to the public

ITEM NO.

REPORT OF
The Strategic Director for Place
TO
Procurement Board
ON
19th February 2020

TITLE: Approval to award the contract for the acceptance of a tender under Council's approved corporate capital programme for the renewal of the timber cornice and associated roof repairs works at Salford Museum and Art Gallery (SMAG).

RECOMMENDATION:

That Procurement Board:-

Approve the award of the Contract for the works to Schofield and Sons Limited as detailed in the table below:

Detail required	
Title/Description of Contracted Service/Supply/Project	Timber cornice and associated roof repairs at SMAG.
Name of Successful Contractor	Schofield and Sons Limited
Supplier Registration Number <i>(to be supplied by Corporate Procurement)</i>	025459259
Type of organisation <i>(to be supplied by Corporate Procurement)</i>	Private Limited Company
Status of Organisation <i>(to be supplied by Corporate Procurement)</i>	SME
Contract Award Price	£228,329.00 Full Project
Contract Value Including Fees and approved QRA (if applicable)	£260,000.00 Full Project
Contract Duration	10 weeks
Contract Start Date	02/03/2020

Contract End Date	08/05/2020
Optional Extension Period 1	months
Optional Extension Period 2	months
Who will approve each Extension Period?	Choose an item.
Contact Officer (Name & number)	Gregory Durkin 0161 779 4942
Lead Service Group	Place Directorate
How the contract was procured? <i>(to be supplied by Corporate Procurement)</i>	Framework Call-off (Mini Competition)
Framework Details (where applicable) <i>(Procurement Body, Framework Reference & Title, Start/End Dates, Hyperlink, etc.)</i>	Minor Building Works Framework Lot 2 Agreement
Funding Source	SCC Corporate Capital Programme

EXECUTIVE SUMMARY:

The purpose of this report is to seek approval for the award of the above mentioned contract.

BACKGROUND DOCUMENTS (NOT OPEN TO THE PUBLIC)

Exempt under Paragraph 3 of Schedule 12 A of the Local Government Act 1972

“Tender Submissions and Evaluation documents”

KEY DECISION: No

DETAILS:

1. **Background**

1.1 The works have been identified as a priority under the Council’s Corporate Asset Management Plan(AMP) criteria. The timber cornice and adjacent roof covering has reached the end of its economic life and has had numerous repairs undertaken over recent years. It has reached the point that it is not considered economic to continue with ongoing patch repairs. There is also the risk of serious leaks occurring in exceptionally inclement weather conditions which may result in internal damage to the building fabric and artefacts which could lead to closure of the museum and art gallery.

1.2 On the basis of the above decisions were taken to provide for a replacement timber cornice and associated roofing coverings to be funded from allowances under the approved 2020/21 corporate capital programme.

2. The Procurement Process

2.1 The works for the project were tendered under the Council's e-tendering portal in accordance with Contractual Standing Orders. Tenders were let by mini competition under the Minor Building Works Framework Lot 2 Agreement.

2.2 Two companies submitted tenders and these have been evaluated in accordance with the selection criteria.

2.3 The evaluation scores are as follows:-

Bidder	% Quality Score Max 30%	% Price Score Max 70%	%Overall Score Max 100%
T1	20.00	46.40	66.40
T2	22.00	70.00	92.00

2.4 Following the evaluation process the company that scored highest in accordance with the award criteria was Schofield and Sons Limited with a tender of £228,329.00. Their submission produced a score of 92.00% and represents the most economically advantageous offer to the Council.

3 Social Value

3.1 Schofield and Sons Limited stated the following in their submission:-

As part of their commitment to local training and upskilling they currently employ a year 1 NVQ apprentice who is a resident of Walkden and they have committed to sponsoring him through his training and providing a permanent position on completion of training. 85% of their in-house workforce are Salford residents. They are currently actively growing the company in line with their business plan and are currently looking to employ more construction professionals and trades from within the Salford area.

They have confirmed they pay all their employees in excess of the "Living Wage" and are exploring the Accreditation Certification process with the Living Wage Foundation.

They have supplied work experience placements for the local high schools over the past 10 years and this has resulted in two successful completed apprenticeships.

In recent years Schofield and Sons Limited have also assisted a number of Salford groups/events by offering help and providing sponsorship and financial support.

Their tender submission includes input from intended local subcontractors and suppliers.

- 3.2 All the above outputs will be managed and monitored through a project-specific social value plan. The log will provide a schedule and results summary showing how the social value initiatives are progressing and achievements made.

The successful tenderer is a Salford based SME and on completion of this work the proposed scheme will enable continued access and protection of the facilities and artefacts at Salford Museum and art Gallery.

KEY COUNCIL POLICIES: All relating to parents and children, inclusion and access to education, culture and leisure. The Sustainable Development and Carbon Reduction Programme are also accounted for.

EQUALITY IMPACT ASSESSMENT AND IMPLICATIONS: N/A

ASSESSMENT OF RISK: High. The cornice and adjacent roof has reached the end of its economic life and the works are required to prevent the possibility of sections of cornice breaking away and further water penetration into the building. If the works are not undertaken there is a risk of the museum and art gallery becoming water damaged and being forced to close

The programme has been developed to achieve the delivery of the works to meet the necessary completion dates and minimise disruption to the facility.

SOURCE OF FUNDING: The funding sources currently available are those to support the 2019/20 Corporate Capital Programme and are detailed in reports previously submitted to Cabinet for approval.

LEGAL IMPLICATIONS: Supplied by: Tony Hatton, Principal Solicitor, tel. 219 6323.

When commissioning contracts for the procurement of goods, services, or the execution of works, the Council must comply with the Public Contracts Regulations 2015 (PCR) and its own Contractual Standing Orders (CSO's), failing which a contract may be subject to legal challenge from an aggrieved provider. The proposed award of the contract follows a tender exercise by mini competition in accordance with the Council's Minor Building Works Framework Lot 2 Agreement.

The purpose of a framework agreement is to select through a procurement/ evaluation process a number of providers who can meet the service requirements of the Council, as and when those services are required. If they are required then the Council will undertake an exercise to call off the services from one or more of the providers who have been selected to be on the framework and this may be through any number of ways e.g. mini-competition, direct allocation etc. depending on the circumstances. A contract will then be formed between the Council and the chosen provider/s.

The Council will need to have followed the procedure set out in the framework agreement for mini competition to ensure the procurement process is compliant. Two tenders were received from framework suppliers for this project, which have been evaluated on the most economically advantageous tender basis in line with procurement procedures resulting in the proposed award of the contract to Schofield and Sons Limited. The procurement procedures therefore appear robust and compliant with the requirements of the Council's CSO's and public procurement legislation.

Legal Services will assist with preparing any contractual documentation upon receipt of instructions to ensure the Council's position and interest are protected.

FINANCIAL IMPLICATIONS: Supplied by Gemma Singleton (Finance Officer - Level 2). Tel. 0161 793 2578

There is funding available under the approved 2020/21 Corporate Capital Programme to meet the total scheme costs of £260,000.00. (Tender cost £228,329.00 plus professional fees and associated costs of £31,671.00).

PROCUREMENT IMPLICATIONS: Christine Flisk (Category Manager - Corporate Procurement Team) Tel. 0161 686 6245

The project has been competitively tendered under the Council's Constitution governing contract procurement in accordance with a mini competition under the Minor Building Works Framework Lot 2 Agreement. The winning tenderer has submitted the most economically advantageous offer which also supports the Council's objectives of delivering social value on this contract.

OTHER DIRECTORATES CONSULTED: N/A

CONTACT OFFICER: Peter Openshaw - Assistant Director (Regulatory and Client Services). TEL. NO. 0161 793 3050

WARD(S) TO WHICH REPORT RELATE(S): All Wards
