

Procurement Board meeting held via MS Teams Live

1 July 2020

Meeting commenced: 09:00

Meeting ended: 09:37

Present

City Mayor Paul Dennett, Councillor Hinds (in the chair) and Councillor Kelly

In attendance

Alison Burnett	Senior Manager Joint Commissioning
Chris Conway	Category Manager Procurement
Greg Durkin	Planning & Development Manager
Debbie Fallon	Head of Partnerships Children and Young People
Anthony Hilton	Head of Strategic Procurement
Chris Mee	Strategic Finance Manager
Jane Roberts	Commissioning Manager
Steve Titley	Commissioning Manager
Carol Eddleston	Democratic Services

1. Apologies for Absence

Apologies for absence were submitted on behalf of Councillor Merry.

2. Declarations of Interest

As a director of Dérive, Councillor Kelly alerted the board to the fact that there may be matters arising from agenda item 5(a), [minute no 5 below], which required her attention as the projects progressed.

3. Minutes of Proceedings

The minutes of the meeting held on 10 June were approved as a correct record.

4. Matters Arising

There were no matters arising

5. Request for Approval – Contract Award – Constructor Partner to Design and Build Housing Projects

Consideration was given to a report of the Strategic Director Place seeking approval to appoint a contractor following a mini-competition (Stage 1) procurement process to design and build housing projects across a number of sites across the city that had been identified for development.

Councillor Kelly alerted the board to the fact that there may be matters arising from the projects identified in this report which may require her attention in the future as a director of Dérive.

Members of the board were very happy to support the request and particularly welcomed the fact that two of the proposed schemes were community led. They commended the Social Value offer and were aware that G&J Seddon Limited had been very visible during the pandemic so far in supporting many of the city's residents at a time of great difficulty.

It was confirmed that officers would work closely with the contractor to ensure that the Social Value offer was delivered, and the outcomes monitored and realised.

RESOLVED, THAT: The award of the following Stage 1 contract for a project be approved under the current Capital Programme in accordance with the following:-

- (i) the outcome of the mini-competition (Stage 1) procurement process conducted through the Homes England Framework Northwest to award the contract to G & J Seddon Limited as constructor partner to design and build housing projects across a number of sites.
- (ii) that delegated officers acting on behalf of Salford City Council progressing with the constructor partner in selecting a design and finalising costs for the delivery of the projects in line with agreed budget as Stage 2 of the procurement process.
- (iii) that a pre-construction agreement be issued to cover the period between July 2020 up to when the formal contract is executed.
- (iv) that interim payments up to the value of £521,000 be made under the terms and conditions of the pre-construction agreement with G & J Seddon Limited for advance works costs accrued up to the agreement of a contract under the Stage 2 process.

6. Request for Approval – Exception to Contractual Standing Orders – Contract Extension – Allied Health Professionals

Consideration was given to a report of the Strategic Director People seeking an exception to Contractual Standing Orders to allow the current contract for Allied Health Professionals to be extended. The exception was being requested during the current pandemic as it was considered in the Council's best interests to do so in order to meet the Council's obligations under relevant legislation.

The board would usually prefer commissioners to have tested the market first but recognised the significant impact that Covid-19 had had on Council services, and on its service providers & contractors, and therefore fully understood why they were being asked to approve an exception to Contractual Standing Orders.

The Head of Strategic Procurement confirmed that Cabinet Office Guidelines permitted local authorities to enter into contracts without competing or advertising the requirement so long as they were able to demonstrate that there was genuine reason for urgency and the events were unforeseeable.

RESOLVED, THAT:

- (1) An exception to Contractual Standing Orders be approved on the grounds that it was in the Council's best interests to do so in order to meet the Council's obligations under relevant legislation during the current Covid-19 pandemic, and

- (2) A 12 months' extension to the current contract with Salford Royal NHS Foundation Trust for the Allied Health Professional Service, at an estimated annual average cost of £453,402, be approved.

7. Request for Approval – Exception to Contractual Standing Orders – Contract Extension – Semi and Independent Living Services for 16-25 Year Olds Plus Development of Provision at the Foyer to Support Route 29

Consideration was given to a report of the Strategic Director People seeking an exception to Contractual Standing Orders to allow the current contract for Semi and Independent Living Services for 16-25 year olds to be extended and the provision at the Foyer to support Route 29 to be further developed. The exception was being requested during the current pandemic as it was considered to deliver best value to the Council.

Officers confirmed that the current providers had continued to provide an excellent service for young people during the current pandemic.

Salford City Council already worked closely with colleagues across GM and was the lead on Placements North West in terms of standards, cost and quality and would continue to work closely with colleagues when circumstances allowed them to test the market for future provision.

RESOLVED, THAT:

- (1) An exception to Contractual Standing Orders be approved on the grounds that it was in the Council's best interests to do so in order to meet the Council's obligations under relevant legislation during the current Covid-19 pandemic, and
- (2) An extension of 12 months to the current contracts with the following providers, and at the following estimated per annum average, be approved:

Liberty - £126,259

Foyer - £109,318

Lane End & Claremont – £440,606,92

The costs below to begin once building has resumed and completed (currently on hold due to Covid-19)

£69,413.76 – 4 block beds against The Foyer linked to Route 29

£17,000 – Additional member of staff to support at The Foyer

8. Request for Approval – Contract Extension - Modification of Terms of Contract – Children's Centre Services

Consideration was given to a report of the Strategic Director Place seeking approval to extend and modify the terms of the current contract with Hershel Weiss for the provision of Children's Centre Services.

It was explained that there was provision within the current contract to extend the agreement for a further period from 01/04/2020 to 31/03/2021 and then a further option to extend from 01/04/21 to 31/03/22. Commissioners were now instead requesting to extend the contract for the full two

years from 01/04/20 to 31/03/22 to ensure a strong service offer was retained during this difficult period and as allowed under the Cabinet Office guidelines Regulation 72.

It was confirmed that the current contractor provided increasingly good value for money and had been extremely active during the current pandemic in delivering food parcels and in holding remote activities with families.

RESOLVED, THAT: A 24 months' extension to the current contract with Aguda North West for the provision of the Hershel Weiss Children's Centre at a cost of £189,190 be approved.

Exclusion of the Public

RESOLVED: THAT, under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the following item of business on the grounds that it involve the likely disclosure of exempt information as specified in the relevant paragraphs of Part 1 of Schedule 12(A) to the Act.

9. Request for Approval – Exception to Contractual Standing Orders – Extension of Contracts – Skills and Work Programme

Consideration was given to a report of the Strategic Director People seeking approval of an exception to contractual standing orders, to allow the extension of a number of contracts within the Skills and Work commissioned programme.

For value for money reasons and in order to retain service stability in the wake of the COVID 19 pandemic, it was proposed that selected contracts be extended (for up to) a further 12 months, for the period 1st April 2021 to March 31st 2022.

Members of the board acknowledged that this important programme would be even more important as the pandemic eased. Young people and people from BME and other vulnerable communities across the city needed access to opportunities to learn new skills and find secure jobs with decent pay and terms & conditions.

RESOLVED, THAT:

- (1) An exception to Contractual Standing Orders be approved on the grounds that it was in the Council's best interests to do so in order to meet the Council's obligations under relevant legislation during the current Covid-19 pandemic, and
- (2) selected contracts within the Skills and Work Commissioned programme be extended up to 31 March 2022, subject to the confirmation of final budgets for 2021/22.