

# Procurement Board meeting held via MS Teams Live

Wednesday 23<sup>rd</sup> September 2020

Meeting commenced: 10:00

Meeting ended: 10:45

## Present

Councillors Hinds (in the chair) and Merry.

## In Attendance

Opu Anwar	Infrastructure Team
Dominic Clarke	Head of Citywide and Community Services
Chris Conway	Category Manager
Andy Devine	Parking & Road Safety Team
Helen Dugdale	Public Health Strategy Manager
Steven Fry	Assistant Director Digital & Customer Service
Chris Hesketh	Head of Financial Management
Penny Higgins	Service Manager Council Tax
Anthony Hilton	Head of Strategic Procurement
Gillian Mclauchlan	Deputy Director of Public Health
Shoaib Mohammad	Assistant Director – Technical Services
Nicola Smithies	Principal Highway Engineer
Perry Twigg	Urban Design Manager
Nathan Williams	Engineering Technician
Carol Eddleston	Democratic Services

## 1. Apologies for Absence

Apologies for absence were submitted on behalf of City Mayor Paul Dennett and Councillor Kelly.

## 2. Declarations of Interest

There were no declarations of interest.

## 3. Minutes of Proceedings

The minutes of the meeting held on 2 September 2020 were approved as a correct record.

## 4. Matters Arising

There were no matters arising.

## 5. Request for Approval – Contract Award – Salford Residents Funeral Service

Consideration was given to a report of the Strategic Director Place seeking approval to award the contract for the provision of a Salford Residents Funeral Service.

Since the service was launched in October 2018 under a two year contract, 141 funerals had taken place, representing a very successful start and excellent response to the initiative. In monetary terms the savings to Salford families who had used the Salford residents funeral service equated to £211,359 which was the difference between the national average cost of a funeral that families paid and the fixed price applied by Kane's Funeral Service.

RESOLVED, THAT: a 36 months' contract, with two optional extension periods of 12 months each, with an estimated average value of £165,000 per annum, be awarded to Kane's Funeral Directors, for the provision of the Salford Residents Funeral Service.

## 6. Request for Approval – Contract Award by Islington Mill Arts Club - Appointment of a Building Contractor – Skyline Property Solutions Ltd

Consideration was given to a report of the Strategic Director Place seeking approval to recommend for Islington Mill Arts Club to award the contract for the appointment of a building contractor for the roof repairs at Islington Mill.

As part of the funding arrangements for the project, Islington Mill Arts Club was required, under the Council's guidance and supervision, to follow public sector procurement regulations, in line with ERDF requirements.

The successful contractor was based in Liverpool but had worked in Salford Quays and the council had received excellent references, including from Liverpool City Council.

RESOLVED, THAT: Islington Mill Arts Club be recommended to award the 12 weeks' contract for the appointment of a building contractor to undertake roof repair works at Islington Mill, with a contract value of £489,611.00, to Skyline Property Solutions Ltd.

## 7. Request for Approval – Award of a Concession Agreement for Enforcement Agencies – Collection of Unpaid Penalty Charge Notices, Council Tax and Business Rates

Consideration was given to a joint report of the Strategic Director Place and the Strategic Director of Service Reform seeking approval to award a concession agreement to a number of enforcement agencies for the collection of unpaid penalty charge notices and unpaid Council Tax and Business Rates.

In line with the way the council had changed its Council Tax collection processes in recent years, the invitation to tender focussed on inviting agencies to offer a more customer focused service for debt recovery for Council Tax and Business Rates in Salford. Emphasis was placed on greater customer engagement, managing vulnerable debtors and reducing the impact of enforcement action on this group.

The board acknowledged that the council needed to collect as much as it could in Council Tax and Business Rates but was very supportive of the more customer focused service. It was important to help people who got into financial difficulties but it was also important to ensure that those who could afford to pay, did so, to ensure that the council could continue to provide services, otherwise the burden would have to be covered by others. It was incumbent on enforcement agencies to be sensitive to cultural holidays and to be mindful that many people who finding themselves in arrears for the first time ever due to the economic consequences of the pandemic.

In relation to recovery of outstanding Penalty Charge Notices (PCNs) the successful contractors were also sympathetic in their approach to debtors and to the risk of human error in inputting vehicle registration numbers on car park machines.

RESOLVED, THAT: concession agreements be approved for a period of 36 months, plus two optional extension periods of 12 months each, as follows:

- Collection of unpaid Council Tax and Business Rates - Rundle & Co Ltd and Bristow & Sutor
- Collection of unpaid Penalty Charge Notices - Marston Holding and Bristow & Sutor

## 8. Request for Approval – Contract Award – Salford Bolton Network Improvements (SBNI) – Delivery Package 2 (DP2) Swinton, A6 Chorley Road Junction

Consideration was given to a report of the Strategic Director Place seeking approval to award the contract for Salford Bolton Network Improvements (SBNI) – Delivery Package 2 (DP2) Swinton, A6 Chorley Road Junction Improvements.

The SBNI Salford Bolton Network Improvement (SBNI) Programme was promoted by Transport for Greater Manchester (TfGM), in partnership with Salford City Council (SCC) and Bolton Council (BC). It would provide a comprehensive package of capital infrastructure improvements for pedestrians, cyclists, bus and rail passengers, and general traffic, focused around a local transport and District Centre network that serves over 100,000 residents in Salford and Bolton and which would benefit over 12 million bus passengers per year.

The improvements included a dedicated bus lane along the A6 Chorley Road northwest bound from Chorley Road / Stafford Road Junction to Chorley Road / Wellington Road Junction and from Chorley Road / Wellington Road Junction to the approach of Chorley Road / Partington Lane / Station Road. The A6 Chorley Road / B5231 Station Road / Partington Lane junction and the A6 Chorley Road / Wellington Road junction were to undergo full traffic signal upgrades including updated signal infrastructure and equipment with technological improvements.

The timing of the consultation on the Swinton scheme had coincided with the Cadent Gasworks and members of the public had been concerned that the scheme would lead to similar disruption and congestion. This was not the case, however, and the intelligent road traffic signals would respond to traffic volume and flow. Carriage-way works would be between 09:30 and 15:30 only. The works were intended to commence in January 2021 and complete in June 2021.

RESOLVED, THAT:

- 1) The appointment of Eric Wright Civil Engineering at a cost of £1,034,731.62 to undertake the SBNI Salford DP2 works be approved.
- 2) The creation of a purchase order to the value of £1,034,731.62 to Eric Wright Civil Engineering to enable payments to be made to the contractor be approved,
- 3) Authority be delegated to the Strategic Director Place in consultation with the S151 Officer to amend the Deed of Variation for the existing Grant Funding Agreement between Salford City Council, Transport for Greater Manchester (TfGM) and the Greater Manchester Combined Authority (GMCA).

#### 9. Request for Approval – Exception to Contractual Standing Orders - Contract Award – Commissioning of Pre-Exposure Prophylaxis (PrEP) Medication to Prevent Transmission of HIV for High Risk Populations

Consideration was given to a report of the Director of Public Health seeking approval for an exception to Contractual Standing Orders for reasons of urgency to allow a contract to be awarded to the current provider of Sexual Health Services (SHS), Bolton NHS Foundation Trust, for commissioning pre-exposure prophylaxis (PrEP).

Salford was the lead commissioner for Sexual Health Services and the funding for commissioning of PrEP, using a contract insert, was being provided by the Department of Health and Social Care (DHSC) so there was no cost to the council for this additional commission.

RESOLVED, THAT:

- 1) An exception to Contractual Standing Orders be approved as the supply of the service is required so urgently as not to permit compliance with the requirements of competition, and
- 2) A nine months' contract, plus an optional extension period of 12 months subject to funding, with a per annum estimated average value of £159,5533 for Salford and £37,943 for Bolton, be awarded to Bolton NHS Foundation Trust, for the commissioning of Pre-Exposure Prophylaxis (PrEP) medication to prevent transmission of HIV for high risk populations.

## 10. Member Update on Procurement Matters – The GM Sexual Health Improvement Programme

The board was provided with an update on the PaSH Programme which was part of the GM Sexual Health Improvement Programme, of which Salford was the lead commissioner.

The PaSH partnership was created in 2016, prior to this arrangement each GM borough was commissioning the 3 VCSE providers separately. A £100,000 saving was made by commissioning across GM and under one partnership programme.. The programme provides economies of scale, additionality and collaborative working under a single GM contract.

The PaSH programme was made up of 3 VCSE partners, BHA for Equality (the lead provider), the LGBT Foundation and the George House Trust. They delivered a multi-faceted programme of HIV and STI prevention for GM residents and support for those People Living with HIV (PLW HIV), both newly diagnosed and as a long-term condition.

The main aims were to:

- improve and protect the sexual and reproductive health of residents from populations Most At-Risk of exposure to HIV (MARPs) (MSM and people of Black African origin particularly).
- improving the health and wellbeing of residents living with HIV.
- help the system move away from treating symptoms, to prevention and screening.

Performance highlights over the last 3 years included:

- 1,373 People Living with HIV received a total of 11,349 1:1 or group-based interventions.
- 48 Safeguarding & Wellbeing concerns related to PLW HIV identified & managed. 40% formally referred to statutory agencies/other organisations.
- Increased numbers referred for HIV support from GM clinics from 10 to 19 a month.
- Established free formula milk for babies of HIV positive mothers project, following advocacy, in 8 GM Boroughs.
- In terms of social value all 3 VSCes brought in additional funding & offer other services supporting our GM communities. They use a volunteer model from across GM (supporting people in GM), providing additionality and cost effectiveness.

All GM Broughs were satisfied with the current provision and had recently agreed to a 12 months' extension. As Salford's contribution fell below £150K Procurement Board approval was not required but it was considered timely to bring an update to the board.

RESOLVED, THAT: the update on the PaSH programme within the GM Sexual Health Improvement Programme be noted.