

# Procurement Board meeting held via MS Teams Live

Wednesday 25<sup>th</sup> November 2020

Meeting commenced: 10:00am

Meeting ended: 11:06am

## Present

City Mayor Paul Dennett and Councillors Hinds (in the chair) and Kelly.

Councillor John Walsh

## In Attendance

Rebecca Bibby	Early Help & School Readiness
Chris Conway	Category Manager
Steven Fry	Assistant Director Digital & Customer Services
Chris Hesketh	Head of Financial Management
Anthony Hilton	Head of Strategic Procurement
Kathy Kennedy	Project Manager
Shoaib Mohammad	Assistant Director Technical Services
Jacquie Russell	Assistant Director Strategy & Change
Rachel Shearn	Early Help Locality Manager
Nicola Smithies	Principal Highway Engineer
Steve Titley	Commissioning Manager
Nathan Williams	Engineering Technician
John Wooderson	Head of Service Urban Renewal
Matthew Wylie	Service Delivery Manager
Carol Eddleston	Democratic Services

### 1. Apologies for Absence

Apologies for absence were submitted on behalf of Councillor Merry.

### 2. Declarations of Interest

There were no declarations of interest.

### 3. Minutes of Proceedings

The minutes of the meeting held on 13<sup>th</sup> November 2020 were approved as a correct record.

### 4. Matters Arising

There were no matters arising.

## ITEMS FOR DECISION – PART 1 (OPEN TO THE PUBLIC)

### 5. Request for Approval – Exception to Contractual Standing Orders – Safe Families

Consideration was given to a report of the Strategic Director People seeking an exception to Contractual Standing Orders to allow a contract to be awarded for the Safe Families for Children Service.

The service offered bespoke packages of support for families in crisis or in need of support, delivered through a network of volunteers from across the city. The main areas of support were befriending, short hosting stays for children, practical family resources and early help assessments. All of the volunteers followed the same training programme as foster carers. This included safeguarding training. A smaller cohort who provided overnight stays also undertook training on parenting and first aid.

Officers were keen to explore opportunities for cross Greater Manchester working but recognised that the services currently provided were bespoke to Salford and they were keen to ensure stability during the ongoing pandemic.

RESOLVED, THAT:

- 1). An exception to Contractual Standing Orders be granted for the follow reasons: best value to the council and the services are only available from one provider and there is no other provider available to allow genuine competition, and
- 2) A contract for the provision of the Safe Families for Children Service be awarded to Safe Families for Children for an initial period of 12 months, with an optional extension period of an additional 12 months, at a per annum estimated cost of £60,000.

## 6. Request for Approval – Contract Award – Parrin Lane/Worsley Road Junction Improvements

Consideration was given to a report of the Strategic Director Place seeking approval to award the contract for the Parrin Lane/Worsley Road junction improvements.

Following the construction of the Lidl supermarket on Worsley Road the Parrin Lane/Worsley Road junction was foreseen as being subjected to an increase in vehicle numbers and pedestrian movements. The existing junction was sub-standards, did not provide good links for pedestrians and presented pinch points and blind spots for all road users.

Proposed improvements to the junction included the upgrading of traffic signal equipment optimising vehicle capacity at the junction, enhancement of pedestrian facilities, carriageway and footway resurfacing and a minor re-alignment to the South East arm of the junction enabling the footway to be widened.

As part of the conditions of the Transport Block Capital Grant from the Department for Transport the council was required to report fees and charges in detail, hence a breakdown of the internal SCC fees being provided in clause 2.2 of the report.

RESOLVED, THAT the following be approved:

1. The appointment of Eric Wright Civil Engineering Ltd at a cost of £236,808.27 to undertake the Parrin Lane/ Worsley Junction Improvement works.
2. The creation of a purchase order to the value of £236,808.27 to Eric Wright Civil Engineering Ltd to enable payments to be made to the contractor.
3. The creation of a purchase order to the value of £1,635.74 to Virgin Media Limited to enable payments to carry out utility alteration works.

4. The creation of a purchase order to the value of £54,490.80 to Transport for Greater Manchester (TfGM) for the supply and installation of new traffic signal equipment.
5. Professional fees to the value of £14,777.59 for the supervision and management of the works on site.
6. Approve the 10% risk allocation to the value of £30,771.24, 10% of the total works costs.

## 7. Request for Approval – Contract Award – Key Cities Policy and Media Support Services

Consideration was given to a report of the Strategic Director for Service Reform seeking approval to award a contract for Key Cities Policy and Media Support Services.

Key Cities was the recognised democratic and authentic voice of urban Britain, with 23 member cities spanning the length and breadth of England and Wales and representing a collective population of over 6.5 million people. Salford City Council was a member of the group and the position of Chair was now held by the council's Deputy City Mayor Cllr John Merry. As a result, the council now served as the Key Cities secretariat and acted as the lead authority for Key Cities business including the procurement of goods and services. The network was supported by external public relations, communications, policy development and research support and enabled relationships with Government (ministers and civil servants) to be developed and national events and conferences to be held that influenced and shaped national policy and funding developments.

RESOLVED, THAT: a contract for Key Cities Policy and Media Support Services be awarded to ING Media for a period of 36 months, with an optional extension period of six months, with a full project contract value of £270,000.

## 8. Request for Approval – Contract Award – Regulatory Services and Refuse Collection Software System

Consideration was given to a report of the Strategic Director Place seeking approval to award the contract for Regulatory Services and Refuse Collection software systems.

The current contract for two systems provided by Civica – Civica App (Regulatory Services software) and Powersuite (Refuse Collection Rounds Management Software) was coming to an end in March 2021. The Powersuite system was currently part way through a second phase of implementation. Phase 1 implemented in-cab technology and the Powersuite system to help manage refuse collection rounds and monitor operational performance. The second phase of the implementation was ongoing and would enable real-time citizen interactions with the refuse collection system. For example, a missed bin report would validate against the system and provide instant feedback to a citizen about whether and why the bin was not emptied.

It was confirmed that customer satisfaction was an essential part of our evaluation of systems and anything new that was developed was rolled out for testing in our Gateways and engagement also took place with the Youth Council.

RESOLVED, THAT: a 48 months contract for Regulatory Services (Community Protection) and Refuse Collection Software be awarded to Civica, at a full project cost of £502,866, with three optional extension periods of 12 months each.

## ITEM FOR INFORMATION / BRIEFING

### 9. Project Imagine Implementation Services and End User Training

This item was submitted for the primary purpose of providing members of the public with all relevant information on the respective matter, other than those elements, which in accordance with the relevant sections of the Local Government Act 1972, remained confidential and required the arising decision to be taken in Part 2 of the agenda.

See minute 11 below.

### 10. EXCLUSION OF THE PUBLIC

RESOLVED: THAT, under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that, they

involve the likely disclosure of exempt information as specified in the relevant paragraphs of Part 1 of Schedule 12(A) to the Act.

## ITEMS FOR DECISION – PART 2 (CLOSED TO THE PUBLIC)

### 11. Project Imagine Implementation Services and End User Training

Consideration was given to a report of the Strategic Director People seeking approval to extend the contract for Data Migration and Implementation Services and End User Training.

Members of the Procurement Board acknowledged that this work was a priority but were mindful that, for the money to be available before April 2021, unused borrowing for schemes in other services may be vired. This would be for schemes which had reprofiled spend from 2020/21 to 2021/22. This would still require a bid by the People Directorate to be accepted as part of the 2021/22 programme to then vire budget back in 2021/22 to the reprofiled scheme.

RESOLVED, THAT: the contract with ICT Revolutions for the provision of Data Migration and Implementation Services and End User Training be extended for a period of 11 months, with a full project cost of £800,000.