

**Overview and Scrutiny Board
Work Programme and Recommendation Tracker as of 24 November 2020**

Please note: There will be a Members only briefing at 1.30pm, with the main committee commencing at 2.00pm (unless otherwise stated).

SCHEDULE OF COMMITTEE DATES & AGENDA ITEMS		
Date	Topic	Responsible officer (s)
2 December 2020	2 nd Quarter Budget Monitoring Report.	Councillor Hinds and Joanne Hardman
	Spending Review – Briefing Note	Councillor Hinds and Joanne Hardman
	Covid19 Funding Update	Councillor Hinds and Joanne Hardman
	Preparations for February Meeting (Revenue Budget) – verbal discussion	Councillor Hinds and Joanne Hardman
January 2021	No meeting	
3 February	Revenue Budget & Capital Programme for 2021/22	Schedule Lead Members with their Executive Support and Director - 30/45 minute timeslots
	Treasury Management Strategy	Councillor Hinds and Joanne Hardman
3 March	Procurement Strategy – schedule March 2021. (Living wage and social value considerations) (Last report submitted June 2019).	Anthony Hilton, Debbie Brown and Cllr Hinds
	3 rd Quarter Budget Monitoring Report	Councillor Hinds and Joanne Hardman
7 April	Pandemic Recovery – Workforce and Digital Update (Last report submitted October 2020)	Councillors Hinds & Bentham, Sam Betts & Steven Fry
	Apprenticeship Strategy update – schedule December 2020 (Last the report submitted July 2019)	Councillor Bentham - Executive Support Member, Sam Betts and Frank O’Sullivan

ABEYANCE LIST

Corporate Performance report December 2020 deferred to a future meeting	Jim Taylor and Jacquie Russell
Update on the integration with the CCG: Children's, Adults and Public Health	Cllr Merry, Charlotte Ramsden, Muna Abdel-Aziz and Cllr Reynolds
Fair Funding Review – updates as and when available will be included in reports	Councillor Hinds and Joanne Hardman
Business Rates Retention Scheme - updates as and when available will be included in reports.	Councillor Hinds and Joanne Hardman
Financial Investment overview of the University/Council Master Plan – Schedule summer 2021	TBC

SCHEDULE OF REGULAR MONITORING REPORTS

Corporate Performance report Half year report – December & end of year report July	Councillor Boshell and Jacquie Russell
Treasury Management Strategy. Schedule February each year.	Councillor Hinds and Joanne Hardman
Treasury Management Outturn Report – schedule September each year.	Councillor Hinds and Joanne Hardman
Mid-year Treasury Management report – schedule November each year	Councillor Hinds and Joanne Hardman
Revenue Budget and Capital Programme. Schedule February each year.	Councillor Hinds and Joanne Hardman
1 st Quarter Budget Monitoring Report. Schedule September each year	Councillor Hinds and Joanne Hardman

2 nd Quarter Budget Monitoring Report - Schedule December each year.	Councillor Hinds and Joanne Hardman
3 rd Quarter Budget Monitoring Report – Schedule March each year.	Councillor Hinds and Joanne Hardman
4 th Quarter - Outturn Report. Schedule July each year.	Cllr Hinds and Joanne Hardman

REVIEWS

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No reviews planned at present.	

RECOMMENDATIONS TRACKER

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	No recommendations presently outstanding	

Portfolio of the Board:

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<ol style="list-style-type: none"> 1. Co-ordinating the work of the Scrutiny Panels. 2. Scrutinising corporate services. 3. conducting a programme of value for money scrutinies. 4. Considering reports from the Audit and Accounts Committee. 5. Scrutinising overall budget matters and all other financial matters, including the Treasury Management Strategy. 6. To receive reports from the Scrutiny Panels on a six-monthly basis. 7. To consider requests for scrutiny reviews under the Councillor Call for Action process (other than calls for action relating to Crime and Disorder matters where requests shall be referred directly to the Community and Neighbourhoods Scrutiny Panel). 	<p><u>Councillors</u></p> <ul style="list-style-type: none"> • Turner • Garrido, Karen • Bellamy • Brocklehurst • Burch • Jolley - Chair • King – Vice Chair • Morris • Nelson • Sharpe • Pevitt