

REPORT OF
The Strategic Director for People
TO
Procurement Board
ON
26th May 2021

TITLE: Approval to Award the Contract for roofing renewal works and toilet refurbishments at Wharton Primary School.

RECOMMENDATION:

That Procurement Board approve the award of the Contract for roofing renewals and toilet refurbishments at Wharton Primary School as detailed in the table below:

Detail required	Answers
Title/Description of Contracted Service/Supply/Project	Reroofing works and toilet refurbishments at Wharton Primary School.
Name of Successful Contractor	Schofield and Sons Limited
Supplier Registration Number <i>(to be supplied by Corporate Procurement)</i>	025459259
Type of organisation <i>(to be supplied by Corporate Procurement)</i>	Private Limited Company
Status of Organisation <i>(to be supplied by Corporate Procurement)</i>	SME
Contract Value	£179,818.00 Full Project £210,000.00
Contract Duration	6 weeks
Contract Start Date	23/07/2021
Contract End Date	03/09/2021
Optional Extension Period 1	N/A
Optional Extension Period 2	N/A

Who will approve each Extension Period?	N/A	
Contact Officer (Name & number)	Les Woolhouse 0161 779 4961	
Lead Service Group	People Services	
How the contract was procured? (to be supplied by procurement)	Framework Call-off (Mini Competition)	
Framework Details (where applicable) (procurement body, framework reference & title, start/ end date)	Minor Building Works Framework Lot 2 Agreement	
Funding Source	Capital Programme	
Ethical Contractor	Mayor's Employment Charter Committed to sign up to charter	<input checked="" type="checkbox"/>
	Accredited Living Wage Employer	<input type="checkbox"/>

EXECUTIVE SUMMARY:

The purpose of this report is to seek approval for the award of the above mentioned contract.

BACKGROUND DOCUMENTS:

Exempt under Paragraph 3 of Schedule 12A of the Local Government Act 1972
 'Tender Submissions and Evaluation Documents'

KEY DECISION:

No

DETAILS:

1. Background

The works have been identified as a priority under the schools Asset Management Plan (AMP) criteria. The school's roof coverings have reached the end of their economic life within the risk of serious leaks occurring which could result in school closure.

A decision was taken to provide new roof coverings and also upgrade the insulation, to be funded from the schools capital maintenance programme. Previous roof sections have been renewed under a phased approach in recent years.

As part of these latest works it is advantageous to also undertake essential upgrades to the toilet facilities over the school's summer holiday period.

2. The Procurement Process

The works for the project were tendered under the Council's e-tendering portal in accordance with Contractual Standing Orders. Tenders were let by mini competition under the Minor Building Works Framework Lot 2 Agreement.

Four companies submitted a tender and these have been evaluated in accordance with selection criteria.

The evaluation scores are as follows:-

Name of Bidder	% Price score Max 70%	% Quality score Max 30%	%Overall Score 100%	Price
Schofield and Sons Limited	69.87	24.00	93.87	£179,818.00
Provider B	58.29	24.00	82.29	£215,529.24
Provider C	63.95	26.00	89.95	£196,458.00
Provider D	70.00	22.00	92.00	£179,486.00

Following the evaluation process the company that scored the highest in accordance with the selection criteria was Schofield and Sons Limited with a tender of £179,818.00. Their submission produced a score of 93.87% and represents the most economically advantageous offer to the Council which also supports social value.

3. Social Value

Schofield and Sons Limited stated the following in their submission:-

'As part of our commitment to local training and upskilling we currently employ a year 1 NVQ apprentice who is a resident of Walkden. We have committed to sponsoring him through his training and providing a permanent position on completion of training. 85% of our in-house workforce are Salford residents. We are currently actively growing the company in line with our business plan and are looking to employ more construction professionals and trades from within the Salford area.

Living Wage Foundation. We understand the importance of a "Living Wage" not just a "minimum wage." People need to be paid an amount on which they can adequately live. We confirm we pay all our employees in excess of the "Living Wage" and are

exploring the Accreditation Certification process with the Living Wage Foundation. We have supplied work experience placements for the local high schools over the past 10 years and this has resulted in two successful completed apprenticeships.

On previous schemes we attended school assemblies and gave a general talk; specific importance was paid to safety to both pupils and staff concerning the works. For this scheme we will explain proposed measures to minimise disruption and to allow pupils a full understanding of the project, including the long-term benefits and improvements this scheme will provide. This will be both lighthearted and informative.

We have assisted the community groups/events as detailed below:-

The Church of St Mary the Virgin, Ellenbrook (£1,200.00) Full refurbishment of Church Sign. Monton Village Association (£800.00) Carry out repairs to Monton Veterans Shelter, Monton Green (F.O.C.) Boothstown F.C. (£1,000.00) Sponsorship of Under 5's Football team kit Cadishead Rhinos Rugby Club (Value £1,500) Sponsorship of Cadishead Rhinos Rugby team kit. Manchester Children's Hospital (Value £1,402) Schofield's employees took part in Tough Mudder challenge to raise money for Ward 78 at Manchester Children's Hospital. De La Salle Football Club (Value £1,000) Sponsorship of De La Salle Football Club team kit. Salford Community Leisure (Value £500) Supply labour and materials to install memorial stone at the Broughton Hub. Salford Community Leisure (Value £1000) Sponsor of an award for the local sports award event at the Lowry Hotel Salford Sports Awards 2018 evening (£500) Unsung Hero in Sport Award.

We propose to source the materials and specialist subcontractors locally to the site, this will contribute to keeping money in Salford and reduce the environmental impact of their Co2 travelling to site. We propose using the following sub-contractors and suppliers: -

- Scaffolding – Greenwood Scaffold, Modewheel Road, Salford
- Building Materials – Travis Perkins, Liverpool Road, Eccles
- Skip Hire – Circle Skip Hire, Kearsley.
- Mechanical - DRS Mechanical - Eccles
- Flooring - Barratt & Hughes of Swinton • Windows – Capital Windows, Walkden

We will:-

- Hold regular in-house meetings to discuss all aspects of the Social Responsibility Programme, chaired personally by our MD Dan Schofield.
- Develop, monitor and report back on the social value aspects that we are delivering on this project.
- Liaise with the school staff to discuss any ways that we can assist them.'

The successful contractor is a Salford based SME and the above outputs will be managed and monitored through a project specific social value plan. The log will provide a results summary showing how the social value initiatives are progressing and the achievements made.

KEY COUNCIL POLICIES:

All relating to Children and parents, inclusion and access to education, culture and leisure. The sustainable development and Carbon Reduction Programmes are also accounted for.

EQUALITY IMPACT ASSESSMENT AND IMPLICATIONS: N/A

ASSESSMENT OF RISK: High.

Sections of the roof have reached the end of their economic life and the works are required to prevent the possibility of water ingress and the school being left at risk to close. The toilet refurbishments are required to maintain an appropriate standard of useable and hygienic facilities.

SOURCE OF FUNDING:

The sources of funding are those to support the schools capital maintenance programmes and are detailed in reports previously submitted for approval

LEGAL IMPLICATIONS: Supplied by: The Shared Legal Service - Contact officer and telephone number: Tony Hatton - Principal Solicitor tel. 0161 219 6323.

When commissioning contracts for the procurement of goods, services, or the execution of works, the Council must comply with the Public Contracts Regulations 2015 (PCR) and its own Contractual Standing Orders (CSO's), failing which a contract may be subject to legal challenge from an aggrieved provider. The proposed award of the contract follows a tender exercise by mini competition in accordance with the Minor Building Works Framework Agreement Lot 2.

The purpose of a framework agreement is to select through a procurement/ evaluation process a number of providers who can meet the service requirements of the Council, as and when those services are required. If they are required then the Council will undertake an exercise to call off the services from one or more of the providers who have been selected to be on the framework and this may be through any number of ways e.g. mini-competition, direct allocation etc. depending on the circumstances. A contract will then be formed between the Council and the chosen provider/s

The Council will need to have followed the procedure set out in the framework agreement for mini competition to ensure the procurement process is compliant. Four tenders were received from framework suppliers for this project, which have been

evaluated on the most economically advantageous tender basis in line with procurement procedures resulting in the proposed award of the contract to Schofield and Sons Limited. The procurement procedures therefore appear robust and compliant with the requirements of the Council's CSO's and PCR.

Legal Services will assist with preparing any contractual documentation upon receipt of instructions to ensure the Council's position and interest are protected

FINANCIAL IMPLICATIONS: Submitted by: The Finance Team - Contact officer and telephone number: Alex Archer (Finance Manager) tel. 0161 778 0498.

There is funding of £210,000 available under the 2021/22 People Directorate Schools Capital Maintenance Programme to cover the costs of the project. (Tender costs £179,818.00 plus professional fees and associated costs of £30,182.00).

PROCUREMENT IMPLICATIONS: Supplied by: The Corporate Procurement Team Contact officer and telephone number: Deborah Derbyshire (Category Manager – Corporate Procurement Team) tel 0161 686 6244

The project has been competitively tendered by means of a mini competition under the Council's own Minor Building Works Framework Lot 2 which complies with the Council's Contractual Standing Orders and the Procurement Contract Regulations.

The winning tenderer has submitted the most economically advantageous offer in line with the rules of the framework and the award also supports the Council's objectives of working towards delivering social value on this contract.

HR IMPLICATIONS: N/A

CLIMATE CHANGE IMPLICATIONS:

All projects are developed to meet or exceed current legislation and requirements relating to energy efficiency and carbon reduction targets. Projects are required to support the Council's objectives of becoming carbon neutral by 2028.

The new roofing works will improve the insulation standards and thermal efficiency of the school building which will reduce energy consumption and contribute to a reduction in its carbon footprint.

Sustainability plans would be targeted to also be align with opportunities to continue to deliver social value outcomes

OTHER DIRECTORATES CONSULTED: N/A

CONTACT OFFICER: Cathy Starbuck – Assistant Director
TELEPHONE NUMBER: 0161 778 0183

WARD(S) TO WHICH REPORT RELATE(S): Little Hulton
