

REPORT OF
The Strategic Director for People
TO
Procurement Board
ON
7th July 2021

TITLE: Approval to Award the Contract for internal alteration works at Springwood Primary School, Craig Hall site.

RECOMMENDATION:

That Procurement Board approve the award of the Contract for internal alterations at Springwood Primary School, Craig Hall site, as detailed in the table below:

Detail required	Answers
Title/Description of Contracted Service/Supply/Project	Internal alteration at Springwood Primary School, Craig Hall site.
Name of Successful Contractor	Schofield and Sons Limited
Supplier Registration Number <i>(to be supplied by Corporate Procurement)</i>	025459259
Type of organisation <i>(to be supplied by Corporate Procurement)</i>	Private Limited Company
Status of Organisation <i>(to be supplied by Corporate Procurement)</i>	SME
Contract Value	£171,921.00 Full Project £200,000.00
Contract Duration	7 weeks
Contract Start Date	19/07/2021
Contract End Date	03/09/2021
Optional Extension Period 1	N/A
Optional Extension Period 2	N/A

Who will approve each Extension Period?	N/A	
Contact Officer (Name & number)	Les Woolhouse 0161 779 4961	
Lead Service Group	People Services	
How the contract was procured? (to be supplied by procurement)	Framework Call-off (Mini Competition)	
Framework Details (where applicable) (procurement body, framework reference & title, start/ end date)	Minor Building Works Framework Lot 1 Agreement	
Funding Source	Capital Programme	
Ethical Contractor	Mayor's Employment Charter	<input checked="" type="checkbox"/>
	Committed to sign up to charter	<input type="checkbox"/>
	Accredited Living Wage Employer	<input type="checkbox"/>

EXECUTIVE SUMMARY:

The purpose of this report is to seek approval for the award of the above mentioned contract.

BACKGROUND DOCUMENTS:

Exempt under Paragraph 3 of Schedule 12A of the Local Government Act 1972

'Tender Submissions and Evaluation Documents'

KEY DECISION:

No

DETAILS:

1. Background

The works have been identified as a priority under the schools Asset Management Plan (AMP) criteria. The works include internal alterations to the existing kitchen and laundry to create a small kitchen facility, two small group rooms and a large storeroom.

The works are to be funded from the schools capital maintenance programme.

2. The Procurement Process

The works for the project were tendered under the Council's e-tendering portal in accordance with Contractual Standing Orders. Tenders were let by mini competition under the Minor Building Works Framework Lot 1 Agreement.

Two companies submitted a tender and these have been evaluated in accordance with selection criteria.

The evaluation scores are as follows:-

Name of Bidder	% Price score Max 70%	% Quality score Max 30%	%Overall Score 100%	Price
Schofield and Sons Limited	70.00	18.00	88.00	£171,921.00
Provider B	65.77	22.00	87.77	£182,977.48

Following the evaluation process the company that scored the highest in accordance with the selection criteria was Schofield and Sons Limited with a tender of £171,921.00. Their submission produced a score of 88.00% and represents the most economically advantageous offer to the Council which also supports social value.

3. Social Value

Schofield and Sons Limited stated the following in their submission;-

Living Wage Foundation

We have been following the guidelines of the living wage foundation since its launch in 2011, on the launch of this, and maintained to this day Schofield's have exceeded these target as set out below:-

Our lowest salary band level for general operative, and apprentice level we have exceeded the minimum wage by:-

- Apprentice – 34%
- General Operative – 11%

We have applied for the accreditation and will always seek to exceed these rates.

We have also been following and implementing the recently new standard of 'Living Hours Standard' set out in the report.

Unite Union

We recognise and refer to the Unite Construction Charter and confirm that the following aspects can be met by Schofield and Sons Ltd.

The majority of our operatives are employed on a PAYE basis, however, if we do not have sufficient skills, or there is insufficient work to justify employing a particular trade on a full time basis, we will engage a Specialist Sub-Contractor. We do not operate with “pay roll” companies.

Covid-19

Throughout the pandemic we have managed to maintain all our employees and even recruited, increasing our number of employees by 10% due to the increase in work demand.

When we have had to furlough personnel, we have paid 100% of their salary.

During the pandemic it has been difficult to provide local support to associations and events as we have done before, with the restrictions lifting we are now actively looking for these opportunities.

Keeping it in Salford

- Over 85% of our employees are Salford residents
- We have been operating within Salford for over 45 years
- In the last 12 months we have purchased 3 new vans from Toyota (Salford Branch)
- As a result of recent contract awards and the potential for future contract opportunities with Salford City Council we are currently actively recruiting 3 new members of staff from the Salford area to join our existing workforce and also looking to appoint a new apprentice joiner in September. This further demonstrates our commitment to social value and Salford City Council ambitions for employment opportunities and supporting local residents and communities.

We propose to source the materials and specialist subcontractors locally to the site, this will contribute to keeping money in Salford and reduce the environmental impact of their Co2 travelling to site. We propose using the following sub-contractors and suppliers: -

- Scaffolding – Greenwood Scaffold, Modewheel Road, Salford
- Building Materials – Travis Perkins, Liverpool Road, Eccles
- Skip Hire – Circle Skip Hire, Kearsley.
- Mechanical - DRS Mechanical - Eccles
- Flooring - Barratt & Hughes of Swinton • Windows – Capital Windows, Walkden

We will:-

- Hold regular in-house meetings to discuss all aspects of the Social Responsibility Programme, chaired personally by our MD Dan Schofield.
- Develop, monitor and report back on the social value aspects that we are delivering on this project.
- Liaise with the school staff to discuss any ways that we can assist them.'

The successful contractor is a Salford based SME and the above outputs will be managed and monitored through a project specific social value plan. The log will provide a results summary showing how the social value initiatives are progressing and the achievements made.

KEY COUNCIL POLICIES:

All relating to Children and parents, inclusion and access to education, culture and leisure. The sustainable development and Carbon Reduction Programmes are also accounted for.

EQUALITY IMPACT ASSESSMENT AND IMPLICATIONS: N/A

ASSESSMENT OF RISK: Medium.

The current kitchen and laundry are no longer suitable for the schools needs and the space can be reconfigured to provide sufficient space for catering needs and additional group rooms and storage space.

SOURCE OF FUNDING:

The sources of funding are those to support the schools capital maintenance programmes and are detailed in reports previously submitted for approval

LEGAL IMPLICATIONS: Supplied by: The Shared Legal Service - Contact officer and telephone number: Tony Hatton - Principal Solicitor tel. 0161 219 6323.

When commissioning contracts for the procurement of goods, services, or the execution of works, the Council must comply with the Public Contracts Regulations 2015 (PCR) and its own Contractual Standing Orders (CSO's), failing which a contract may be subject to legal challenge from an aggrieved provider. The proposed award of the contract follows a tender exercise by mini competition in accordance with the Minor Building Works Framework Agreement Lot 1.

The purpose of a framework agreement is to select through a procurement/ evaluation process a number of providers who can meet the service requirements of the Council,

as and when those services are required. If they are required then the Council will undertake an exercise to call off the services from one or more of the providers who have been selected to be on the framework and this may be through any number of ways e.g. mini-competition, direct allocation etc. depending on the circumstances. A contract will then be formed between the Council and the chosen provider/s.

The Council will need to have followed the procedure set out in the framework agreement for mini competition to ensure the procurement process is compliant. Two tenders were received from framework suppliers for this project, which have been evaluated on the most economically advantageous tender basis in line with procurement procedures resulting in the proposed award of the contract to Schofield and Sons Limited. The procurement procedures therefore appear robust and compliant with the requirements of the Council's CSO's and PCR.

Legal Services will assist with preparing any contractual documentation upon receipt of instructions to ensure the Council's position and interest are protected

FINANCIAL IMPLICATIONS: Submitted by: The Finance Team - Contact officer and telephone number: Alex Archer (Finance Manager) tel. 0161 778 0498.

There is funding of £200,000 available under the 2021/22 People Directorate Schools Capital Maintenance Programme to cover the costs of the project. (Tender costs £171,921.00 plus professional fees and associated costs of £28,079.00).

PROCUREMENT IMPLICATIONS: Supplied by: The Corporate Procurement Team Contact officer and telephone number: Deborah Derbyshire (Category Manager – Corporate Procurement Team) tel 0161 686 6244

The project has been competitively tendered by means of a mini competition under the Council's own Minor Building Works Framework Lot 1 which complies with the Councils Contractual Standing Orders and the Procurement Contract Regulations.

The winning tenderer has submitted the most economically advantageous offer in line with the rules of the framework and the award also supports the Council's objectives of working towards delivering social value on this contract.

HR IMPLICATIONS: N/A

CLIMATE CHANGE IMPLICATIONS:

All projects are developed to meet or exceed current legislation and requirements relating to energy efficiency and carbon reduction targets. Projects are required to support the Council's objectives of becoming carbon neutral by 2028.

The works will be programmed to minimise the traffic impact in the area. Any waste materials will be removed and taken to a transfer station for systematic sorting and recycling to ensure minimal landfill waste.

Sustainability plans would be targeted to also be align with opportunities to continue to deliver social value outcomes

OTHER DIRECTORATES CONSULTED: N/A

CONTACT OFFICER: Cathy Starbuck – Assistant Director
TELEPHONE NUMBER: 0161 778 0183

WARD(S) TO WHICH REPORT RELATE(S): Cadishead & Lower Irlam
