

**Audit and Accounts Committee
Work Programme
2021/22**

SCHEDULE OF COMMITTEE DATES & AGENDA ITEMS		
Meeting Date	Agenda Items	Responsible officer (s)
23 June 2021	<ol style="list-style-type: none"> 1. Annual Report of the Chair 2. Annual Report of the Head of Internal Audit 3. 2020-21 End of Year Strategic Risk Register update (<i>end of year update presented in June every year</i>) 4. Strategic Risk Register 5. Code of Corporate Governance deferred to July 6. Counter Fraud Bribery and Corruption Annual Report 7. Internal Audit Strategy and Plan 2021/22 8. Internal Audit Progress Report 9. Part 2 – current investigations update 10. 	<p>Chair/Simon Bleckly Monitoring Officer/Simon Bleckly /Jacquie Russell Monitoring Officer/Simon Bleckly Simon Bleckly Simon Bleckly David Smith Shoaib Mohammad David Smith</p>
21 28 30 July 2021	<ol style="list-style-type: none"> 1. Code of Corporate Governance (deferred from June) 2. Draft Annual Governance Statement 3. Draft Statement of Accounts 4. Urban Vision Transition – 12 month review (deferred from June) 5. <i>2021-22 Strategic Risk Register (following presentation of new Risk Register, a half-year and end of year progress update will be presented in October 2021 and June 2022. In between these reports ad hoc requests on risks can be presented to the Committee if required).</i> 6. <i>Risk Management Strategy update (following this review of the Strategy, reviews will be presented every two years, in March)</i> 7.. RIPA Annual Report deferred to September 8. External Auditors: <ul style="list-style-type: none"> • Audit Committee Update and External Audit Fee Letter • Going concern report 9. Part 2 – current investigations update 	<p>Dave Wilcock/ Simon Bleckly Dave Wilcock/ Simon Bleckly Joanne Hardman Shoaib Mohammad Emma Reid/Jacquie Russell</p> <p>Dave Wilcock</p> <p>Mazars</p> <p>David Smith</p>

22 29 September 2021	<ol style="list-style-type: none"> 1. Annual Governance Statement – moved to October 2. Audited Statement of Accounts – moved to October 3. Internal Audit Charter 4. Internal Audit Quality and Improvement Programme 5. RIPA Report (deferred from July) 6. External Auditors Update 7. Government response to the Redmond Review 	Monitoring Officer/Simon Bleckly Joanne Hardman Monitoring Officer/ Simon Bleckly Simon Bleckly Simon Bleckly Dave Wilcock Mazars Simon Bleckly
20 27 October 2021	<ol style="list-style-type: none"> 1. Self Assessment Exercise Actee TOR (<i>checking date for inclusion</i>) 2. Private meeting for committee with External Auditors 3. Annual Governance Statement (for signing off) 4. Audited Statement of Accounts 5. External Auditors - Audit Committee Updates and Annual Audit Letter 6. External Audit Contract Procurement 7. Internal Audit Progress Report 8. Counter Fraud Bribery and Corruption update report 9. The effectiveness of the distribution of Covid Grants/Loans and impact of Covid on the Council Budget 10. Part 2 – current investigations update 	David Smith Mazars Joanne Hardman Dave Wilcock/Simon Bleckly Mazars Joanne Hardman Simon Bleckly Simon Bleckly David Smith
19 26 January 2022	<ol style="list-style-type: none"> 1. Evaluating the Effectiveness of the Audit Committee (How the Committee adds value to the Council) – Training Session 2. Private meeting for committee with Internal Auditors 3. Report on proposed budget savings. 4. 2021-22 Strategic Risk Register Update 5. Public Interests Report 6. External Auditors - Audit Committee Progress Update 7. Internal Audit Progress Report (to include the annual Schools Audit Report) 8. Annual Audit Letter 9. Standards in Public Life Report 10. Part 2 – Current investigations update 	Simon Bleckly Mazars Joanne Hardman Interim Head of Planning and Performance (tbc)/Jacquie Russell David Smith Joanne Hardman Mazars Monitoring Officer/Simon Bleckly David Smith

16 23 March 2022	<ol style="list-style-type: none"> 1. Self Assessment Exercise 2. Audit and Accounts Committee Terms of Reference 3. External Auditors - Audit Committee Update, Grants Certification Letter and Audit Plan 4. Internal Audit Strategy and Draft Internal Audit Plan 5. Internal Audit Progress Report 6. Report on the Effectiveness of Internal Audit 7. Part 2 – current investigations update 	Simon Bleckly Mazars Simon Bleckly David Smith Simon Bleckly David Smith
Abeyance List		
	Introduction to the use of RIPA	
	CIPFA Training -role of the Audit Committee	
	Risk Management and the Assurance Framework – Training Session	
	Apprenticeship Levy Update	
<p><u>Councillors (8)</u> Robin Garrido (c) Roger Jones Mike Pevitt Gina Reynolds Alexis Shama Phil Tresadern Ray Walker John Walsh</p> <p><u>Co-opted Members (2)</u> Vittoria Bugana (01.06.20 – 31.05.23) Edoardo Bucci (21.10.20 – 20.10.23)</p> <p><u>Invitee</u> Councillor Bill Hinds - Lead Member for Finance & Support Services</p> <p><u>Quorum</u> - 3 (Members)</p>	<p><u>Officers</u> David Wilcock – Interim City Solicitor Peter Openshaw – Acting Strategic Director for Place Simon Bleckly – Head of Internal Audit (from April 2021) Joanne Hardman - Chief Finance Officer David Smith - Internal Audit Manager Chris Hesketh - Head of Financial Management Tony Thompstone - Strategic Finance Manager</p> <p>Cath Andrews – Mazars Karen Murray - Mazars</p>	