

Procurement Board meeting held in the Civic Centre, Chorley Road, Swinton, M27 5DA

Wednesday, 13 July 2022

Meeting commenced at 14:30pm

Meeting ended at 15:05pm

Present in Person

City Mayor, Paul Dennett, and Councillor Hinds.

In Attendance in Person

Chris Howl Democratic Services

In Attendance via MS Teams

Pete Hardman Passenger Transport Unit Operations Manager

Emma Heyes Procurement Officer

Anthony Hilton Head of Strategic Procurement

Paul Hutchings Head of Financial Management

Chris Smith Head of Infrastructure

Simon Telford Infrastructure Engineer

Steve Titley Commissioning Manager

1. Apologies for Absence

Apologies for absence were submitted on behalf of Councillors Kelly, Merry and Youd.

2. Declarations of Interest

There were no declarations of interest.

3. Minutes of Proceedings

The minutes of the meeting held on 6 July 2022 were approved as a correct record.

4. Matters Arising

There were no matters arising.

5. Decision Items - Part 1 (Open to the Public)

5(a) Interpretation and Translation Services for Salford City Council

The Strategic Director for People submitted a report seeking approval to award the contract for Interpretation and Translation Services for Salford City Council.

A compliant procurement and commissioning process was undertaken managed by the NHS Shared Business Service (NHS SBS) on behalf of a number of Local Authorities, NHS Trusts and CCG's.

Interpretation and Translation services were identified as a savings opportunity for Greater Manchester organisations in the on-going programme of work for the Greater Manchester Health and Social Care Partnership to look at collaborative procurement opportunities, especially due to the up-coming expiry of current contract provisions.

The process was designed to find the most economically advantageous tender i.e., that which offered the optimum combination of service capability, quality and price, within the affordability parameters for the buying organisations and this was achieved via further competition under the NHS SBS Interpretation and Translation Services Framework – Lot 6 (One Stop Shop i.e., providers offering all interpretation and translation services).

RESOLVED: THAT approval be given to award the above contract to run from 2022 until 2027 (3+2 years) to DA Languages Ltd for a total sum of £102,000 per annum (estimated average).

5(b) Alderbrook Home to School Transport Service

The Strategic Director for People submitted a report seeking approval to award the contract for home to school transport services for the Alder Brook Primary Partnership Centre.

Pupils, aged 5-11 years of age, are taken to-and-from school and between mainstream education and the Centre when receiving mixed provision off-site to support personalised learning and also to assessment appointments which impact upon their educational achievement. The Local Authority is obliged to facilitate transport under the Education Act 1996 and the Education and Inspections Act 2006.

An open tender in accordance with the Council's Contract Procedure Rules through a mini competition under the Dynamic Purchasing System for Transport framework was undertaken.

RESOLVED: THAT approval be given to award the above contract to MDS Minibuses Ltd for a total sum of £1,014,000 in total contract value, including extensions (from September 2022 until July 2027 (3+2 years) (£202,800 per annum estimated).

5(c) Junction of New Bailey Street and Chapel Street and Chapel Street East Phase 1 Works

The Strategic Director for Place submitted a report seeking approval to go out to competition for New Bailey Gateway Phase 2 – the Junction of New Bailey Street and Chapel Street and Chapel Street East Phase1.

It is proposed that the Chapel Street East Phase 1 and the junction of Chapel Street and New Bailey Street schemes will be delivered concurrently to minimise disruption on the network, via a single principal contractor.

RESOLVED: THAT approval be given to for the New Bailey Gateway Phase 2 – the Junction of New Bailey Street and Chapel Street and Chapel Street East Phase1 to be procured as a single contract in accordance with the Council's Contract Procedure Rules through the STAR 2021/25 Highway Services Framework, via Lot 7.

6. Any Other Business Part 1 - Open to the Public

There were no items of any other business.

7. Exclusion of the public

RESOLVED: THAT, under section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following item of business on the grounds that it involved the likely disclosure of exempt information as specified in paragraph 3 of Part 1 of Schedule 12A to the Act.

8. Decision Items Part 2 - Closed to the Public

There were no Part 2 decision items.

9. Date and Time of Next Meeting

10:00am on Wednesday 27 July 2022 in the Salford Suite at the Salford Civic Centre, Chorley Road, Swinton, M27 5DA.