

STANDARDS COMMITTEE WORK PROGRAMME September 2022 onwards

Meeting 8 December 2022

Item	Purpose	Author	Comments
Review of Committee on Standards in Public Life's Best Practice Recommendations	To review the position regarding the CSPL's best practice recommendations	MO	none
Local Government (Disqualification) Act 2022	To advise the Committee of the provisions of the Act	MO	none
Member Standards Newsletter	To update members on any national issues regarding ethical governance within the remit of Member standards	MO	Twice a year
Report to recommend the amendment of Article 9 of the Council's Constitution	To seek the approval of Council to the revision of Article 9 of the Council's Constitution primarily to update quorum provisions.	MO	none
Update on Complaints against Members	To update the Committee on complaints relating to members	MO	Standing Item
Work Programme	To identify priority order of items to be considered at its 2022/23 meetings	MO	Standing item

Meeting 23 March 2023

Item	Purpose	Author	Comments
Member Development	To consider Member Development matters	MO	Annually
Review of operation and Efficacy of process for	To consider the operation of the process for updating Members' Register of interests and the	MO	Annually

updating Members' Registers of Interests and dispensations	operation and efficacy of the process for granting dispensations		
Local Government and Social Care Ombudsman Review Letter and Decisions	To report on the Local Government and Social Care Ombudsman Review Letter and Decisions	MO	Annually
Update on Complaints against Members	To update the Committee on complaints relating to members	MO	Standing Item
Work Programme	To identify priority order of items to be considered at its 2022/23 meetings	MO	Standing item

Meeting (provisional tbc) 27 June 2023

Item	Purpose	Author	Comments
Annual Report	To note and review the work done in the last year to promote and maintain high standards of conduct by Members	MO	Annually
Member Standards Newsletter	To update members on any national issues regarding ethical governance within the remit of Member standards	MO	Twice a year
Update on Complaints against Members	To update the Committee on complaints relating to members	MO	Standing Item
Work Programme	To identify priority order of items to be considered at its 2022/23 meetings	MO	Standing item

Meeting (Provisional - tbc) September 2023

Item	Purpose	Author	Comments
To review the operation and efficacy of the Protocol for dealing with Complaints against members	To consider the operation and efficacy of the Protocol for dealing with complaints against members (Arrangements')	MO	Annually
To consider the operation and	To consider the operation and efficacy for of the	MO	Annually

efficacy of the process for granting dispensations in relation to Members' Interests.	process for granting dispensations in relation to Members' Interests.		
Update on Complaints against Members	To update the Committee on complaints relating to members	MO	Standing Item
Work Programme	To identify priority order of items to be considered at its 2022/23 meetings	MO	Standing item

STANDARDS COMMITTEE TO AGREE ON A PRIORITY ORDER TO REVIEW THE FOLLOWING ITEMS ON A THREE YEARLY CYCLE

(UNLESS THERE IS ANY CHANGE IN LEGISLATION OR GUIDANCE WHICH WOULD EXPEDITE THE NEED FOR REVIEW)

See below			

UNSCHEDULED ITEMS

Item	Purpose	Author	Comments
Adoption of Local Government Model Code of Conduct for members	To consider adoption of the Code	MO	To be considered as part of review of the Constitution
Standards Committee Terms of Reference	To review the committee's terms of reference in the light of the new LGA code.	MO	To be scheduled once a decision regarding whether to adopt the new LGA Code of

			Conduct for Members has been taken by Council.
New Code of Conduct for Members – Training requirements	To consider what training is required on the new LGA code.	MO	To be scheduled once a decision regarding whether to adopt the new LGA Code of Conduct for Members has been taken by Council.
Review of Planning Protocol	To review existing guidance and protocols in the light of the new LGA code.	MO with Head of Planning	To be scheduled once a decision regarding whether to adopt the new LGA Code of Conduct for Members has been taken by Council.
Member/Officer Relations Protocol	To review existing protocol in the light of the new LGA code.	MO/AD HR & OD	To be scheduled once a decision regarding whether to adopt the new LGA Code of Conduct for Members has been taken by Council.
Member to Member Protocol	To consider and agree the need for a revised protocol in the light of the new LGA code.	MO	To be scheduled once a decision regarding whether to adopt the new LGA Code of Conduct for Members has been taken by Council.
Use of Council Resources Guidance	To review and analyse the operation of the guidance in the light of the new LGA code.	MO	To be scheduled once a decision regarding whether to adopt the new LGA Code of Conduct for Members has been taken by Council.

OTHER UNSCHEDULED ITEMS

Invitations to Cultural and Sporting Events	To consider how the Council deals with invitations for members to attend cultural and sporting events in the context of gifts & hospitality	MO	This has not been identified as a particular issue at Salford so will be kept under review.
Partnerships	To review arrangements in place to ensure good practice in relation to ethical standards is incorporated into the governance of bodies with which the Council has established partnerships	MO	This may be considered by our Corporate Governance Group and reported into the Standards Committees.

DOCUMENTS WITHIN THE REMIT OF THE STANDARDS COMMITTEE

DOCUMENT	LAST REVIEWED	NEXT REVIEW DATE	NOTES
Code of Conduct for Members	By full Council November 2021 following removal of powers to hold remote meetings	tbc	
Arrangements for dealing with allegations of breaches of Code, incl: <ul style="list-style-type: none"> - Summary of arrangements - Flow chart - Assessment criteria checklist - Guidance on investigation - Intro to hearing procedures - Pre-hearing process - Hearing process - Protocol for hearing panels - Questions to be considered by hearing panels 	Arrangements (Protocol for dealing with complaints against members) - June 2022 Remainder Apr 2018 – Standards Cttee	June 2023	
Policy on Management of Unreasonable Complainant Behaviour	Apr 2018 – Standards Cttee	tbc	
Member/Officer Relations protocol	November 2019 – Council	tbc	
Use of Council Resources – guidance for members – in Code of Conduct	November 2019 – Council	tbc	
Social media – guidance for members	December 2020 - Reviewed by Committee	tbc	
Register of Members' Interests	December 2020 - Reviewed by Committee	Dec 2022	
Register of Gifts & Hospitality	December 2020 - Reviewed by Committee	tbc	
Gifts & hospitality – guidance for members	December 2020 - Reviewed by Committee	tbc	

DOCUMENTS OF INTEREST TO STANDARDS COMMITTEE - LEAD TAKEN BY OTHER COMMITTEES

DOCUMENT	LEAD COMMITTEE	LAST REVIEWED	NEXT REVIEW DATE	NOTES
Code of Corporate Governance	Audit & Accounts	May 2020	June- July 2022	
Annual Governance Statement	Audit & Accounts	October 2021	July 2022- Oct 2022	
Whistleblowing Policy	Workforce Panel	July 2019	tbc	Approved by Workforce panel in Sept 2019
Code of Conduct for Employees	Workforce Panel	Sept 2017	tbc	Part of Constitution