

Overview and Scrutiny Board

Work Programme and Recommendation Tracker as of February 2023

SCHEDULE OF COMMITTEE DATES & AGENDA ITEMS

Date	Topic	Responsible officer (s)
6 July 2022	MEETING CANCELLED	
3 August 2022	<ul style="list-style-type: none"> • CEO Update and Q&A • Corporate Performance Report – end of year report • 4th Quarter - Outturn Report • Scrutiny Panel Updates 	Tom Stannard Councillor Kelly and Jacquie Russell Councillor Hinds and Joanne Hardman Scrutiny Chairs
7 September 2022	<ul style="list-style-type: none"> • Treasury Management annual report 2021/22 • 1st Quarter Budget Monitoring Report 	Councillor Hinds and Joanne Hardman Councillor Hinds and Joanne Hardman
5 October 2022	<ul style="list-style-type: none"> • LGA Peer Review Update 	Jacquie Russell
2 November 2022	<ul style="list-style-type: none"> • Mid-year Treasury Management report 	Councillor Hinds and Joanne Hardman
7 December 2022	<ul style="list-style-type: none"> • CEO Update and Q&A • 2nd Quarter Budget Monitoring Report • Scrutiny Panel Updates 	Tom Stannard Councillor Youd and Joanne Hardman Scrutiny Chairs
January 2023	NO MEETING	

1 February 2023	<ul style="list-style-type: none"> Treasury Management Strategy. Revenue Budget and Capital Programme 	Councillor Youd and Joanne Hardman Councillor Youd and Joanne Hardman
1 March 2023	<ul style="list-style-type: none"> 3rd Quarter Budget Monitoring Report 	Councillor Youd and Joanne Hardman
5 April 2023	<ul style="list-style-type: none"> CEO Update and Q&A 	Tom Stannard

ABEYANCE LIST

Overview of Customer Service Strategy with a focus on Staff Welfare	
Fair Funding Review – updates as and when available will be included in reports	Councillor Youd and Joanne Hardman
Business Rates Retention Scheme - updates as and when available will be included in reports	Councillor Youd and Joanne Hardman
Elected Member Development and Training, including: <ul style="list-style-type: none"> Scrutiny Training for Chairs & Vice Chairs 	

SCHEDULE OF REGULAR MONITORING REPORTS

Corporate Performance report End of year report - July	Councillor Kelly and Jacquie Russell
Treasury Management Strategy. Schedule February each year.	Councillor Hinds and Joanne Hardman
Treasury Management Outturn Report – schedule September each year.	Councillor Hinds and Joanne Hardman
Mid-year Treasury Management report – schedule November each year	Councillor Hinds and Joanne Hardman

Revenue Budget and Capital Programme. Schedule February each year.	Councillor Hinds and Joanne Hardman
1 st Quarter Budget Monitoring Report. Schedule September each year	Councillor Hinds and Joanne Hardman
2 nd Quarter Budget Monitoring Report - Schedule December each year.	Councillor Hinds and Joanne Hardman
3 rd Quarter Budget Monitoring Report – Schedule March each year.	Councillor Hinds and Joanne Hardman
4 th Quarter - Outturn Report. Schedule July each year.	Cllr Hinds and Joanne Hardman

Portfolio of the Board:	Membership – 10 Members:
<p>1. To co-ordinate the work of the Scrutiny Panels.</p> <p>2. To scrutinise corporate services.</p> <p>3. To conduct a programme of value for money scrutinies.</p> <p>4. To consider reports from the Audit and Accounts Committee.</p> <p>5. To scrutinise overall budget matters and all other financial matters, including the Treasury Management Strategy.</p> <p>6. To receive reports from the Scrutiny Panels on a six-monthly basis.</p> <p>7. To consider requests for scrutiny reviews under the Councillor Call for Action process (other than calls for action relating to Crime and Disorder matters where requests shall be referred directly to the Community and Neighbourhoods Scrutiny Panel.</p>	<p><u>Councillors</u></p> <ul style="list-style-type: none"> • Brocklehurst • Brooks • Dickman • Garrido, Karen • Garrido, Robin • King (Deputy Chair) • Morris • Mullen (Chair) • Pevitt • Sharpe • Syed