

TOOLKIT PART 3: LOCAL PLAN PROCESS REQUIREMENTS CHECKLIST

Why you should use this part of the toolkit

The aim of this part of the toolkit is to assist you in ensuring that the relevant process requirements of specific legislation and policy have been met to enable you to proceed towards adoption of a local plan policies update.

The part of the Toolkit deals only with the process requirements for plan preparation set out in legislation and the NPPF associated with reviewing policies and updating local plan policies. Toolkit Part 1 provides more detail on carrying out a local plan policy review assessment. Toolkit Part 2 highlights the content that should be included in the local plan policies update as prescribed in the NPPF. Soundness and quality issues are dealt with in Toolkit Part 4.

How to use this part of the toolkit

The table below sets out key plan making process questions that you must consider when undertaking the stages of reviewing policies and updating your local plan policies. The rows marked:

- 'L' set out legal requirements included in legislation relevant for that stage of plan making; and
- 'PM' highlight project management reminders arising from these requirements.

For each requirement the table also highlights, where relevant, the supporting documents in which this information is typically recorded.

For each of the requirements listed indicate whether you have met the requirement with a *Yes* or *No*. You should ensure you can answer each question relevant to that plan stage with a 'Yes' before moving to the next stage of updating your plan. You can use the 'comments' section in the table to confirm the title and date of relevant documents and include hyperlinks to where they are published on your website (or file paths for documents not yet published).

The following abbreviations in the table are used:

P&CA - Planning and Compulsory Purchase Act 2004 (as amended)

T&CP - The Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended)

The table does not make any reference to specific national planning policy guidance, case law or Ministerial Statements on the basis that this is not static and the degree to which it is relevant will vary depending upon particular circumstances. There is case law relevant to most plan making authorities; for example at the time of publication, when undertaking a screening assessment for a Habitats Regulation Assessment, of particular relevance is the 'People Over Wind judgement' (Court of Justice of the European Union, 12 April 2018), the 'Dutch Nitrogen' case (Court of Justice of the European Union, 7 November 2018) and other recent relevant Court of Justice judgements. Therefore, when developing your local plan update, you need to work with your legal team to ensure that you are familiar with relevant case law and Ministerial Statements and take account of these as and when appropriate.

You should also be aware that any reference to specific legislation includes any amendments to those instruments that are in force at the time of publication. Legislation relevant to England, including amendment regulations, can be accessed online at www.legislation.gov.uk. It is important that you check for any future amendments that may be brought into force following publication of this toolkit.

How to use the results of this part of the toolkit

You can use the results of this tool throughout the plan making process to ensure that requirements are met. There is no requirement to publish or submit this table to the Planning Inspectorate as part of the independent examination, but you may find it (or some elements) helpful to include with your supporting documents or to help you answer any questions from the Planning Inspector related to plan process.

Publication Salford Local Plan: Development Management Policies and Designations (January 2020)						
	Ref	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
		Stage A: Navigating the process of reviewing Local Plan policies				
1.	L	Have you consistently kept under review the matters which are likely to affect the development of your area and the planning of its development?	P&CPA Section 13 T&CP Regulation 34		Authority Monitoring Report Baseline technical data	Various monitoring reports have been prepared and published by the city council on an annual basis since 2012 in order to meet these requirements. See: https://www.salford.gov.uk/planning-building-and-regeneration/planning-policies/research-and-monitoring/monitoring/
2.	L	Have you prepared to undertake a review of your local plan policies and complete the review within 5 years of the date of adoption of the current local plan? (also see guidance within Part 1 of the	T&CP Regulation 10A NPPF para 33		Local Development Scheme	Salford's existing Unitary Development Plan was adopted in June 2006. Most of the policies were saved beyond June 2009 by the Secretary of State. Work started on the production of Salford's Local Plan in 2012, following the withdrawal of the Publication Core Strategy. The requirement to review local development documents within a defined period (review must be completed every five years, starting from the date of adoption of the local plan) was introduced in The Town and

Publication Salford Local Plan: Development Management Policies and Designations (January 2020)						
	Ref	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
		Route Mapper and the 'Local Plan Review Assessment' within Part 1 of the Toolkit)				<p>Country Planning (Local Planning) (England) (Amendment) Regulations 2017, by which time the production of the Salford Local Plan was already underway.</p> <p>The Publication Salford Local Plan: Development Management Policies and Designations (SLP: DMP) (January 2020) includes a chapter on implementation and monitoring (chapter 27) which notes the legal requirement to review the plan at least every five years and identifies the factors which will be considered in determining whether the plan needs to be reviewed or updated.</p>
3.	L	Have you prepared to review your Statement of Community Involvement and complete the review within 5 years of the date of adoption of the current Statement of Community Involvement?	<p>P&CPA Section 18 and 19(3)</p> <p>T&CP Regulation 10A</p>		<p>Local Development Scheme</p> <p>Statement of Community Involvement</p>	The city council's Statement of Community Involvement (SCI) was adopted in 2010, and a review of the SCI was undertaken in November 2019. The review concluded that the SCI should be updated having regard to the various changes to legislation, regulations and national policy/guidance and the increased use of digital technology. It was determined that the update should take place once the local plan is further progressed in order to avoid confusion (given the advanced stage the council is

Publication Salford Local Plan: Development Management Policies and Designations (January 2020)						
	Ref	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
						<p>at in producing the plan), and having regard to available staff resources.</p> <p>The review of the SCI was noted by the Deputy City Mayor in consultation with the Cabinet in November 2019, whilst the intention to update the SCI at a later agreed date was approved. This was in accordance with the city council's constitution.</p> <p>Decision: https://sccdemocracy.salford.gov.uk/ieListDocuments.aspx?CId=133&MId=2410&Ver=4</p> <p>Updated SCI webpage: https://www.salford.gov.uk/planning-building-and-regeneration/planning-policies/public-involvement-in-planning/</p>
4.	PM	Have you checked your scheme of delegation and engaged with the relevant person(s) who will make	The Council's scheme of delegation		The Council's scheme of delegation	The decisions taken at various stages in the production of the Salford Local Plan/SLP: DMP have been taken in accordance with the city council's constitution.

Publication Salford Local Plan: Development Management Policies and Designations (January 2020)						
	Ref	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
		decisions on the outcome of any review(s) of the Local Plan policies and the Statement of Community Involvement?				The review of the SCI was noted by the Deputy City Mayor in consultation with the Cabinet in November 2019, whilst the intention to update the SCI at a later agreed date was approved. This was in accordance with the city council's constitution.
5.	L	Have you prepared a report for the relevant person(s) deciding on the review of the local plan policies that takes into account the matters that are likely to affect the development of your area and the planning of its development to enable them to make a decision on whether:	T&CP Regulation 10A NPPF para 33		Published report and decision 5 year plan review assessment (See Part 1 of this toolkit) Baseline technical data	A report was taken to Council in November 2012, which recommended that Council withdraw the Publication Core Strategy and commence work on a Local Plan. This report presented three possible approaches, further to the planning inspector appointed to examine the Core Strategy determining that it was unsound in its current form. The report recommended that work should start on a Local Plan, and considered that taking this approach would be the ensure that the city council has the opportunity to properly consider any necessary changes to the spatial strategy for Salford in partnership with local communities and

Publication Salford Local Plan: Development Management Policies and Designations (January 2020)						
	Ref	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
		<p>1. the policies do not need updating (publishing the reasons for this decision); and / or</p> <p>2. that one or more strategic policies do need updating (moving to Stage B to update your Local Development Scheme to set out the timetable for this revision)?</p>				other stakeholders, taking into account proposed work at the Greater Manchester level.

Publication Salford Local Plan: Development Management Policies and Designations (January 2020)						
	Ref	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
		Stage B: Scoping and preparing for your policies update				
6.	L	Where an update of the Statement of Community Involvement is required have you prepared, consulted and adopted a revised Statement in accordance with the procedures set out in Part 2 of the P&CPA? Have you ensured that the Statement is up to date and reflects who the relevant consultation bodies are - for all stages of the plan making process - and what actions will be	P&CPA Part 2 T&CP Regulation 18 NPPF Para 16		Statement of Community Involvement	The review of the SCI was noted by the Deputy City Mayor in consultation with the Cabinet in November 2019, whilst the intention to update the SCI at a later agreed date was approved. This was in accordance with the city council's constitution. Decision: https://sccdemocracy.salford.gov.uk/ieListDocuments.aspx?CId=133&MId=2410&Ver=4 Updated SCI webpage: https://www.salford.gov.uk/planning-building-and-regeneration/planning-policies/public-involvement-in-planning/

Publication Salford Local Plan: Development Management Policies and Designations (January 2020)						
	Ref	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
		undertaken to involve the community in any updates to the local plan policies?				
7.	PM	Have you prepared a report for the relevant person(s) who will make a decision on the outcome of the review of the Statement of Community Involvement including where relevant details and justification of proposed changes?	P&CPA Section 18 T&CP Regulation 10A		Published report and decision Statement of Community Involvement	See response to question 6.

Publication Salford Local Plan: Development Management Policies and Designations (January 2020)						
	Ref	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
		This should also consider the any practicalities of making documents available for inspection at the submission stage.				
8.	PM	Have you identified the proposed scope of the update of the local plan by setting out the principal policy areas that will be considered?			Published report and decision on review of local plan policies Baseline technical data	<p>The scope of the plan was outlined in broad terms in correspondence sent out to consultees as part of the Call for sites consultation in February 2013, and also in the Sustainability Appraisal scoping report in July 2013.</p> <p>Sustainability appraisal scoping report: https://www.salford.gov.uk/media/386177/revise-d-lp-sustainability-appraisal-scoping-report.pdf</p> <p>The first four stages of consultation related to a full Salford Local Plan, before the scope of the document was reduced to focus on development management policies and designations in 2019, following the announcement of a delay to the next stage of the Greater Manchester Spatial Framework. All consultees were contacted and</p>

Publication Salford Local Plan: Development Management Policies and Designations (January 2020)						
	Ref	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
						notified of the change in scope, elected members were briefed and the city council's website was updated to explain this during October 2019.
9.	PM	Have you drafted a project plan to manage and timetable the development and update of the local plan policies?			Local Development Scheme Authority Monitoring Report	<p>The Local Development Scheme (LDS) has been updated several times during the Local Plan's production (February 2013, October 2016, December 2018, October 2019), and each LDS has included a timetable for the completed and remaining stages of the document. Progress in the production of the Salford Local Plan has been reported annually since 2012 through LDS monitoring reports.</p> <p>LDS monitoring reports: https://www.salford.gov.uk/planning-building-and-regeneration/planning-policies/research-and-monitoring/monitoring/local-development-scheme-monitoring/</p> <p>Most recent LDS https://www.salford.gov.uk/planning-building-and-regeneration/planning-policies/local-planning-policy/salfords-development-plan/</p>

Publication Salford Local Plan: Development Management Policies and Designations (January 2020)						
	Ref	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
10.	L	Have you prepared a new Local Development Scheme which identifies the local plan policies update document(s) and the Sustainability Appraisal and timescales for their production?	P&CPA Section 15(2) and Section 19(1)		Local Development Scheme Authority Monitoring Report	See response to question 9.
11.	L	Does your Statement of Community Involvement and project plan identify the legally prescribed bodies you will engage with under the duty to cooperate? This should also include each Local	P&CPA Section 20 and Section 33A T&CP Regulation 4		Statement of Community Involvement Duty to Cooperate Statement(s) of Common Ground	Appendix B of the SCI details the specific and general consultation bodies to be consulted. It is noted that the Localism Act which introduced the duty to cooperate came into force in 2011 after the SCI was published. The Consultation Statement (January 2020) which accompanies the publication SLP: DMP explains how the duty to cooperate bodies were consulted at the various stages in the

Publication Salford Local Plan: Development Management Policies and Designations (January 2020)						
	Ref	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
		Enterprise Partnership and each Local Nature Partnership in the area.				plan's production and identifies these bodies in Appendix A3.
12.	L	Have you identified the "strategic matters" that will be included in the updated local plan policies and which have / would have a significant impact on your area and at least one other planning area and on which you are required to engage constructively, actively and on an ongoing basis?	P&CPA Section 20 and Section 33A		Published report and decision on review of local plan policies 5 year plan review assessment (See Part 1 of this toolkit) Duty to Cooperate Statement(s) of Common Ground / Duty to Cooperate Statements	The strategic matters were identified and detailed in the Revised Draft Local Plan Statement of Common Ground (January 2019) and the SLP: DMP Statement of Common Ground (January 2020) and the Duty to Cooperate Compliance Statement (January 2020). Statements of common ground: Revised draft https://www.salford.gov.uk/reviseddraftlocalplan Publication https://www.salford.gov.uk/publicationlocalplan

Publication Salford Local Plan: Development Management Policies and Designations (January 2020)						
	Ref	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
13.	L	In addition to the legally prescribed bodies does your Statement of Community Involvement and project plan identify any additional bodies / person(s) who you will engage with on strategic cross-boundary matters and who will be party to your Statement(s) of common ground?	NPPF para 27 and para 35		Statement of Community Involvement Duty to Cooperate Statement(s) of Common Ground / Duty to Cooperate Statements	See response to question 11. The bodies with whom the city council has engaged with on the identified strategic matters were identified and detailed in the Revised Draft Local Plan Statement of Common Ground (January 2019) and the Publication SLP: DMP Statement of Common Ground (January 2020) and the Duty to Cooperate Compliance Statement (January 2020). Statements of common ground (2019 and 2020) https://www.salford.gov.uk/reviseddraftlocalplan https://www.salford.gov.uk/publicationlocalplan
14.	PM	Have you designed a template to record the progress made with the above bodies / person(s). This should document where effective co-operation is and is not happening	P&CPA Section 20 and Section 33A NPPF para 27 and para 35		Duty to Cooperate Statement(s) of Common Ground / Duty to Cooperate Statements	A template was not designed to record progress. Annual Duty to Cooperate monitoring reports have however been published since 2012/13. The Duty to Cooperate Compliance Statement outlines the collaborative working that has taken place throughout the production of the Local Plan.

Publication Salford Local Plan: Development Management Policies and Designations (January 2020)						
	Ref	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
		throughout the plan making process, and the outcomes from engagement. This will also be required as evidence to demonstrate that you have met the Duty to Cooperate.			Template documents	Duty to Cooperate Compliance Statement (January 2020): https://www.salford.gov.uk/reviseddraftlocalplan See also response to question 13 in respect of the Statement of Common Ground.
15.	PM	In line with your Local Development Scheme and project plan have you timetabled relevant meetings / briefings with the authorities senior management team and elected Members (including any relevant Cabinet / Committee) to ensure that there is support for the development of the local plan policies			Any relevant local authority reports and decisions	Discussions have been ongoing throughout the plan's production with the relevant senior city council officers, the Lead Member for Planning and Sustainable Development, The Chair of the Planning Panel, The City Mayor and his Cabinet, and all Members have had the opportunity to discuss the approach, including detailed aspects of the policies. A significant amount of time and resources were spent discussing the various aspects of the plan with elected members between the Draft (2017) and Revised Draft (2019) stages, which is reflected in how the city council's overall fairness agenda is

Publication Salford Local Plan: Development Management Policies and Designations (January 2020)						
	Ref	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
		update and that any necessary permissions for publication are obtained?				expressed and forms a key part of later versions of the plan. Necessary permissions for publication will be obtained in accordance with the city council's constitution.
16.	L	Have you prepared a Scoping Report for the development of your Sustainability Appraisal to inform the update of your plan policies? Have you included a proposed framework for testing local plan policies update options and alternatives using the baseline information and an identified set of sustainability objectives? Have you incorporated the requirements of the	P&CPA Section 19 and Section 39 The Environmental Assessment of Plans and Programmes Regulations 2004 (as amended) The European Directive 2001/42/EC NPPF Para 32		Local Development Scheme Sustainability Appraisal Scoping document Sustainability Appraisal report	An initial draft scoping report was published for public consultation for a nine week period between 8 February and 12 April 2013. The SA scoping report was subsequently revised and updated, and republished in July 2013 having regard to the comments received. The report included a sustainability framework, which comprised a set of objectives, questions and indicators, grouped under broad topic headings. The report also included the city council's formal determination that the SA will incorporate a Strategic Environmental Assessment in accordance with the requirements of European Directive 2001/42/EC.

Publication Salford Local Plan: Development Management Policies and Designations (January 2020)						
	Ref	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
		Strategic Environmental Assessment?				https://www.salford.gov.uk/planning-building-and-regeneration/planning-policies/local-planning-policy/salfords-development-plan/salford-local-plan/sustainability-appraisal-scoping-report-2013/
17.	L	Have you consulted the statutory environment consultation bodies, and other interested parties, on the scope and level of detail of the environmental information to be included in the Sustainability Appraisal report?	The Environmental Assessment of Plans and Programmes Regulations 2004 (as amended)		Statement of Community Involvement Sustainability Appraisal report scoping document Sustainability Appraisal report Copies of the consultation letters sent to, and any responses from, the bodies	Yes. An initial draft scoping report was published for public consultation for a nine week period between 8 February and 12 April 2013. Details of the environment consultation bodies which were consulted is detailed in paragraph 8.5 of the Revised Sustainability Appraisal Scoping Report (July 2013), and the other organisations that were consulted on this are listed in paragraph 8.7 of the same report. https://www.salford.gov.uk/media/386177/revised-lp-sustainability-appraisal-scoping-report.pdf Details of this consultation are also detailed in section 3 of the Consultation Statement (January 2020). https://www.salford.gov.uk/publicationlocalplan

Publication Salford Local Plan: Development Management Policies and Designations (January 2020)						
	Ref	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
		Stage C: Developing the update to your local plan policies				
18.	L	Have you collected in a presentable format the relevant baseline information that will inform and evidence an update to your plan? This may include evidence commissioned by third parties.	P&CPA Section 13 and Section 20		Baseline technical data Commissioned reports and studies Authority Monitoring Report	The relevant baseline information, guidance and studies are referenced within the SLP: DMP as appropriate. The SLP: DMP also includes a set of monitoring indicators, with baseline positions, to frame ongoing monitoring. Baseline information is also found in a number of other supporting documents to be published alongside the SLP:DMP including: <ul style="list-style-type: none"> • Background reports on key issues • The Sustainability Appraisal, particularly the baseline section which set out the main

Publication Salford Local Plan: Development Management Policies and Designations (January 2020)						
	Ref	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
						<p>statistics that were relevant to the sustainability appraisal and development of the Local Plan more generally.</p> <ul style="list-style-type: none"> • The Infrastructure Delivery Plan <p>Monitoring of the relevant issues is ongoing including through the Housing and Economic Land Availability Assessment, residential and non-residential monitoring reports, the annual review of the UDP Policies, and the town and neighbourhood centres review which is resurveyed on a rolling programme every two years.</p>
19.	L	<p>Have you undertaken early engagement with stakeholders to help develop spatial options, particularly on strategic cross-boundary matters?</p> <p>Have you ensured that you are keeping a continual log of</p>	<p>P&CPA Section 20 and Section 33A</p> <p>NPPF para 27 and para 35</p>		Duty to Cooperate Statement(s) of Common Ground / Duty to Cooperate Statements	The Duty to Cooperate Compliance Statement outlines the collaborative working that has taken place throughout the production of the Local Plan. Greater Manchester authorities have long history of joint working and therefore much of this collaborative working was undertaken through these well-established channels. The process of producing the GMSF has involved an enormous amount of cooperation between Salford and the other nine local authorities in Greater Manchester.

Publication Salford Local Plan: Development Management Policies and Designations (January 2020)						
	Ref	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
		engagement for your Duty to Cooperate Statement of Common Ground?				<p>The Statement of Common Ground identifies the key strategic issues relevant to Salford's Local Plan. The Statement of Common Ground will be updated and submitted alongside the Local Plan to evidence the latest position with regards to agreements with Duty to Cooperate bodies in relation to strategic issues relevant to the Duty.</p> <p>Duty to Cooperate Compliance Statement (January 2020) and Statement of Common Ground (January 2020)</p> <p>https://www.salford.gov.uk/publicationlocalplan</p>
20.	L	Have you drafted policies / policy options and alternatives based on evidence and engagement? Do the options serve a clear purpose, have they been prepared positively and written	NPPF para 15 to 34		<p>First draft plan</p> <p>Sustainability Appraisal report</p> <p>Duty to Cooperate Statement(s) of Common</p>	<p>The policies of the SLP: DMP have been informed by evidence and engagement as referenced within the plan itself and supporting documents. In particular, in respect of engagement, the consultation statement and Duty to Cooperate Compliance Statement detail the activities in this regard that have informed the Draft (2016), Revised Draft (2019) and Publication SLP: DMP (2020). The Statement of Common Ground to be submitted</p>

Publication Salford Local Plan: Development Management Policies and Designations (January 2020)						
	Ref	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
		in a clear manner and unambiguous?			Ground / Duty to Cooperate Statements	<p>alongside the plan will evidence agreement on key strategic issues under the Duty to Cooperate.</p> <p>Options around the SLP: DMP have been considered throughout the development of the plan having regard to evidence and engagement. Reasonable options to the plan have been identified and appraised as part of the sustainability appraisal of the Draft Salford Local Plan (2016), the Revised Draft Salford Local Plan (2019), and the Publication SLP: DMP. Alternative options have been identified having regard to factors such as previous consultations, the evidence base, and the need to support and be consistent with other policies and proposals, in particular the Greater Manchester Spatial Framework.</p>
21.	L	Have you taken account of the NPPF requirements for plan content and the Government's planning policy for traveller sites? At the	<p>NPPF</p> <p>Planning policy for traveller sites, DCLG August 2015</p>		<p>Evidence based documents</p> <p>First draft plan</p>	<p>Yes. The need for sites for travelling people has been considered at a Greater Manchester level, with accommodation assessments being undertaken at the Greater Manchester level to determine need at both a Greater Manchester and district level in 2014 and 2018.</p>

Publication Salford Local Plan: Development Management Policies and Designations (January 2020)						
	Ref	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
		time of publication this was included in the August 2015 DCLG Planning Policy for traveller sites. This policy must be taken into account in the preparation of development plans.			<p>Consultation statement</p> <p>Duty to Cooperate Statement(s) of Common Ground / Duty to Cooperate Statements</p>	<p>Section 7 of the Duty to Cooperate Compliance Statement provides a summary of the approach taken with regards to this issue. The reasoned justification to the policies at the Draft and Revised Draft stages explained how the identified needs for gypsies and travellers would be met through a specific allocation. With regards to identifying a site or sites to meet the need for travelling showpeople, the plans identified that work was ongoing to meet need.</p> <p>It should be noted that the allocation of sites to accommodate identified needs, including sites for gypsies and travellers and travelling showpeople, sits outside of the scope of the SLP: DMP. The SLP: DMP does however include a criteria based policy for determining planning applications for traveller sites.</p>

Publication Salford Local Plan: Development Management Policies and Designations (January 2020)						
	Ref	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
22.	L	<p>Have you considered plan production processes set out within the NPPF, including:</p> <ul style="list-style-type: none"> • Plan making provisions set out in section 3 – para 15-37 • Considering transport issues at the earliest stages of plan production – para 102 • Aligning strategies and investments – para 104 • Considering changes in the demand for land – para 120 • Discussing the strategic location 	NPPF		<p>Evidence based documents</p> <p>First draft plan</p> <p>Consultation statement</p> <p>Duty to Cooperate Statement(s) of Common Ground / Duty to Cooperate Statements</p>	<p>Consideration of paragraphs 15-37: The plan making provisions of the NPPF paragraphs have been considered from the outset. Various supporting documents demonstrate this, including: the draft and revised draft plans and their sustainability appraisals, the Consultation Statement (January 2020) and the Duty to Cooperate Compliance Statement (January 2020).</p> <p>Consideration of paragraphs 102 and 104: Transport issues were considered in the early stages of plan production with accessibility chapters being included in both the draft and revised draft plans. Highways England and TFGM were consulted at all stages in the production of the plan and provided valuable input into the process.</p> <p>Identifying the scale and distribution of development and allocating land to meet identified needs is outside of the scope of the SLP: DMP and the impact of planned development on the highway network across Greater Manchester is currently being assessed by Transport for Greater Manchester (TfGM) and the Combined Authority. This work, and the identification of potential</p>

Publication Salford Local Plan: Development Management Policies and Designations (January 2020)						
	Ref	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
		<p>of housing growth and any proposed changes to Green Belt boundaries with neighbouring authorities – para 137</p> <ul style="list-style-type: none"> • Applying a sequential, risk-based approach to the location of development to avoid flood risk to people and property – para 157 • Allocating land with the least environmental value – para 171 				<p>solutions to address problems, will be an important part of the evidence base underpinning the Greater Manchester Spatial Framework.</p> <p>Consideration of paragraph 120: Allocating land for development is outside of the scope of the scope of the SLP: DMP. However, housing and economic land availability assessments have been published regularly throughout the plan’s production, which informed decisions on the allocations to be included in the draft plans.</p> <p>Consideration of paragraph 137: All decisions about whether Green Belt boundaries should be altered will be made through the GMSF and not the Local Plan.</p> <p>Consideration of paragraph 157: Allocating land for development is outside of the scope of the SLP: DMP. These requirements were considered in allocating sites for development in the draft plans, and the plan has at all stages included guidance which seeks to manage flood risk at the local level.</p>

Publication Salford Local Plan: Development Management Policies and Designations (January 2020)						
	Ref	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
						Consideration of paragraph 171: Allocating land for development is outside of the scope of the SLP: DMP. These requirements were however considered in allocating sites for development in the draft plans.
23.	L	Have you developed a clear and robust framework that will allow you to consistently monitor the implementation and impact of the policies in the plan and to enable a review to be triggered where necessary?	<p>P&CPA Section 13 and Section 35</p> <p>T&CPA Regulation 34</p> <p>The Environmental Assessment of Plans and Programmes Regulations 2004 (as amended)</p> <p>NPPF Para 31, 33, 75, 120</p>		<p>Sustainability Appraisal</p> <p>Authority Monitoring Report</p> <p>Reports or documents setting out the appraisal and monitoring framework</p>	<p>Both draft plans included a monitoring framework. This comprised strategic objectives and more detailed indicators and targets at the end of each chapter, which will be used to monitor the achievement of policies within it. The draft plans also included an implementation and monitoring chapter at the end of the plan.</p> <p>The information is contained within the SLP: DMP and it has been expanded to provide a baseline position for each of the indicators, and identify issues which are likely to significant in determining whether the plan needs to be updated or reviewed (in accordance with chapter 27 of the SLP; DMP).</p>

Publication Salford Local Plan: Development Management Policies and Designations (January 2020)						
	Ref	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
24.	L	Have you undertaken a Habitats Regulations Screening Assessment to determine whether the update to the local plan is likely to have a significant effect on a European site or a European offshore site (either alone or in combination with other plans or projects)?	<p>The Conservation of Habitats and Species Regulations 2017 (as amended)</p> <p>The European Directive 92/43/EEC</p>		<p>Habitats Regulations Assessment screening report</p> <p>Habitats Regulations Assessment</p>	<p>Yes. The Habitats Regulations Assessment process has been iterative during the plan's production, and the Greater Manchester Ecology Unit and Natural England have been engaged in this process.</p> <p>A sustainability appraisal was published alongside the draft and revised draft plans. This included a section on Habitats Regulations Assessment screening, which identified that the plan could have the potential to have a significant impact on the Manchester Mosses SAC, based on previous work for the Salford Core Strategy. The sustainability appraisals were published for consultation alongside the draft plans and the relevant organisations were consulted as part of this process (in November 2016 and January 2019).</p> <p>Sustainability appraisal of the Draft Local Plan (see section 6) (November 2016) https://www.salford.gov.uk/media/389484/05-sustainability-appraisal-of-the-draft-local-plan.pdf</p> <p>Sustainability appraisal of the Revised Draft Local Plan (see section 6) (January 2019)</p>

Publication Salford Local Plan: Development Management Policies and Designations (January 2020)						
	Ref	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
						<p>https://www.salford.gov.uk/media/393399/sustainability-appraisal-of-the-revised-draft-local-plan-main-report.pdf</p> <p>A Habitats Regulation Assessment, including screening and appropriate assessment, was also undertaken in respect of the Publication SLP: DMP and is referred to in the sustainability appraisal of that document. The assessment concludes that the SLP: DMP will have no effects of the integrity of any European sites.</p> <p>HRA of the SLP:DMP (January 2020) Sustainability appraisal of the SLP; DMP (January 2020)</p> <p>https://www.salford.gov.uk/publicationlocalplan</p>

Publication Salford Local Plan: Development Management Policies and Designations (January 2020)						
	Ref	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
25.	L	Have you consulted the relevant “nature conservation body” on your Habitats Regulations Screening Assessment and had regard to their representations? Have you also consulted, if considered appropriate, other relevant organisations?	The Conservation of Habitats and Species Regulations 2017 (as amended) The European Directive 92/43/EEC		Habitats Regulations Assessment screening report Habitats Regulations Assessment Statement of Community Involvement Duty to Cooperate Statement(s) of Common Ground / Duty to Cooperate Statements	See response to question 24.

Publication Salford Local Plan: Development Management Policies and Designations (January 2020)						
	Ref	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
26.	L	<p>Did the Habitats Regulations Assessment screening assessment determine that the plan is likely to have a significant effect on a European site or a European offshore site?</p> <p>If so you <u>must</u> undertake an appropriate assessment of the implications of the plan (as part of your Habitats Regulatory Assessment (HRA)) for the Plan's policies and site(s) within the context of the European site's</p>	<p>The Conservation of Habitats and Species Regulations 2017 (as amended)</p> <p>The European Directive 92/43/EEC</p>		<p>Habitats Regulations Assessment screening report</p> <p>Habitats Regulations Assessment</p> <p>Duty to Cooperate Statement(s) of Common Ground / Duty to Cooperate Statements</p>	<p>Yes. The screening assessment in the habitats regulations assessment concluded that the plans were likely to have a significant effect on European sites. An appropriate assessment therefore formed part of the sustainability appraisal process.</p> <p>A Habitats Regulations Assessment of the SLP: DMP was published in January 2020. This included an appropriate assessment.</p> <p>HRA of the SLP:DMP (January 2020) https://www.salford.gov.uk/publicationlocalplan</p>

Publication Salford Local Plan: Development Management Policies and Designations (January 2020)						
	Ref	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
		conservation objectives.				
27.		Have you carried out an Equalities Impact Assessment?	Equality Act 2010		Equalities Impact Assessment	Yes. Community impact assessments were carried out at the draft and revised draft stages; these assessments include the requirement to undertake an Equalities Impact Assessment. Draft Local Plan equalities impact assessment

Publication Salford Local Plan: Development Management Policies and Designations (January 2020)						
	Ref	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
						https://www.salford.gov.uk/media/389485/06-community-impact-assessment-october-2016.pdf Revised Draft Local Plan equalities impact assessment https://www.salford.gov.uk/media/393805/community-impact-assessment-revised-draft-local-plan.pdf
28.		Have you considered combining the Sustainability Appraisal, Equalities Impact Assessment and potentially Habitats Regulations Assessment as part of an Integrated Impact Assessment that is developed and updated alongside the plan in order to inform its options? This may not be appropriate in all instances.	Equality Act 2010		Habitats Regulations Assessment screening report Habitats Regulations Assessment Equalities Impact Assessment	No, a separate sustainability appraisal/strategic environmental assessment, habitats regulations assessment (with conclusions also reflected in the sustainability appraisal), health impact assessment, and community impact assessment (addressing issues of equality) have been produced alongside the SLP:DMP.

Publication Salford Local Plan: Development Management Policies and Designations (January 2020)						
	Ref	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
29.	L	Have you assessed the draft plan / policy options against relevant soundness and quality measures?	NPPF Para 35 to 36		<p>Draft plan / policy options</p> <p>Duty to Cooperate Statement(s) of Common Ground</p> <p>Local Plan Form and Content Checklist (see Part 2 of this Toolkit)</p> <p>Local Plan Soundness and Quality Assessment (see Part 4 of this Toolkit)</p>	<p>Yes. This process has been ongoing during the plan's production. Further details are provided in the Local Plan Form and Content Checklist (part 2), Local Plan Soundness and Quality Assessment (part 4), and the Duty to Cooperate Compliance Statement (January 2020).</p> <p>The above documents can be viewed at: https://www.salford.gov.uk/publicationlocalplan</p>
30.	L	Are there any policies applying to sites or	T&CPA Regulations 5(1)		Submission policies map	Yes. A Policies Map has been produced to accompany the plan. A draft of this has been

Publication Salford Local Plan: Development Management Policies and Designations (January 2020)						
	Ref	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
		areas by reference to an Ordnance Survey map or to amend an adopted policies map? If yes, have you prepared a submission policies map?	(b), 9 (1), 17 & 22(1)		Brief statement if a submission policies map is not required	published for consultation along with the draft and revised draft plans. Draft Local Plan Policies Map (November 2016) https://www.salford.gov.uk/media/389540/161102-revised-policies-map.pdf Revised Draft Local Plan Policies Map (January 2019) https://www.salford.gov.uk/media/393397/revised-draft-local-plan-policies-map_web-version.pdf A submission version of the Policies Map has been produced to accompany the SLP: DMP.
31.	L	Is the local plan policies update consistent with any other adopted Local Plan Documents for the area?	T&CPA Regulation 8(3) and (4)		Local Plan and relevant background papers	Yes. The other adopted documents that form part of Salford's development plan are: The Greater Manchester Joint Waste Development Plan Document (April 2012) The Greater Manchester Joint Minerals Development Plan Document (April 2013).

Publication Salford Local Plan: Development Management Policies and Designations (January 2020)						
	Ref	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
32.	L	Is the local plan policies update intended to supersede any adopted development plan policies, does it state that fact and identify the superseded policies?	T&CPA Regulation 8(5)		Local Plan	Yes. This is detailed in Annex D of the Publication SLP: DMP- it shows that all the saved policies in the UDP will be superseded by the policies in the SLP: DMP.
33.	L	Is the local plan policies update (if a London Borough or Mayoral DC) in general conformity with the spatial development strategy?	P&CPA section 24		Letter from Mayor of London/ Mayoral Development Corporate Local Plan and relevant background papers	The draft plans and Publication SLP: DMP are all in general conformity with the emerging Greater Manchester Spatial Framework. Further details are provided in response to question 12 in the Local Plan Soundness and Quality Assessment (part 4).

Publication Salford Local Plan: Development Management Policies and Designations (January 2020)						
	Ref	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
		Stage D: Consulting and engaging on the policies update				
34.	PM	Have you obtained the relevant authority permissions to publish the first draft / options for public consultation?			Any relevant authority reports to Cabinet / Committee	Yes. Approval was sought from the Lead Member for Planning and Sustainable Development to publish the draft (31 October 2016) and revised draft (15 January 2019) local plans for consultation.
35.	L	Have you notified the following bodies or persons that you are preparing a local plan policies update and invited them to make representations on what the plan should contain? <ul style="list-style-type: none"> The specific consultation bodies 	P&CPA Section 20 and Section 33A T&CP Regulation 18 NPPF Para 16, 24-27, and 35		Duty to Cooperate Statement(s) of Common Ground / Duty to Cooperate Statements Consultation Statement	Yes. This is detailed in the Consultation Statement (Appendices A2 and A3) (January 2020), Duty to Cooperate Compliance Report (January 2020) and the Statement of Common Ground (January 2020). The above documents can be viewed at: https://www.salford.gov.uk/publicationlocalplan

Publication Salford Local Plan: Development Management Policies and Designations (January 2020)						
	Ref	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
		<p>that may have an interest;</p> <ul style="list-style-type: none"> • The general consultation bodies that the authority consider appropriate; • Residents or other persons carrying on business in the area as considered appropriate; and • Any other stakeholders that you have engaged with in earlier stages on strategic matters and who will be party to your Duty to Cooperate Statement(s) of Common Ground and are relevant parties pursuant to 			<p>Copies of consultation notifications Records of discussion</p>	

Publication Salford Local Plan: Development Management Policies and Designations (January 2020)						
	Ref	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
		your duty to cooperate				
36.	L	<p>Have you made sure that the consultation and invitation to make representations:</p> <ul style="list-style-type: none"> Follows the principles set out in your adopted Statement of Community Involvement; 	<p>P&CPA Section 19</p> <p>NPPF Para 27 and 35</p>		<p>Statement of Community Involvement</p> <p>Duty to Cooperate Statement(s) of Common Ground / Duty to Cooperate Statements</p>	<p>Yes. The Consultation Statement (January 2020) demonstrates that the city council has to date met the requirements respect of the adopted Statement of Community Involvement. The relevant paragraphs of the consultation statement are as follows:</p> <ul style="list-style-type: none"> Call for Sites – paragraphs 3.24 – 3.30 Suggested Sites – paragraphs 4.25 – 4.32 Draft local plan – paragraphs 5.31 – 5.37 Revised draft local plan – paragraphs 6.26 – 6.30

Publication Salford Local Plan: Development Management Policies and Designations (January 2020)						
	Ref	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
		<ul style="list-style-type: none"> Integrates any involvement with the Duty to Cooperate Statement(s) of Common Ground; and Is proportionate to the scale of issues involved in the local plan policies update. 			Consultation Statement	<p>The Consultation Statement also explains the scope of the consultation undertaken at each stage, which is considered proportionate to the scale of issues involved.</p> <p>Details of the engagement in respect of the Duty to Cooperate is detailed in the Duty to Cooperate Compliance Statement (January 2020).</p> <p>The above documents can be viewed at: https://www.salford.gov.uk/publicationlocalplan</p>
37.	L	<p>Have you prepared a draft of your Consultation Statement (a “proposed submission document”) that includes a record of:</p> <ul style="list-style-type: none"> The individuals or bodies invited to make representations; 	<p>P&CPA Section 19</p> <p>T&CPA Regulation 17, 18, 19 and 22</p> <p>NPPF Para 16, 24-27, and 35</p>		Duty to Cooperate Statement(s) of Common Ground / Duty to Cooperate Statements Consultation Statement	<p>Yes, the Consultation Statement (January 2020) details this for the four stages of consultation undertaken prior to the Publication SLP: DMP.</p> <p>The Consultation Statement can be viewed at: https://www.salford.gov.uk/publicationlocalplan</p>

Publication Salford Local Plan: Development Management Policies and Designations (January 2020)						
	Ref	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
		<ul style="list-style-type: none"> • How this was done; • The main issues raised; and • In preparation of Stage E (and to be completed in Stage E as outline below) how the main issues have been addressed in the local plan policies update. 				
38.	L / PM	Have you consulted on the following emerging documents alongside your first draft plan so that they can be reviewed against representations and policy options and alternatives as they are developed?	<p>P&CPA Section 19 and Section 39</p> <p>The Environmental Assessment of Plans and Programmes Regulations 2004 (as amended)</p>		<p>Sustainability Appraisal (and any drafts)</p> <p>Habitats Regulations Assessment screening report</p>	Yes. A sustainability appraisal was published alongside the draft and revised draft plans. This included a section on Habitats Regulations Assessment screening, which identified that the plan could have the potential to have a significant impact on the Manchester Mosses SAC, based on previous work for the Salford Core Strategy. The sustainability appraisals were published for consultation alongside the draft plans.

Publication Salford Local Plan: Development Management Policies and Designations (January 2020)						
	Ref	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
		<ul style="list-style-type: none"> • Sustainability Appraisal; and • Habitats Regulations Screening Assessment (or Habitats Regulations Assessment if one has been developed at this stage) 	<p>The Conservation of Habitats and Species Regulations 2017 (as amended)</p> <p>The European Directive 2001/42/EC</p> <p>The European Directive 92/43/EEC</p> <p>NPPF Para 32</p>		<p>Habitats Regulations Assessment Statement of Community Involvement</p> <p>Duty to Cooperate Statement(s) of Common Ground / Duty to Cooperate Statements</p> <p>Consultation Statement</p>	<p>Sustainability appraisal of the Draft Local Plan (see section 6) (November 2016) https://www.salford.gov.uk/media/389484/05-sustainability-appraisal-of-the-draft-local-plan.pdf</p> <p>Sustainability appraisal of the Revised Draft Local Plan (see section 6) (January 2019). https://www.salford.gov.uk/media/393399/sustainability-appraisal-of-the-revised-draft-local-plan-main-report.pdf</p>
		Stage E: Developing the submission				

Publication Salford Local Plan: Development Management Policies and Designations (January 2020)						
	Ref	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
		version of the policies update				
39.	PM	Taking account of the consultation have you considered whether there is a need for further evidence and / or evidence to be updated to support the policy options set out in your plan?	P&CPA Section 13 and Section 20		Consultation statement Baseline technical data Commissioned reports and studies	Yes. Some additional background reports have been produced to accompany the Publication SLP: DMP to provide further explanation of, and the justification, for the policy approach. Where background reports have been prepared in response to issues raised during previous stages of consultation, this has been explained in the Consultation Statement. https://www.salford.gov.uk/publicationlocalplan
40.	PM	Have you considered whether further consultation and engagement is required depending on the nature and significance of any proposed changes to the preferred strategy following consultation	P&CPA Section 13 and Section 20		Consultation statement Baseline technical data Commissioned reports and studies	Whilst the scope of the plan has been narrowed since the Revised Draft Local Plan was consulted upon, the changes to the remaining elements of the plan are not considered to be significant such that further consultation is required. The Publication SLP: DMP and supporting documents are due to be published on 27 January and comments will be invited on these until 20 March 2020.

Publication Salford Local Plan: Development Management Policies and Designations (January 2020)						
	Ref	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
		<p>and / or further evidence?</p> <p>Where further consultation and engagement is required prior to submission this should be undertaken, recorded and reported in line with the requirements set out above. This includes updating and consulting where necessary on any corresponding amendments to the Sustainability Appraisal and Habitats Regulations Assessment.</p>			<p>Sustainability Appraisal (and any drafts)</p> <p>Habitats Regulations Assessment screening report</p> <p>Habitats Regulations Assessment Statement of Community Involvement</p> <p>Duty to Cooperate Statement(s) of Common Ground / Duty to Cooperate Statements</p>	

Publication Salford Local Plan: Development Management Policies and Designations (January 2020)						
	Ref	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
41.	L	Have you prepared the Sustainability Appraisal report on any revised draft of the local plan policies update? Is it clear how the sustainability appraisal has influenced the plan?	P&CPA Section19(5) Regulation 12 of the Environmental Assessment of Plans and Programmes Regulations 2004 No 1633		Sustainability Appraisal	Yes. The detailed appraisal of policies in Appendix 6 identifies potential mitigation measures along with a brief explanation as to how those measures have influenced the wording of the SLP: DMP.
42.	L	Have you prepared an Appropriate Assessment under the Conservation of Habitats and Species Regulations 2017 [HRA], or evidence to demonstrate that an Appropriate Assessment is not required and confirmation from	The Conservation of Habitats and Species Regulations 2017 (as amended) The European Directive 2001/42/EC The European Directive 92/43/EEC		Habitats Regulations Assessment screening report Habitats Regulations Assessment	Yes. A Habitats Regulations Assessment of the SLP: DMP was carried out and published in January 2020. The screening concluded that three policies in the SLP: DMP could have a likely significant effect on one of the identified European Sites (chapter 6 of the HRA) and a further assessment of the impacts was carried out (chapter 7 of the HRA). Natural England have been engaged in this process. Habitats Regulations Assessment (January 2020) https://www.salford.gov.uk/publicationlocalplan

Publication Salford Local Plan: Development Management Policies and Designations (January 2020)						
	Ref	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
		Natural England that they concur?	NPPF Para 32			
43.	L	Have you updated your Equalities Impact Assessment?	Equality Act 2010		Equalities Impact Assessment	Yes. An updated community impact assessment has been published alongside the SLP: DMP (this incorporates the requirements to undertake an equalities impact assessment). https://www.salford.gov.uk/publicationlocalplan
44.	L	Have you taken account of all of the representations received from all person(s) in response to the consultation(s) in Stage D? Have you recorded how the main issues have/will be addressed in your draft consultation statement?	T&CPA Regulation 17, 18 and 22		Duty to Cooperate Statement(s) of Common Ground / Duty to Cooperate Statements Consultation Statement Local Plan	Yes. This is documented in appendices C10 and D8 of the Consultation Statement (January 2020). https://www.salford.gov.uk/publicationlocalplan

Publication Salford Local Plan: Development Management Policies and Designations (January 2020)						
	Ref	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
					Relevant correspondence	
45.	PM	Have you considered whether or not you intend to confirm the housing land supply through the independent examination process? If so, have you clearly stated this within your Regulation 19 Submission local plan policies update and have you ensured that you will engage appropriately with developers and others with an interest in housing delivery on the housing land supply?	NPPF para 74 T&CPA Regulation 17, 18 and 22		Local Plan Relevant correspondence	<p>No. The SLP: DMP does not specify the scale of growth that should be accommodated. Salford's annual housing requirement will be identified through the GMSF process.</p> <p>Until the GMSF is adopted, for the purposes of calculating the five year supply the housing target for the city will be the Local Housing Need (LHN) figure calculated using the latest published Government methodology, which as of 31 December 2019 is 1,370 dwellings per annum. This is explained in paragraph 11.1 of the SLP: DMP document.</p> <p>The city council's latest Five Year Housing Land Supply Report was published in September 2019. This explains that using the LHN figure of 1,370 per annum there is a supply of deliverable sites sufficient to provide 11.1 years-worth of housing against Salford's LHN requirement for the period 1 April 2019 to 31 March 2024.</p>

Publication Salford Local Plan: Development Management Policies and Designations (January 2020)						
	Ref	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
46.	PM	<p>Does your local plan policies update include a trajectory illustrating the expected rate of housing delivery over the plan period?</p> <p>Will your local plan policies update provide for a 5 year supply of deliverable housing sites (incorporating the appropriate buffer) on adoption against the housing requirement (which is informed by a local housing need assessment conducted using the standard method as a starting point)?</p>	NPPF paras 11, 73 and 74		Local Plan	<p>No. The SLP: DMP does not identify the scale and distribution or allocate land for development and so therefore does include a trajectory setting out the expected rate of housing delivery over the plan period. These requirements relate to issues being considered through the Greater Manchester Spatial Framework/Salford Core Strategy and Allocations document and not the SLP: DMP.</p> <p>Until the GMSF is adopted, for the purposes of calculating the five year supply the housing target for the city will be the Local Housing Need (LHN) figure calculated using the latest published Government methodology, which as of 31 December 2019 is 1,370 dwellings per annum. This is explained in paragraph 11.1 of the SLP: DMP document.</p> <p>The city council's latest Five Year Housing Land Supply Report was published in September 2019. This explains that using the LHN figure of 1,370 per annum there is a supply of deliverable sites</p>

Publication Salford Local Plan: Development Management Policies and Designations (January 2020)						
	Ref	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
						sufficient to provide 11.1 years-worth of housing against Salford's LHN for the period 1 April 2019 to 31 March 2024.
		Stage F: Independent examination and adoption				This section will be completed once these stages have been reached.
47.	PM	Have you obtained the relevant authority permissions to publish the submission version of the local plan policies update? You may want to consider including approval to submit this to the Secretary of State (Planning Inspectorate)			Any relevant authority reports to Cabinet / Committee	
48.	L	Have you made clear where and within what	T&CPA Regulation 17, 19, 20 and 35		Report or record of decisions	

Publication Salford Local Plan: Development Management Policies and Designations (January 2020)						
	Ref	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
		period representations must be made?				
49.	L	<p>Have you published on your website and made copies of the following available for inspection:</p> <ul style="list-style-type: none"> • the proposed submission documents • the statement of the representations procedure • statement and details of where and when documents can be inspected <p>Have you checked you have met all other requirements of your Statement of Community Involvement?</p>	T&CPA Regulations 19 and 35		<p>Statements and record of where and when documents were made available</p> <p>Consultation Statement</p>	

Publication Salford Local Plan: Development Management Policies and Designations (January 2020)						
	Ref	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
50.	L	<p>Have you sent to each of the specific consultation bodies invited to make representations under Regulation 18(1):</p> <ul style="list-style-type: none"> • A copy of each of the proposed submission documents; and • the statement of the representations procedure 	T&CPA Regulation 19(b)		<p>Consultation Statement</p> <p>Evidence of notifications (email)</p>	
51.	L	<p>Have you sent to each of the general consultation bodies invited to make representations under Regulation 18(1):</p> <ul style="list-style-type: none"> • the statement of the representations procedure; and 	T&CPA Regulation 19(b)		<p>Consultation Statement</p> <p>Evidence of notifications (email)</p>	

Publication Salford Local Plan: Development Management Policies and Designations (January 2020)						
	Ref	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
		<ul style="list-style-type: none"> where and when the documents can be inspected 				
52.	L	Have you, on the day of publication, requested the opinion of the Mayor of London (if a London Borough or Mayoral DC) on the general conformity of the local plan update with the spatial development strategy?	P&CPA Section 24 T&CPA Regulation 21		Copy of letter	
		Getting ready for submission to PINS				
53.	PM	Get ready for submission and examination, this might mean starting the process of appointing a programme officer, securing rooms for a	See <u>PINS Procedure Guide for Local Plan Examinations 2019</u>			

Publication Salford Local Plan: Development Management Policies and Designations (January 2020)						
	Ref	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
		potential hearing and other practical arrangements. Refer to guidance from the Planning Inspectorate.				
54.	PM	Have you obtained the relevant authority permissions to submit the plan to the Secretary of State via the Planning Inspectorate (PINS)			Any relevant authority reports to Cabinet / Committee	
55.	L	Have you collated all of the representations made to the publication draft plan policies update?	P&CPA Section 20(3) T&CPA Regulation 22(1)(e)			
56.	PM	Does each representation made have a unique ID and contact details?	See PINS Procedure Guide for Local Plan Examinations 2019			

Publication Salford Local Plan: Development Management Policies and Designations (January 2020)						
	Ref	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
		PINs require that these are provided in an electronic database enabling the full text of each representation to be accessed easily in both policy and paragraph number order and representor order. The database should also clearly identify those who have made a request to be heard by the Inspector under section 20(6) of the PCPA				
57.	L	Have you assembled the relevant supporting documents (documents relevant to the preparation of your plan which normally	P&CPA Section 20(3) T&CPA Regulation 22(1)(g)		Submission documents / Examination library	

Publication Salford Local Plan: Development Management Policies and Designations (January 2020)						
	Ref	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
		includes or comprises the evidence base)?				
58.	PM	Do all of the documents that you will submit to the inspectorate have a unique reference listed in an 'Examination Library'?			Submission documents / Examination library	
59.	L/ PM	You may need to consider whether you need to redact certain personal details from representations for the website and inspection purposes. However, those who have made representations should be able to contact one another and documents should be provided without details redacted. See	General Data Protection Regulation 2018 <u>See PINS Procedure Guide for Local Plan Examinations 2019</u>			

Publication Salford Local Plan: Development Management Policies and Designations (January 2020)						
	Ref	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
		the guidance from the Planning Inspectorate.				
60.	L	<p>Have you prepared a statement setting out:</p> <ul style="list-style-type: none"> ● Which bodies and persons were invited to make representations under Regulation 18 ● How they were invited ● A summary of the main issues raised ● How the representations have been taken into account 	<p>P&CPA Section 20 (3)</p> <p>T&CPA Regulation 22(1)(c)</p>		Consultation statement	
61.	L	Have you prepared a statement giving:	P&CPA Section 20(3)		Consultation Statement	

Publication Salford Local Plan: Development Management Policies and Designations (January 2020)						
	Ref	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
		<ul style="list-style-type: none"> the number of representations made under Regulation 22 a summary of the main issues raised OR Stating that no representations were made 	T&CPA Regulation 22(1)(c)		The Statement as required in Regulation 22(1)(c) – this can be included in the Consultation statement	
62.	PM	Consider what documents need printing to ensure that hard copies are available where necessary for inspection and for the examination library.	See PINS Procedure Guide for Local Plan Examinations 2019			
		Submission to PINS				

Publication Salford Local Plan: Development Management Policies and Designations (January 2020)						
	Ref	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
63.	L	<p>Have you sent the Secretary of State (the Planning Inspectorate) a hard copy and electronic version of:</p> <ul style="list-style-type: none"> • a copy of the local plan policies update • and (if prepared) policies map <p>Have you sent the Secretary of State (the Planning Inspectorate) an electronic version of:</p> <ul style="list-style-type: none"> • the Final 'consultation statement' supplemented by or incorporating the documents consultation 	<p>P&CPA Section 20(1) and 20(3)</p> <p>T&CPA Regulations 22</p> <p>See PINS Procedure Guide for Local Plan Examinations 2019</p>			

Publication Salford Local Plan: Development Management Policies and Designations (January 2020)						
	Ref	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
		<p>required under Regulation 22(1)</p> <ul style="list-style-type: none"> • The Sustainability Appraisal • Copies of representations • ‘Supporting documents’ <p>Guidance from PINS also highlights other material necessary for the examination which includes:</p> <ul style="list-style-type: none"> • An Appropriate Assessment under the Conservation of Habitats and Species Regulations 2017 [HRA], or evidence to 				

Publication Salford Local Plan: Development Management Policies and Designations (January 2020)						
	Ref	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
		<p>demonstrate that an Appropriate Assessment is not required and confirmation from Natural England that they concur;</p> <ul style="list-style-type: none"> • The LPA's current Local Development Scheme; • In London, confirmation that the Mayor has indicated general conformity with the London Plan (note however that the Inspector is entitled to take his/her own view on conformity). • It is also helpful if the LPA provide 				

Publication Salford Local Plan: Development Management Policies and Designations (January 2020)						
	Ref	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
		an Equalities Impact Assessment				
64.		<p>As soon as practical after submission, on your website, have you published:</p> <ul style="list-style-type: none"> • The documents submitted to PINS (identified above) including representations made under Regulation 20 (where practicable) taking into account GDPR requirements? • Statement as to where and when these 	T&CPA Regulation 22(3) and 35(1)(b)			

Publication Salford Local Plan: Development Management Policies and Designations (January 2020)						
	Ref	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
		documents are available for inspections (again this should be in line with any requirements in your Statement of Community Involvement)?				
65.	L	<p>For each general consultation body invited to make representations under Regulation 18(1), have they been sent:</p> <ul style="list-style-type: none"> notification that the documents submitted to PINS are available for inspection 	T&CPA Regulation 22(3)(b)		Copies of correspondence	

Publication Salford Local Plan: Development Management Policies and Designations (January 2020)						
	Ref	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
		<ul style="list-style-type: none"> details of where and when they can be inspected 				
66.	L	Have you given notice to persons who have requested to be notified that submission has taken place?	T&CPA Regulation 22(3)(c)		Copies of correspondence	
67.	L	<p>If examination hearings are being held, at least six weeks before its opening has the Programme Officer:</p> <ul style="list-style-type: none"> published the time and place of the examination and the name of the person appointed to carry out the 	<p>P&CPA Section 20</p> <p>T&CPA Regulations 24 and 35</p>		Website	

Publication Salford Local Plan: Development Management Policies and Designations (January 2020)						
	Ref	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
		<p>examination on your website?</p> <ul style="list-style-type: none"> notified those who have made representations on the published DPD which have not been withdrawn of these details? 				
68.	L	<p>Have you asked the Inspector to recommend 'main modifications' (changes that materially affect the policies) to make a submitted local plan policies update sound and legally compliant? These modifications should be published for consultation.</p>	<p>See Section 6 of the <u>PINS Procedure Guide for Local Plan Examinations 2019</u></p> <p>P&CPA Section 20 (7C)</p>		<p>Schedule of proposed main modifications</p>	

Publication Salford Local Plan: Development Management Policies and Designations (January 2020)						
	Ref	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
69.	L	Depending on the scope of the modifications, have you considered whether there is a need to undertake further Sustainability Appraisal, Habitats Regulations Assessment, and Equalities Impact Assessment on the modifications.	<p>The Environmental Assessment of Plans and Programmes Regulations 2004 (as amended)</p> <p>The European Directive 2001/42/EC</p> <p>The Conservation of Habitats and Species Regulations 2017 (as amended)</p> <p>The European Directive 92/43/EEC</p> <p>Equality Act 2010</p>		<p>Sustainability Appraisal (and any drafts)</p> <p>Equalities Impact Assessment</p> <p>Habitats Regulations Assessment screening report</p>	

Publication Salford Local Plan: Development Management Policies and Designations (January 2020)						
	Ref	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
70.	L	If the plan policies update is sound, have you formally adopted the plan policies update in a full meeting of the local planning authority?	T&CPA Regulation 4(1) and (3) of the Local Authorities (Functions and Responsibilities) (England) Regulations 2000).		Any relevant authority reports to Cabinet / Committee	
71.	L	On adopting a Local Plan policies update, have you made publicly available a copy of the plan, an Adoption Statement and Sustainability Appraisal?	T&CPA Regulations 26 and 35 of the Town and Country Planning (Local Planning) (England) Regulations 2012.		Adoption Statement	